

Greenheart

Work and Travel Program - Employer Information W_T-Summer - 2019

Apex Parks Group LLC dba Big Kahuna's Waterpark, Destin, FL September 24, 2018

Employer Information

Company Name: Apex Parks Group LLC dba Big

Kahuna's Waterpark

of Employees: 300

Industry Name: Amusement Park/Theme

Park/Water Park

Primary Address: 1007 US Highway 98 E

Destin, FL 32541

Website: http://www.bigkahunas.com/

Phone Number: 850-837-8319 Fax Number: 850-837-7343

Email Address: smccabe@apexparksgroup.com

Status: Awaiting Approval

Contact Name: Samantha McCabe

Contact Title: Human Resources Manager

Alternate Contact: Michael Stoltz

Alternate Title: Assistant General Manager

Alternate Phone: 850-837-8319 ext. 28

Hiring Manager Email: kpeters@greenheart.org

Participant Supervisor

Comp

Email: smccabe@apexparksgroup.com

FFIN: 32-0435579

Workers | Policy #: SI8WC00310181

Carrier: Everest National Insurance

Company

Available Jobs: Descriptions and Wages

Will you accept participants with all start and end dates? Yes: No:

Earliest Start Date: Latest Start Date: Earliest End Date: #Students:

September 24, 2018 5/1/2019 7/1/2019 8/26/2019 9/29/2019 96 Hours: Average hours/week: 32 Average number of 5 davs/week: Pay Range: High: \$10.00/per hour Low: \$8.50/per hour Overtime: Overtime available: Sometimes Overtime hourly rate: Same as regular wage Meals: Are Meals Provided?: Yes Explain: Meal and food discounts are provided at the Park in the employee area during work hours only. The employer will provide more details during orientation. **English:** Level requirement: Great In what month(s) can participants June, July expect to receive the most hours? *In what month(s) can participants* September expect to receive the <u>least</u> hours? Please Explain: The park is open weekends only (Saturday & Sunday) during the first three weeks (April 27 to May 12) and last four weeks of operation (Sept 3 - Sept 29). From May 13 to August 25 the park will be open 7 days a week. The park closes for the year on September 29. During weekends only, participants should expect to work LESS than 32 hours/week with limited hours during the week and to work mainly on the weekends (Saturday & Sunday). The dates for these weekends (Saturday & Sunday) are April 27-28. May 4-5. May 11-12. August 24-25. Aug 31-Sept 2. September 7-8, September 14-15, September 21-22, and September 28-29. While participants will work LESS than 32 hours/week when the park is open on weekends only. Big Kahuna's will still provide to all participants an average of at least 32 hours/week for the entire season, because participants will receive more hours when the park is open for the full week. Participants must show up for scheduled shifts in order to receive 32 hours. How often do you pay employees? Twice a month Is job training required? Yes No If yes, how long is it? 1 week Are participants paid for training? Yes No Are you willing to hire couples? No Yes

If yes, how many are allowed in the group?

Are you willing to hire groups of friends?

Can participants work a second job?

Do participants complete an additional application form upon arrival?

✓ Yes✓ YesNoNo

No

Yes

This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!

September 24, 2018

Job Type: Lifeguard

Job Description:

Lifeguards are responsible first and foremost for the well being of Park guests. Big Kahuna's believes prevention is the key to safety.

Position includes the following duties:

- Provide a safe environment by enforcing and abiding by all water park and safety rules to avoid accidents.
- Be attentive and assertive while ensuring guests use all attractions safely and correctly.
- Work outdoors under extreme weather conditions (rain or shine), while in the water.
- Be able to lift guests of all weights with the assistance of a backboard.
- Perform physically as needed to complete rescues.
- Interact with park guests and providing information
- Other duties as assigned

Participants working in all positions will be responsible for cleaning the park and will be using cleaning chemicals.

Participants must successfully complete the Starguard International Lifeguard Training Certification as a pre-requisite to employment. This is a paid 2-day training and testing offered at the park. There is no cost for the training. Participants must be able to successfully complete physical requirements including swim test (swim 200 yards/183 meters, tread water without using hands for 2 minutes, retrieve a 10 pound brick from the bottom of a 6.5 foot pool and bring it to surface, in addition to other tasks). Participants must also undergo 4 hours of inservice training each month to maintain certification. Participants should be able to stand for long periods of time under sunlight exposure and extreme temperatures. Certain duties will be in the chlorinated water all day. Participants must be dependable, responsible, courteous, have common sense and good judgment while working with guests and team members.

Due to uncontrollable circumstances such as bad weather, there may times where 32 hours per week cannot be earned by the employee requirements with Big Kahuna's at all times to receive their 32 average hours a week.

