



WORK & TRAVEL USA

Crystal Mountain Resort and Spa - Food and Beverage - Back of House

HOST INFORMATION

Company Description:

Crystal Mountain is a premiere mountain destination for weddings and other meetings and banquets, so there are a lot of events happening on site during the summer months! All employees enjoy competitive wages, a fun work environment, seasonal recreational benefits, and resort discounts. We offer comfortable, affordable housing that is located on property which includes on-site laundry facility, WiFi, and free access to the gym. All employees receive discounts on food and other resort amenities!

Students can expect a full time work week; there are no second jobs available.

Regarding transportation, we are happy to provide each student with the use of a bike and helmet, which is an ideal way to get around the property. We have a shuttle service available to students that will provide transport into town for groceries and amenities and for cultural activities throughout the season. There is also a local bus service, the Benzie Bus which can connect to the BATA Bus out of Traverse City.

Our overall mission is to be the stage for exceptional experience that connects people with themselves, others, nature, and ideas. We are dedicated to the guests we serve, the employees we trust, and the community we support. We invite you to be a part of the mountain magic and join the Midwest's Premier Family Resort! For more information, check out our website at www.crystallmountain.com and visit our location on Google Maps (12500 Crystal Mountain Drive, Thompsonville, MI 49683).

Host Website: <http://www.crystallmountain.com>

Site of Activity: Crystal Mountain Resort and Spa

Parent Account Name: Crystal Mountain Resort and Spa

Host Address: 12500 Crystal Mountain Drive Thompsonville , Michigan , 49683

Nearest Major City: Traverse City , Michigan , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

In this position, a student may work in various roles in the kitchen to include prep cook, line cook, or dishwasher.

Prep or Line Cook

Works under close supervision with the goal of mastering basic line cooking techniques, skills and observing how other stations properly execute and time production responsibilities.

Adhere to proper kitchen sanitation and food handling techniques.

An understanding of internal food temperature requirements and ranges for meats, seafood and poultry.

Responsible for executing basic prep for service including sliced meats, vegetables, condiments, burgers, etc., as well as preparing food items on the line under supervision.

Keeps dish and other storage areas clean and organized.

Maintains a safe, clean working environment.
Performs other duties as assigned.

Dishwasher

Clean and organize china, silverware, glassware, kitchen wares.

Operate and maintain a clear ware washer and three compartment sink washing system.

Assist kitchen with organizing and stocking inventory and keeping these areas clean and organized.

Assist with minor food preparation such as cleaning and peeling vegetables.

Operate dish machines to company and manufacturer specifications.

Use proper measurements of detergent and sanitizer in the dish machine.

Restocks all dishes, glassware, utensils, pots, and pans.

Removes all garbage.

Breaks down, cleans, and sanitizes the dish machine at the end of a shift.

Keeps dish and other storage areas clean and organized.

Maintains a safe, clean working environment.

Assists the cook(s) in properly labeling, covering and storing unused food after each meal.

Assists the cook(s) as requested in inventorying and stocking food products.

Performs all other duties as assigned.

Typical Schedule:

Full-time hours, shifts vary depending on the outlet and guest business.

Drug Test required: No

COMPENSATION

Hourly Wage: \$10

Eligible for Tips: No

Estimated weekly wages including tips: \$400

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Hours may vary based on house count, guest functions and outlet hours which are sometimes dependent upon the weather.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Recreational benefits including the use of facilities such as the alpine slide, fitness center and outdoor pool and adventure course. Employee discounts on food and beverage, spa, & retail products.

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Lifting heavy dishes, pots pans, trash, or foods

Standing for entire shift

Handling cleaning chemicals

Need to wear uniform: Yes

Uniform Policy:

Students will be provided with uniform shirts and must supply their own black pants and black non-slip shoes.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Students are responsible for presenting a professional appearance to include uniform, name badge and proper hygiene. For safety purposes in the kitchen, students are required to wear long, black pants and closed-toed non-slip shoes.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Shopping Trips, National Cherry Festival

Additional Details about Cultural Offerings:

We schedule weekly shopping trips, and other local cultural experiences, in our resort shuttle. Crystal Mountain hosts the Michigan Beer & Brat Festival which draws a large crowd on property during Memorial Weekend.

