



WORK & TRAVEL USA

## Glacier Park by Pursuit St Mary Village - Barista

### HOST INFORMATION

#### Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

Is responsible for the setup, maintenance and operation of the espresso area, assisting with dining room duties, and events when requested. Maintains high quality standards in regard to service, sanitation and safety. Must assist in other departments or with other job duties as requested or necessary.

Reports to work on time in a neat and clean uniform.

Obtains instructions from manager at the beginning of the shift.

Serves coffee/espresso drinks to guests, in a friendly and outgoing manner.

Maintains effective portion controls in the Espresso area using established pouring methods.

Keeps Espresso area neat and clean throughout service.

Collects currency, makes change and gives receipt with every transaction.

Sells pre-made food items.

Takes part in all sales goals and incentive programs. Greets and informs guests of promotions and makes yes-yes choices available to the guest.

Participates in on-going employee training and accepts coaching and feedback professionally.

Ensures standards of appearance, safety and sanitation are maintained on a daily basis.

Handles guest concerns in a professional manner and takes fast and appropriate action to solve problems.

Responsible for following federal, state and company policies and regulations for serving (alcoholic) beverages in a responsible manner.

Adheres to all Company policies and regulations.

Assists with other responsibilities as requested.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. Baristas may work a combination of morning and afternoon shifts with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$10

**Eligible for Tips:** Yes

Baristas may receive limited tips from guests.

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Guest visitation

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS

**English Level required:**



**Required to be 21+:** No

**Previous Experience required:** Yes

/ Previous café, restaurant, barista experience preferred.

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant walking, bending, the frequent use of stairs, handling, reaching, grasping, lifting 25+ lbs., and repetitive motions.

Standing for entire shift

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

**Types of Cultural Opportunities:**

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

**Additional Details about Cultural Offerings:**

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

**Employer-owned or employer-arranged housing description:**

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830** on **Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish, Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

### **Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

### **Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

### **Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants

**In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

**Unavailable:**

Internet Cafe



## Glacier Park by Pursuit St Mary Village - Bellperson

### HOST INFORMATION

**Company Description:**

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

Bell-staff are the welcoming party for Hotel guests. As such, are always 'on-stage' to ensure excellent and welcoming guest service, including; a quick, courteous and proper greeting of all arriving guests, open doors, escort guests to their rooms, carry luggage and assist with guest and guest service requests. Clean & maintain entry ways and lobby, public areas and rest rooms. Assists with other duties as requested.

Arrives to work on time and in proper uniform.

Quickly and personably meets & greets guests upon arrival.

Escorts incoming hotel guests to rooms, assists them in handling luggage.

Offers information pertaining to available services and facilities of their location hotel/lodge, points of interest and entertainment attractions.



On opening room for guests, ensures it is in order and properly supplied and explains operation of heater, lights, etc.  
Builds and maintains fire in lobby and/or other hotel fireplaces.  
May drive luggage van to transport guests to and from train depot.  
Provides daily walking tour with narration, to groups and guests on history, location, points of interest, hours of service, etc.  
Continually observes, inspects lobby and public restrooms for cleanliness and maintenance issues.  
May deliver messages, extra towels, ice, rollaway beds and cribs, and run errands, etc. to guest rooms according to instructions from the front desk.  
Arranges tables and seating for special events.  
Tidies lobby throughout shift, empties ashtrays and waste receptacles throughout shift, checks public restrooms on the hour/every hour for neatness, trash, proper supplies and thorough cleanliness of hand basins and toilet areas, mirrors and floors.  
Maintains cleanliness of bell staff area, front porch, lobby and public areas.  
If and when scheduled as a lobby porter cleans and maintains all public rooms (meeting/convention rooms and other public areas).  
Cautions disorderly persons.  
Reports any unusual happenings, complaints or infraction of Company policy to Location Manager.  
Is an active member of the Emergency Action & Safety Teams and receives training from Company Fire Risk Manager in evacuation of hotel/lodge in the unlikely event of fire or other emergency.  
Adheres to all Company policies and regulations.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. Housekeepers start at 8am and work through afternoon with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Deep cleaning of guest and staff space may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$9

**Eligible for Tips:** Yes

Bellpersons earn \$1/hour gratuity (max 40 hours/week) for total of \$10/hr.