Internal Job Type: Lifeguard

No Students being hired: 40 Age requirement: None

Wage: 8.50/per hour Details:

Dress Code: Uniform

Participants will be provided with the following uniform pieces:

- 2 t-shirts
- bathing suit
- lanyard and whistle
- head visor
- fanny pack
- water bottle

A \$28 deposit is required for the uniform. This will be refunded if uniform is returned in clean condition to the HR department no later than 5 days after last day of work.

Lifeguards are required to provide their own athletic sandals (flip flops are not allowed) and POLARIZED sunglasses that meet uniform requirements.

Participants may only wear Big Kahuna's branded sweatshirts and rain jackets while on duty. These may be purchased at the park in addition to the uniform fee but are not required.

Participants must maintain a neat and clean appearance at all times. Employee is responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Facial piercings, unnatural colored hair, and offensive tattoos are NOT allowed.

Requirements:	Non-smoker:		Lifeguard Certified:
	Ski:		CPR Certified:
	Swimmer: 🗸	1	

Job Type: Customer Service

Job Description:

September 24, 2018

Admissions/Parking/Retail Cashier/Greeter

Position includes, but is not limited to, the following duties:

- Operate cash registers, credit card machines and price scanners
- Cash handling, issuing tickets and Season Passes
- Operate Front Gate/Admissions ticket scanners
- Ensure all guests have appropriate ticket and/or Season Pass before entering the park
- Maintain clean work stations
- Answer questions and provide park information to guests
- Provide high quality guest interaction and services
- Stock work area as needed
- Perform some lifting
- Additional duties that are relevant to the position and assigned by the department manager

Participants will alternate working as cashier in Parking, the Retail shop, or in Admissions. Participants working in all positions will be responsible for cleaning the park, including using cleaning chemicals.

Participants should have the following skills:

- Strong multitasking, communication, and organizational skills
- High level of accuracy and attention to detail
- Computer skills and previous cash handling experience Able to stand for an extended period of time
- Strong English-speaking skills
- Polite, friendly, and enthusiastic attitude

Due to uncontrollable circumstances such as weather conditions, there may times where 32 hours per week cannot be earned by the employee. Participants must fulfill their schedule and job requirements with Big Kahuna's at all times. Participants must be able to stand for long periods of time under sunlight exposure and extreme temperatures. The participant is responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Offensive tattoos, facial piercings, unnatural colored hair are not allowed.

Internal Job Type: Admissions/Parking/Retail Cashier/Greeter

No Students being hired: 12 Age requirement: None

Wage: 8.50/per hour Details:

Dress Code: Uniform

September 24, 2018

Participants will be given 2 uniform shirts. A \$28 deposit is required and will be refunded if uniform is returned to the HR department in clean condition no later than 5 days after last day of work.

Participants will be required to provide their own khaki or tan shorts, brown belt of a solid-colored, leather material, white or black ankle socks, and white tennis shoes with laces. Shorts should not have markings and should not be shorter than mid-thigh or no longer than mid-knee. Skirts and pants are not allowed.

Participants must maintain a neat and clean appearance at all times. If the employee chooses to wear a t-shirt under the uniform shirt, it must be solid white with no graphic printing. Tennis shoes must be worn at all times and must be all white. Participants may only wear Big Kahuna's branded sweatshirts and rain jackets while on duty. These may be purchased at the park but are not required.

Requirements:

Non-smoker:

Ski:

CPR Certified:

Swimmer:

Job Type: Food Service

Job Description:

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September 24, 2018

Food and Beverage Cashier Job position includes, but is not limited to, the following duties:

- Selling, preparing and serving food and beverage items to guests
- Accurately collecting acceptable forms of payment
- Operating cash registers and credit card machines by performing varied transactions including redeeming coupons, charging payments, issuing receipts, and issuing change
- Completing orders and serving alcohol in accordance with park rules
- Other responsibilities include some lifting, stocking, daily set up, breakdown and cleaning of assigned areas

Additional duties that are relevant to the position may be assigned by supervisor. Successful completion of the food handling course is required and is offered at no additional cost to the participant. Participants should be expected to handle pork and alcohol products. Participants working in all positions will be responsible for cleaning the park, including using cleaning chemicals.

Participants should:

- Have strong multitasking, communication, and organizational skills
- Have a high level of accuracy and attention to detail
- Have computer skills and previous cash handling experience
- Be able to stand for long periods of time under sunlight exposure and extreme temperatures.

Due to uncontrollable circumstances such as bad weather, there may times where 32 hours per week cannot be earned by the employee. Participants must fulfill their schedule and job requirements with Big Kahuna's at all times to receive their 32 average hours a week. Participant is responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Offensive tattoos, facial piercings, unnatural colored hair are not allowed.