Local Cultural Offering:

You will have the opportunity to attend local events such as the National Cherry Festival & the Traverse City Film Festival. Downtown Traverse City offers a wide variety of restaurants, shopping, beaches, and activities such as the the local baseball stadium for the Pit Spitters.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

All students will live in dorm/duplex style units called cabanas. There are 2 buildings each with 4 units located next to each other in a wooded location. The cabanas have an open concept area and include 3-4 single beds, a full kitchen and dining area, wardrobes and a shared private bathroom. The housing includes a refrigerator, stove/oven, a microwave, toaster, landline phone and wi-fi service. The resort offers students access to laundry facilities (no charge), computers, fitness center, restaurants, an ATM, a market, coffee bar, and much more.

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

WiFi access is included at no charge

Phone Service: Yes

Description:

There is a land line that is available to call locally and long-distance within the U.S. and may be compatible with international calling cards.

Kitchen facilities: Yes

Description:

There is a full kitchen in each cabana.

Laundry facilities: Yes

Description:

The laundry facilities are located nearby at no charge to students. Students are required to purchase their own laundry products and are responsible for the proper maintenance of the appliances.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 3

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 3 - 4

Rooming Arrangement Description:

Rooms are single-gender and include all bedding (sheets, pillows, comforters). Students can request to live with friends, based on availability.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$100

Description:

Housing deposit should be paid in cash upon arrival.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Students must work through their contracted end date to be eligible for the housing deposit refund. The housing must also pass a housing inspection, and the landlord reserves the right to withhold any or all of the housing deposit to cover damages.

Details About Deposit Refund:

The housing deposit will be refunded with the student's final paycheck through direct deposit.

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: There is a bike/walking path across the road from the cabanas. The walk from the cabanas to the resort is just under 1 mile.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: There is a bike/walking path across the road from the cabanas which is just under 1 mile to the resort.

Employer-Provided Transportation

Estimated commute time: Under 15 minutes

Employer-Provided Transportation is free of charge

Description: Our resort shuttles run on a schedule to and from the cabanas and the resort each day.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: Crystal Mountain provides a punch card for riding the local county bus, the Benzie Bus. Subsequent cards are the student's responsibility. The BATA Bus from Traverse City also meets at one of the Benzie Bus stops in Interlochen for an additional fee.

ARRIVAL INFORMATION

Arrival Instructions:

Crystal Mountain Resort will pick up students only in these following Michigan cities (bus station or airport): Traverse City, Manistee, or Cadillac, for no charge. Please note that it is the student's responsibility to arrange transportation to one of the cities listed above.

Students often times fly to the Detroit Airport or into Chicago and then take a public bus, which might take an extra travel day and cost up to \$100. Please check Greyhound Bus for fare and schedules.

Please notify your employer of your travel plans at least one week prior to your departure to the United States so that we can arrange transportation at Humanresources@crystalmountain.com.

Suggested Arrival Airport:

Cherry Capital Airport, TVC, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$50 to \$75

If arriving after regular hours:

Suggested After-Hours Accommodation:

Comfort Inn Traverse City
460 Munson Ave
Traverse City , Michigan 49686
\$75 to \$100

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

You will be asked to complete a Housing Agreement and provide Uniform Sizing prior to your arrival.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We schedule our resort shuttle to take students to the Social Security office, usually on or near their 3rd day of work.

Nearest SSA Office: Traverse City , Michigan , Less than 50 miles

Other:

Wage Payment Schedule:

Bi-weekly pay, pay day is on a Tuesday We set up appointments for students to visit Fifth Third bank to set up accounts, apply for bank cards, and set up direct deposit.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

All employees are required to wear the company issued uniform and present a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

All students will be scheduled to attend a New Hire Orientation.

We have a drug-free workplace.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Restaurants, Fitness Center, Internet Cafe

Walking Distance from Housing:

Food Market, Restaurants, Fitness Center, Internet Cafe

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library