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Hours worked per day and/or week is based on guest occupancy and turnover. Early and late season may experience lower guest occupancy.

Average number of hours per week reached by last year's seasonal employees: 35

## JOB REQUIREMENTS

**English Level required:**



**Upper-Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

### **Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant bending, lifting, stretching and moving, including continuous walking and use of stairs. Elevators are not present. / Position will require frequent lifting in excess of 25lbs. and occasional lifting over 50lbs.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts, sweatshirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

## CULTURAL OPPORTUNITIES

### **Types of Cultural Opportunities:**

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

### **Additional Details about Cultural Offerings:**

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### **Employer-owned or employer-arranged housing description:**

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

### **Onsite Amenities:**

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

### **Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

**Transportation to Worksite:**

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

**Arrival Instructions:**

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830 on Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

**Suggested Arrival Airport:**

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish , Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

**Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity

for special requests.

- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

### **Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

### **Walking Distance from Housing:**

Food Market, Post Office, Restaurants

### **In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

### **Unavailable:**

Internet Cafe



WORK & TRAVEL USA

## Glacier Park by Pursuit St Mary Village - Dining Room Attendant

### HOST INFORMATION

#### Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

The position of Dining Room Attendant includes working in a variety of roles in the Dining & Bar area. Will assist with hosting, bussing tables, running food & beverages and assisting with events, assist with banquets when requested. Maintains high quality standards in regard to guest service, sanitation and safety. Must assist in other departments or with other job duties as requested or necessary.

- / Reports to work on time in a neat and clean uniform.
- / Obtains instructions from manager at the beginning of the shift.
- / Greets and attends to guests in a friendly and welcoming manner.
- / If working the register, collects currency, makes change and gives receipt with every transaction.
- / Buses and resets tables as needed and keeps tables neat and clean throughout service.
- / Keeps all water and beverage glasses filled as needed or requested. Provides guests with proper utensils and condiments.

- / Assists with events or banquets according to GPC standards and schedules.
- / Takes part in all sales goals and incentive programs. Greets and informs guests of promotions and makes yes-yes choices available to the guest.
- / Participates in on-going employee training and accepts coaching and feedback professionally.
- / Maintains standards of appearance, safety and sanitation on a daily basis.
- / Handles guest concerns in a professional manner and takes fast and appropriate action to solve problems.
- / Responsible for following company policies and regulations for serving (alcoholic) beverages in a responsible manner.
- / Maintains effective lines of communication between Management, Kitchen, Bar and Event staff.
- / Adheres to all Company policies and regulations.
- / May be assigned shifts working with Events team for setup, serving, busing, bartending, etc. of wedding and other group events at the hotel.
- / Assists with other responsibilities as requested.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. Dining Room Attendants may work a combination of morning and afternoon shifts with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$8.65

**Eligible for Tips:** Yes

Dining Room Attendants typically receive tip-out from servers and bartenders.

**Estimated weekly wages including tips:** \$303

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Guest visitation

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS



**English Level required:**



**Upper-Intermediate**

**Required to be 21+:** No

**Previous Experience required:** Yes

/ Previous café or restaurant experience preferred.

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant walking, bending, the frequent use of stairs, handling, reaching, grasping, lifting 25+ lbs., and repetitive motions.

Standing for entire shift

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

## CULTURAL OPPORTUNITIES

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

### Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

### Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

### Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830 on Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish, Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

### **Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

### **Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

### **Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants

**In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

**Unavailable:**

Internet Cafe



## Glacier Park by Pursuit St Mary Village - Dishwasher

### HOST INFORMATION

**Company Description:**

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

Dishwashers are responsible for maintaining cleanliness and sanitation of workstation and all kitchen areas, equipment, dishware, utensils, machines, etc. clean and sanitized during each individual shift. May also assist in a variety of other tasks as requested. Must be able to assist in other departments or with other job duties as requested or necessary. This is an entry level position in the culinary department responsible for the washing of dishware, glassware, pots & pans, cleaning of kitchen, removal of trash and recycling bins, loading and unloading of food items and supplies, sweeping and mopping of floors and all other cleaning, sanitation and safety duties as assigned. This is a physical position involving being on your feet all shift, lifting repetitively, light and heavy cleaning as required.