Internal Job Type: Food and Beverage Cashier

No Students being hired: 16 Age requirement: None

Wage: 8.50/per hour Details:

Dress Code: Uniform

September 24, 2018

Participants will be given 2 uniform shirts. A \$28 deposit is required and will be refunded if uniform is returned to the HR department in clean condition no later than 5 days after last day of work.

Participants will be required to provide their own khaki or tan shorts, brown belt of a solid-colored, leather material, white or black ankle socks, and white tennis shoes with laces. Shorts should not have markings and should not be shorter than mid-thigh or no longer than mid-knee. Skirts and pants are not allowed.

Participants must maintain a neat and clean appearance at all times. If the employee chooses to wear a t-shirt under the uniform shirt, it must be solid white with no graphic printing. Tennis shoes must be worn at all times and must be all white. Participants may only wear Big Kahuna's branded sweatshirts and rain jackets while on duty. These may be purchased at the park but are not required.

Requirements:

Non-smoker:

Ski:

CPR Certified:

Swimmer:

Job Type: Food Service

Job Description:

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September 24, 2018

The Food and Beverage Cook Position includes, but is not limited to, the following duties:

- Performing various tasks related to the preparation of food
- Completing orders in a timely manner, while maintaining a high level of hygiene
- Using kitchen equipment including fryers, ovens, grills, warmers, and rollers
- Other responsibilities include some lifting, stocking, daily set up, breakdown, and cleaning of assigned areas Additional duties that are relevant to the position may be assigned by supervisor

Successful completion of the food handling course is required and is offered at no additional cost to the participants. Participants should be expected to handle pork and alcohol products. Serving alcohol in accordance with park and Florida policies. Participants working in all positions will be responsible for cleaning the park, including using cleaning chemicals.

Participants should have intermediate English-speaking skills. Participants should be able to multitask and pay attention to detail, prepare food in a timely manner, and be able to stand for long periods of time under sunlight exposure and extreme temperatures. Participant is responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Offensive tattoos, facial piercings, unnatural colored hair are not allowed.

Due to uncontrollable circumstances such as bad weather, there may times where 32 hours per week cannot be earned by the employee. Participants must fulfill their schedule and job requirements with Big Kahuna's at all times to receive their 32 average hours a week.

Internal Job Type: Food and Beverage Cook

No Students being hired: 12 Age requirement: None

Wage: 9.50/per hour Details:

Dress Code: Uniform

September 24, 2018

Participants will be given 2 uniform shirts. A \$28 deposit is required and will be refunded if uniform is returned to the HR department in clean condition no later than 5 days after last day of work.

Participants will be required to provide their own khaki or tan shorts, brown belt of a solid-colored, leather material, white or black ankle socks, and white tennis shoes with laces. Shorts should not have markings and should not be shorter than mid-thigh or no longer than mid-knee. Skirts and pants are not allowed.

Participants must maintain a neat and clean appearance at all times. If the employee chooses to wear a t-shirt under the uniform shirt, it must be solid white with no graphic printing. Tennis shoes must be worn at all times and must be all white. Participants may only wear Big Kahuna's branded sweatshirts and rain jackets while on duty. These may be purchased at the park but are not required.

Requirements:

Non-smoker:

Ski:

CPR Certified:

Swimmer:

Cleaning Staff

Job Description:

Job Type:

Greenheart Exchange

September 24, 2018

The Park Services Position includes, but is not limited to, the following duties:

- Responsible for greeting and interacting with water park guests
- Maintaining a clean deck and pool area
- Cleaning the kitchen areas, restrooms (including cleaning toilets), and office spaces
- Emptying trash cans and picking up debris around the park
- Responsible for keeping the park clean
- Responsible for answering questions and providing park information to guests
- Perform additional duties that are relevant to the position and assigned by the department manager. Participants will NOT be working with plants or landscaping.

Participants should:

- Have a positive attitude
- Be willing to learn
- Be a team player
- Be able to lift 50 pounds
- Enjoy working outdoors and be able to stand for long periods of time under sunlight exposure and extreme temperatures.

In this position participants will also interact with a lot of guests, so becoming knowledgeable of the water park facilities is very important. Participants working in all positions will be responsible for cleaning the park, including using cleaning chemicals. Participants are responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Offensive tattoos, facial piercings, unnatural colored hair are not allowed.

Due to uncontrollable circumstances such as bad weather, there may times where 32 hours per week cannot be earned by the employee. Participants must fulfill their schedule and job requirements with Big Kahuna's at all times to receive their 32 average hours a week.

Internal Job Type: Park Services

No Students being hired: 5 Age requirement: None

Wage: 9.00/per hour Details:

Dress Code: Uniform

Greenheart Exchange

September 24, 2018

Participants will be given 2 uniform shirts. A \$28 deposit is required and will be refunded if uniform is returned to the HR department in clean condition no later than 5 days after last day of work.

Participants will be required to provide their own khaki or tan shorts, brown belt of a solid-colored, leather material, white or black ankle socks, and white tennis shoes with laces. Shorts should not have markings and should not be shorter than mid-thigh or no longer than mid-knee. Skirts and pants are not allowed.

Participants must maintain a neat and clean appearance at all times. If the employee chooses to wear a t-shirt under the uniform shirt, it must be solid white with no graphic printing. Tennis shoes must be worn at all times and must be all white. Participants may only wear Big Kahuna's branded sweatshirts and rain jackets while on duty. These may be purchased at the park but are not required.

Requirements:

Non-smoker:

Ski:

CPR Certified:

Swimmer:

Ride Operator

Job Description:

Job Type:

September 24, 2018

FEC Thrill Department Ride Attendants are responsible for providing instruction to guests and ensuring guests safety on the Park's thrill rides. Attendants must be able to operate heavy attraction equipment and lift a weight of no less than 50 pounds. Participants must have strong social skills to be able to enforce general park and safety rules. An attendant's primary responsibility is to prevent accidents and provide a professional standard of care. No experience is required, but participants must obtain 8 hours of training on each thrill ride. Participants working in all positions will be responsible for cleaning the park, including using cleaning chemicals.

Participants should:

- Have strong multitasking, communication, and organizational skills
- Have a high level of accuracy and attention to detail
- Have computer skills and previous cash handling experience
- Be able to stand for long periods of time under sunlight exposure and extreme temperatures
- Be able to communicate effectively with guests and other team members
- Be able to maintain clean workstations and tolerate working outdoors
- Strong English-speaking skills
- Polite, friendly, professional, and enthusiastic attitude

Due to uncontrollable circumstances such as bad weather, there may times where 32 hours per week cannot be earned by the employee. Participants must fulfill their schedule and job requirements with Big Kahuna's at all times to receive their 32 average hours a week. Participants are responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Offensive tattoos, facial piercings, unnatural colored hair are not allowed.

Internal Job Type: FEC Thrill Department Ride Attendant

No Students being hired: 5 Age requirement: None

Wage: 8.50/per hour Details:

Dress Code: Uniform

September 24, 2018

Participants will be given 2 uniform shirts. A \$28 deposit is required and will be refunded if uniform is returned to the HR department in clean condition no later than 5 days after last day of work.

Participants will be required to provide their own khaki or tan shorts, brown belt of a solid-colored, leather material, white or black ankle socks, and white tennis shoes with laces. Shorts should not have markings and should not be shorter than mid-thigh or no longer than mid-knee. Skirts and pants are not allowed.

Participants must maintain a neat and clean appearance at all times. If the employee chooses to wear a t-shirt under the uniform shirt, it must be solid white with no graphic printing. Tennis shoes must be worn at all times and must be all white. Participants may only wear Big Kahuna's branded sweatshirts and rain jackets while on duty. These may be purchased at the park but are not required.

Requirements:

Non-smoker:

Ski:

CPR Certified:

Swimmer:

Cleaning Staff

Job Description:

Job Type:

September 24, 2018

The Bathroom Attendant Position includes, but is not limited to, the following duties:

- Responsible for greeting water park guests
- Maintaining a clean lockers areas
- Maintaining, sweeping, and stocking the restrooms
- End of shift deep clean of bathrooms
- Picking up debris around the park
- Responsible for answering questions and providing park information to guests
- Perform additional duties that are relevant to the position and assigned by the department manager. Participants Will NOT be working with plants or landscaping.

Participants should:

- Have a positive attitude
- Be willing to learn
- Be a team player
- Enjoy working outdoors and be able to stand for long periods of time under sunlight exposure and extreme temperatures.

In this position participants will also interact with a lot of guests, so becoming knowledgeable of the water park facilities is very important. Participants working in all positions will be responsible for cleaning the park, including using cleaning chemicals. Participants are responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Offensive tattoos, facial piercings, unnatural colored hair are not allowed.

Due to uncontrollable circumstances such as bad weather, there may times where 32 hours per week cannot be earned by the employee. Participants must fulfill their schedule and job requirements with Big Kahuna's at all times to receive their 32 average hours a week.

Internal Job Type: Bathroom Attendant

No Students being hired: 3 Age requirement: None

Wage: 10.00/per hour Details:

Dress Code: Uniform

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Last Updated: 3/9/2010

Participants will be given 2 uniform shirts. A \$28 deposit is required and will be refunded if uniform is returned to the HR department in clean condition no later than 5 days after last day of work.

Participants will be required to provide their own khaki or tan shorts, brown belt of a solid-colored, leather material, white or black ankle socks, and white tennis shoes with laces. Shorts should not have markings and should not be shorter than mid-thigh or no longer than mid-knee. Skirts and pants are not allowed.