- / Reports to work on time and in proper uniform.
- / Receives instructions from Manager upon arrival.
- / Maintains dish/workstation and surrounding areas.

- / Responsible for fast and efficient cleaning of all items, including dishes, utensils, pots & pans, coolers, etc.
- / Cleans and sanitizes dish area, pulls mats, sweeps and mops floors, cleans coolers & freezers in kitchen, etc.
- / Maintains clean and safe work area at all times.
- / Follows all standard cleaning procedures and maintains safety practices around machinery.
- / May work in designated stations set by the Location/Sous Chefs.
- / May assist cooks in daily preparations of various daily preps & menu items.
- / May assist with employee cafeteria operations, as requested.
- / May assist with stocking, unloading trucks, organizing stock room, coolers and refrigerators etc. as assigned.
- / Helps to train new employees or transfers from other departments.
- / Completes GPC sanitation program.
- / Adheres to all company hotel policies and regulations.
- / Alerts Manager of any hazardous conditions or safety concerns.
- / Assists in other departments or other duties as assigned.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. Dishwashers may work a combination of morning and afternoon shifts (average 6am-3pm or 3pm-11pm); with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$10

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Guest visitation.

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires standing for long periods, walking, bending, handling, reaching, grasping, occasionally to frequently lifting up to 50 lbs., and repetitive motions.

Standing for entire shift

Handling cleaning chemicals

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.



## CULTURAL OPPORTUNITIES

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

### Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

### Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

### Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830 on Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish, Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

### **Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

### **Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

### **Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants

**In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

**Unavailable:**

Internet Cafe



WORK & TRAVEL USA

## Glacier Park by Pursuit St Mary Village - Employee Dining Room (EDR) Attendant

### HOST INFORMATION

#### Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

The EDR Attendant assists in preparing foods and beverages for staff, including food production, cleaning work areas, equipment, and utensils; set up, and service of meals and collection of garbage and trash. Cleans, sets-up and breaks down service areas. Stocks and rotates food and beverage items for the employee dining room. Assists with cleaning of dishes and glassware for EDR and replenishes as needed for meal periods. Serves a range of hot and cold food items. Works to ensure a positive dining experience for all GPC staff. May work in other areas in the kitchen or departments as assigned

- / Arrives to work on time and in proper uniform.
- / Receives instructions from supervisor at start of shift.
- / Assists Manager and Cooks in daily preparation of menu items.
- / Preps food items according to prep list for assigned station.

- / Replenishes food, beverages, condiments, silverware, glassware, dishes, and trays at serving stations.
- / Follows prescribed procedures in setting up hot and cold food lines.
- / Arranges proper utensils, and sets steam line to appropriate temperature for menu items.
- / Conveys food and supplies from main kitchen to serving site in a variety of methods, including by carrying, by utilizing a cart, by elevator, etc.
- / Keeps EDR clean and areas stocked between all meal periods.
- / Cleans and maintains work areas, facilities, utensils, and equipment including floors; collects and places garbage and trash in designated containers.
- / May instruct and provide training to other employees assisting in department.
- / When required, works dish machine to properly and safely clean dishes, utensils, pots, pans, and glassware.
- / Completes GPC Sanitation program.
- / Adheres to all GPC company hotel policies and regulations.
- / Performs miscellaneous job-related duties as assigned.
- / Assists with other duties as requested.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. EDR Attendants may work a combination of morning and afternoon shifts with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$10

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Guest visitation.

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires standing for long periods, walking, bending, handling, reaching, grasping, occasionally to frequently lifting up to 50 lbs., and repetitive motions.

Standing for entire shift

Handling cleaning chemicals

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

## CULTURAL OPPORTUNITIES

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

### Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

### Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.



### Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

1. **Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
2. **East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830 on Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish, Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

### **Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

### **Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

### **Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants

**In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

**Unavailable:**

Internet Cafe



WORK & TRAVEL USA

## Glacier Park by Pursuit St Mary Village - Front Desk Associate

### HOST INFORMATION

#### Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

The Front Desk Associate is responsible for providing an exceptional level of guest services to all patrons. The FDA checks guests in/out of hotel/motel in a courteous, enthusiastic and efficient manner. Handles money, guest inquiries/complaints, telephones, and computerized (Maestro) registration system, all with attention to detail while providing friendly, efficient and professional services. Front Desk Associates will be required to work the overnight shift on a rotating basis, and assist with other duties as requested.