Participants must maintain a neat and clean appearance at all times. If the employee chooses to wear a t-shirt under the uniform shirt, it must be solid white with no graphic printing. Tennis shoes must be worn at all times and must be all white. Participants may only wear Big Kahuna's branded sweatshirts and rain jackets while on duty. These may be purchased at the park but are not required.

	Requirements:	Non-smoker:	Lifeguard Certified:
		Ski:	CPR Certified:
		Swimmer:	
Joh Tyne:	Office As	 seistant	

Job Description:

September 24, 2018

The Cash Room Teller Position includes, but is not limited to, the following duties:

- Cashier till preparation and reconciliation
- Cash Room counting and balancing
- Cashier till training including counterfeit detection
- Follow dual-counting cash room procedures
- Maintain clean work stations
- Other responsibilities include some lifting, stocking, daily set up, breakdown, and cleaning of assigned areas
- Additional duties that are relevant to the position and assigned by the department manager

Participants working in all positions will be responsible for cleaning the park, including using cleaning chemicals.

Participants should have the following skills:

- Strong multitasking, communication, and organizational skills
- High level of accuracy and attention to detail
- Computer skills and previous cash handling experience
- Familiarity with American coins and currency
- Able to stand for an extended period of time
- Strong English-speaking skills
- Polite, friendly, and enthusiastic attitude

Due to uncontrollable circumstances such as weather conditions, there may times where 32 hours per week cannot be earned by the employee. Participants must fulfill their schedule and job requirements with Big Kahuna's at all times. Participants must be able to stand for long periods of time under sunlight exposure and extreme temperatures. The participant is responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Offensive tattoos, facial piercings, unnatural colored hair are not allowed.

Internal Job Type: Cash Room Teller

No Students being hired: 3 Age requirement: None

Wage: 9.50/per hour Details:

Dress Code: Uniform

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Participants will be given 2 uniform shirts. A \$28 deposit is required and will be refunded if uniform is returned to the HR department in clean condition no later than 5 days after last day of work.

Participants will be required to provide their own khaki or tan shorts, brown belt of a solid-colored, leather material, white or black ankle socks, and white tennis shoes with laces. Shorts should not have markings and should not be shorter than mid-thigh or no longer than mid-knee. Skirts and pants are not allowed.

Participants must maintain a neat and clean appearance at all times. If the employee chooses to wear a t-shirt under the uniform shirt, it must be solid white with no graphic printing. Tennis shoes must be worn at all times and must be all white. Participants may only wear Big Kahuna's branded sweatshirts and rain jackets while on duty. These may be purchased at the park but are not required.

Requirements:	Non-smoker:	Lifeguard Certified:	
	Ski:	CPR Certified:	
	Swimmer:		

Job Benefits (bonuses, incentives):

September 24, 2018

- *International Student Orientation
- *Free Waterpark tickets for participants' family and friends (based on total hours worked).
- *Free Admission to the Waterpark on days off.
- *Employee recognition and gifts.
- *Participants may be eligible to earn an end of season bonus of \$0.25 for every hour worked. See Additional Comments for more information
- *Cultural Days: the employer takes participants to local landmarks or other fun venues.
- *International Night: participants will have the opportunity to represent their country by preparing their traditional food, showing pictures, talent show/presentation, and other activities to celebrate their culture on this day.
- *End of the Season Luau: a very exciting night with free food, music, dancing, award ceremony and other fun activities to thank Big Kahuna's team members for all their hard work.
- *Participants who meet certain criteria at the end of the season would have an opportunity to participate in the Self-Arranged re-hiring program

Is there a Social Security Admin office near you: Yes SSA office details:

Are you willing to take student to the SSA office?: Yes

The employer will assist with transportation for participants to go to the Social Security office. Transportation consists of private vans which will be arranged by the employer. Trips are scheduled and based on arrival dates. If a participant misses their scheduled trip and an additional trip needs to be arranged, it will be scheduled by the employer during the next available opening. At the local Social Security office's recommendation, Big Kahuna's waits at least 10 days after participants have arrived to the US before providing them transportation to the Social Security Office.

The closest Social Security office is located at: 111 Racetrack Road Northwest B Fort Walton Beach, FL 32547

Phone: 800-772-1213

Hours:

Monday 9:00 AM - 4:00 PM Tuesday 9:00 AM - 4:00 PM Wednesday 9:00 AM - 12:00 PM Thursday 9:00 AM - 4:00 PM Friday 9:00 AM - 4:00 PM Saturday Closed Sunday Closed

Participant Requirements

What are the 3 most important qualities you look for in an employee:

Greenheart Exchange

Great work ethic Great communication skills Flexibility and enthusiasm

Please list any special instructions or hiring restrictions by your company (if any):

Participants are required to bring a completed Greenheart Exchange application with photo to the interview. The job offer is contingent upon the completion of the following:

- 1. A background check (original and translated to English), dated and signed, is required to be sent to Big Kahuna's. Background checks must be sent to smccabe@apexparksgroup.com by April 12 for job offer to be valid.
- 2. Participants will need to create a profile on the Big Kahuna's website and apply for the position AFTER visa is received. The website link and instructions will be sent upon hiring.

Start and End Dates are assigned to participants based on their DS-2019 Start and End Dates. Participants will be assigned arrival, start, and end dates during the interview. Participants should plan to arrive to the US 2 days in advance of their DS-2019 Start Date, to start work on their DS-2019 Start Date. Participants must personally bring their passport, DS-2019, and I-94 forms to the Park on their scheduled arrival date and no later than 9AM in the morning in order to be set up in the payroll system and be able to start working on the scheduled start date.

Participants must agree to submit to random drug testing upon request. Drug testing is required if an employee is involved in any accident or injury while at work. There is no cost for the drug test. A positive drug test results in termination.

Participants must bring enough money to cover housing, food, and miscellaneous expenses before first paychecks are received.

Participants may obtain a second job while working at Big Kahuna's, provided that the second job will not interfere with their assigned work schedule at Big Kahuna's. The second job must be scheduled around Big Kahuna's schedule. Managers will NOT be able to change Big Kahuna's schedules to meet 2nd job arrangements. Participants must abide by Greenheart Exchange and The Department of State Regulations. All 2nd jobs MUST be preapproved by Greenheart Exchange.

Yes

No

Δre v	vou interested	in heina	a Greenheart	Fmnlover?	
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This business has elected to be a member of CCI's Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the CCI online application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun!

Housing Options

nousing options				
You DO provide housing				
Sex:				
Is the participant required to sign a sep	✓ Yes No			
Is housing provided for the students?	Yes			
What type of housing is available?	Shared Apartments	✓ Other		
Brief description of housing:				

September 24, 2018

Employer will provide housing in the form of shared apartments or townhouses. Participants will share in 1-3 bedroom units, with up to 4 people per bedroom, each with their own bed. Units will have one bathroom per bedroom. Housing will have living area, kitchen facilities, and access to laundry. See additional comments for more information.

Rental cost is \$110 per week per person, not including utilities. Rent payments will be deducted bi-weekly from participants' payroll. Participants in each unit will split the cost of any monthly electricity charges that are over \$100. Internet access is not guaranteed at each housing option.

Before moving in, participants must complete the employer's housing orientation. Housing orientations will be held at 9AM in the morning. If participants arrive later than 9AM, they will need to book a hotel the first night they arrive and go to Big Kahuna's the following morning for registration and to move into their housing.

Address: To be determined by April 2019 City, State, Zip: Destin, FL 32541

Please check amenities/services provided with the housing, if applicable include additional costs:

~	Linens		Telephone	~	Furniture	~	Cooking	~	Kitchenware	✓	Microwave 🗸 AC / Heat
~	Bed		Air Mattress		Computer		Internet		WiFi		Private Bathroom
Rer	Rent of this housing (per participant)? \$110 per week										
Are	housing	cos	sts automatio	ally	deducted fro	om p	participants	' pay	/checks? ✓	Y	es No
Are	utilities	inclu	uded?	'es	✓ No	Аррі	rox. cost of	utili	ties (per partic	 ipan	t)? Participants in each

Participants in each unit will split the cost of any monthly electricity charges that are over \$100

Is a housing deposit required upon arrival? Yes (before arrival)

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Participants are not required to stay in Big Kahuna's housing. Participants can make their own housing arrangements.

Participants who wish to stay in Big Kahuna's housing must pay a housing reservation fee of \$350 by March 30, in order to reserve housing. The employer will provide participants with instructions on how to pay this deposit upon hiring. \$150 is refundable if participants work until their end date and do not damage the unit. SEE ADDITIONAL COMMENTS.

If a participant does not plan to stay in Big Kahuna's housing, then he or she MUST inform Big Kahuna's and provide their U.S. housing address by March 30. Participants who do not make a housing reservation OR do not arrange housing on their own by the deadline will have their placements cancelled.

If a participant pays to reserve their housing but is unable to obtain a visa, they MUST notify Big Kahuna's to have their reservation fee refunded. Only in this case will Big Kahuna's refund the reservation fee.

How will the deposit be refunded to the participant (final paycheck, etc.)? Paypal or credit card

Transportation To and From Work

How far is this housing from the job site? 1 - 2 miles Not Applicable

How will the student get to and from work? Walk or bike
What is the approximate ONE WAY travel time to work? 15-20 minutes

What is the approximate ONE WAY travel cost to work? \$0.00

Participant Travel to Business

Participant should contact you:

Upon boarding:

Upon arrival:

Employer's Emergency phone number: Number TBD

24-hour emergency phone line

✓ PLANE

(Participants should book tickets directly through an airline or travel agent.)

Arrival to (city, airport): Fort Walton Beach (VPS) or Panama City(ECP)

Preferred Arrival Time: Morning

Will participant be picked up from the airport? Yes No ✓

If so, by who? Not Applicable

Greenheart Exchange

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How far from the airport is your place of business? 10 miles

Special instructions/comments regarding participant's arrival:

Participants can arrive to Destin from any of the following airports: Fort Walton Beach (VPS), Panama City (ECP) and Pensacola (PNS).

Participants are responsible for arranging their own transportation from the airport to Big Kahuna's upon arrival to the US. Check-in at Big Kahuna's is at 9AM daily. If participants choose to stay in Big Kahuna's housing, the move-in date will be no earlier than two days before their DS-2019 start date. The move-in date will be confirmed by the HR department once the participant's job application has been approved. Participants are recommended to arrange transportation in advance of arrival.

Participants can follow the following steps to arrange transportation in advance:

- 1. Have the arrival flight information ready.
- 2. Have the destination address ready (the address of Big Kahuna's or the hotel accommodations)
- 3. Call the transportation/taxi company in advance and request transportation. Participants should be specific about where they should be picked up and where they will be dropped off. Participants should also provide the arrival flight arrival information. Participants travelling together may be able to arrange a cheaper rate by booking transportation together.
- 4. If there are any delays or changes to the flight itinerary, participants should inform the transportation company of the changes.
- 5. Participants should keep Big Kahuna's phone number (850-837-8319) and the Greenheart toll free emergency phone number (1-855-767-5642) handy in case of unexpected changes.

Participants can contact any of the following companies to arrange transportation. A taxi ride will cost approximately \$20, but the cost may vary based on arrival airport and transportation company. Participants must contact transportation companies to receive rates:

Veteran Shuttle and Limo: http://www.veteranshuttle.us/

Pensacola Taxi 850-456-3000

Sunshine Shuttle 850-650-6333 https://sunshineshuttle.com/

Beachside Express 850-685-3586

Advantage Airport Shuttle & Taxi850-420-7807 http://www.advantageairportshuttle.com

UBER (download the app) LYFT (download the app)

Taxis are also readily available outside the baggage claim area in the airport.

Before moving into employer-provided housing, participants must complete the employer's housing orientation. Orientations will be held in the morning at 9AM at Big Kahuna's. If participants arrive after 9AM, they will need to book a hotel for the first night and go to Big Kahuna's the following morning for registration and to move into their housing. If participants arrive after 9AM, they should plan to take local transportation directly to their temporary hotel option in Destin. Participants who will not arrive to Big Kahuna's by 9AM should NOT arrive to Big Kahuna's until the next morning at 9AM. It is recommended that participants arrange temporary hotel accommodations in advance. The J-1 Packet, provided upon hiring, includes additional information and resources on discounted hotel options and transportation.

Community Profile

This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.

How would you describe your area?

Tourist Area

Not Applicable

Greenheart Exchange

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Please provide a brief description of your community:

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Located on Florida's Emerald Coast, Destin is known for its white beaches, emerald green waters, challenging golf, and world-famous fishing. Originating as a small fishing village, it is now a popular tourist destination. The population is estimated to be approximately 13,000 residents, with almost 4.5 million tourists visiting the area every year. Destin is located next to the Gulf of Mexico in northwest Florida. Destin is widely known as the "world's luckiest fishing village." Destin also has world-class resorts and rentals as well as some of the best shopping and dining options.

bring?

Is there anything special that students should Clothing that is suitable for the changing weather and comfortable walking shoes to explore the area. Shoes, shorts and socks as described in your job description. Most importantly, participants should bring a great attitude and a smile!

What are the seasonal temperatures?

Spring: 50 - 80 degrees F Summer: 85 - 100 degrees F Fall: 70 - 90 degrees F Winter: 45 - 60 degrees F

What is near work?

~	On foot		In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
	On foot	✓	In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
~	On foot		In town / by public transport		Requires a car		N/A
✓	On foot		In town / by public transport		Requires a car		N/A
V	On foot		In town / by public transport		Requires a car		N/A
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Indicate other nearby activities:

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Florida's Panhandle beaches are some of the most pristine in the state, and the jewel in this region's crown is easily the beach town of Destin. Once considered a sleepy fishing village, Destin's charms - chiefly the sugar white sands and emerald waters of the beaches, and world-class golfing - have not gone unnoticed, and today, much of the town is a well-developed tourist area complete with large resorts, a bustling marina and active charter fishing fleet. Still, curious travelers can still find regions of respite amid the sprawl by visiting the town's designated state park beaches. Pack your sunblock and set out with a hearty appetite for seafood- you'll find some of the Panhandle's freshest here!

Public transportation is available by way of taxi, UBER, LYFT and bus. Emerald Coast Rider: http://www.ecrider.org/routes/

Bikes are provided for all participants that stay in Big Kahuna housing.

List of interesting area websites:

http://www.destinchamber.com/ http://www.visitflorida.com/en-us/cities/destin.html http://www.silvershark.hubpages.com/hub/Life-on-30A https://www.30a.com/

http://www.sowal.com/

https://www.fodors.com/world/north-america/usa/florida/the-panhandle/things-to-do

http://bigkahunas.com/

Is there wireless internet available?

Free WiFi is available at local cafes, restaurants and local libraries. It is customary to purchase a menu item to use this service for free. WiFi is NOT guaranteed at the employer-provided housing.

Destin Library: 150 Sibert Ave, Destin, FL 32541 Phone: (850) 837-8572

http://www.cityofdestin.com/index.aspx?nid=105

Additional Comments:

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Non-refundable Housing Reservation Fee and Additional Important Housing Information:

Fee covers the following costs: administration costs associated with renting from landlords, transportation from park to housing on move-in day, comforter (blanket) sets, towels and washcloths, and "Starter Kit" for the unit including trash bags, soap, toilet paper, etc. Participants are required to purchase their own cleaning supplies needed to clean the units. All units will be semi-furnished but amenities vary depending on the unit. All units will minimally include beds, chairs or barstools, various kitchenware and cookware. Weekly or Bi-weekly housing inspections will be performed. If units do not meet inspection standards, participants will be fined for the cost of the cleaning service needed to clean the unit (\$50 - \$200). If participants choose to stay in Big Kahuna's housing, the move-in date will be no earlier than two days before their DS-2019 start date and the move-out date will be no later than two days after their DS-2019 end date. Participants will have 24 hours to vacate housing if employment is terminated by the employee without giving two weeks' notice. Participants will have 72 hours to vacate the housing if employment is terminated by the employer. Participants are not required to stay in Big Kahuna's arranged housing. Participants may make their own housing arrangements. If participants choose to live in Big Kahuna's housing, they will be required to sign a rental contract and will be required to pay for rent for the duration of the contract dates.

The J-1 packet is a very important resource and participants must read this upon hiring. Packet also includes information on how to find and secure housing on your own. Orientation is always at 9AM. Participants who are not able to arrive early enough to attend a 9AM Orientation must make arrangements to stay at a hotel for the day and check in the next morning. Participants will be scheduled for a specific orientation date and will be notified of this date after hiring. Participants should book their travel arrangements in order to attend their scheduled orientation. The Packet includes local hotel options. Participants should take local transportation from the airport directly to their temporary hotel option in Destin.

The park is open weekends only (Saturday & Sunday) during the three weeks (April 27 - May 12) and last six weeks of operation (August 19 - Sept 29). During the weeks the park is open weekends only, participants should expect to work LESS THAN 32 hours/week and to work MAINLY on the weekends (Saturday & Sunday). Participants must arrive with enough money to cover their living expenses, food, rent, etc. (AT LEAST \$1,000 USD) and should budget their money accordingly. Participants should budget their money accordingly to ensure they have enough to pay for rent and living expenses during the "weekend only" operations, especially in the beginning of their programs.

Uniform requirements: All job positions must maintain a neat and clean appearance at all times. Participants are responsible for adhering to Big Kahuna's Dress code rules and appearance guidelines. Unnatural colored hair and offensive tattoos are NOT allowed.

Participants may be eligible to earn an end of season bonus of \$0.25 for every hour worked. The bonus will be added to the final paycheck. The bonus is at the discretion of the employer. Participants who do not stay until their DS-2019 end date are not eligible for the bonus. Participants who are excessively absent or tardy are not eligible for the bonus. A participant's employment must be in good standing to receive a bonus.

For additional cultural opportunities participants are recommended to join the Greenheart Club: https://greenheartclub.org. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access various resources. Participants can access the Greenheart Club through their Greenheart Exchange Online account: https://geo.greenheart.org/ - find a link in the lower right corner of their home page. Additionally, participants can check-out Visit The USA website: https://www.visittheusa.com.

Participants whose employment is terminated (involuntary or voluntarily), will have 2 weeks from the time that they end their position to secure permanent housing that complies with Greenheart Exchange's Housing Guidelines and submit a Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. Participant's failure to submit a SAJO within a two-week timeframe will result in shortening the participant's program sponsorship. If Greenheart Exchange rejects SAJO, the participant has 1 business day to resubmit SAJO in accordance with instructions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found here: https://www.cci-exchange.com/businesses/work-travel-program/j-1-visa-regulations/.

Please feel free to attach any other additional information.