Greets guests in courteous and welcoming manner.

Registers and assigns rooms to guests. Issues room keys and provides escort instructions to bell staff.

Continually communicates with housekeeping to update the status of room readiness, arrivals and departures.

Offers information pertaining to available services, points of interest and entertainment attractions, including: information on guest shuttles/transportation services, and outside activities such as rafting, tours or guided hikes, etc. May arrange for other special guest

services on request.

May make and confirm reservations for other GPC locations according to procedure.

Presents statements to departing guests and receives payment, counts money to verify amounts, records monetary transactions, and issues receipts for funds received. Issues change when necessary.

Communicates with the Front Desk Manager to coordinate shuttles leaving or arriving at each location.

Handles all phases of guest/tour arrivals to provide a smooth and orderly flow. May include meeting group tour escorts, tour check-in, collecting money and fees, and preparing coupons.

Prepares folios for each guest account. Records advance deposits, credit transfers, cash and check payments and tour tickets. Records dining room, bar, and gratuity charges. Keeps ledger on all cash transactions.

Notifies Front Desk Manager of all guest complaints and brings requests for refunds to Managers attention.

Receives and coordinates wake-up calls.

May handle lost and found items, tagging them with the date and place found, following proper procedures for forwarding to the Housekeeping department.

Reconciles all transactions in order to verify daily drop amounts.

May operate the hotel PBX switchboard for incoming & outgoing calls. Turns on in-house guest phones, and off upon departure.

Completes all other tasks as assigned by Front Desk Manager.

Front Desk Associates may be required to work the overnight (night audit) shift on a rotating basis. Functions will also include the following.

Prepares express checkout folios for delivery and coordinates delivery with security.

Provides key inventory to Front Desk Manager daily.

Prepares statements, folios, and key envelopes for following day.

Cleans lobby and front desk area as needed or requested.

Adheres to all Company policies and regulations.

Assists in other departments or with other job duties as requested or necessary.

#### **Typical Schedule:**

A typical work week is 5 days on and 2 days off. Front Desk Associates may work a combination of morning and afternoon shifts with an average of 35-40 hours per week.

#### **Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

#### **Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$9

**Eligible for Tips:** Yes

Front Desk Associates earn \$1/hour gratuity (max 40 hours/week) for total of \$10/hr.

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Guest visitation

**Average number of hours per week reached by last year's seasonal employees: 35**

## JOB REQUIREMENTS

**English Level required:**



**Advanced**

**Required to be 21+:** No

**Previous Experience required:** Yes

Previous guest service experience required. Hotel front desk experience preferred.

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Job requires constant standing and some walking. Job may require assisting with luggage and lifting in excess of 25 lbs. Job may require the use of stairs, while assisting guests with luggage and requests. Elevators are not present.

Standing for entire shift

**Job Training required:** Yes

Length of job training:

4-5 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

## CULTURAL OPPORTUNITIES

### **Types of Cultural Opportunities:**

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

### **Additional Details about Cultural Offerings:**

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### **Employer-owned or employer-arranged housing description:**

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

### **Onsite Amenities:**

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

### **Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

#### Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

#### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

#### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830 on Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

#### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25



**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish , Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

**Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five

days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.

- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

### **Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

### **Walking Distance from Housing:**

Food Market, Post Office, Restaurants

### **In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

### **Unavailable:**

Internet Cafe



## Glacier Park by Pursuit St Mary Village - Housekeeper

### HOST INFORMATION

**Company Description:**

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

Ensures daily, that highest quality standards of housekeeping are maintained for our guests. Ensures cleanliness and efficient service of guest rooms and public areas, including; thorough cleaning of rooms and bathrooms, making beds, dusting, vacuuming, reporting preventative maintenance and handling of guest requests. Lifting, bending, and excessive physical movements involved.

/ Cleans rooms and bathrooms in assigned workstation performing any combination of the following tasks and duties: strips and remakes beds, rollaways and cribs; sweeps and mops floors, vacuums carpets, dusts and polishes furniture and fixtures, cleans windowsills and porches, brushes curtains, draperies and upholstered furniture; empties and cleans wastebaskets and relines with plastic liner; cleans ashtrays and plastic ice buckets; replenishes towels, bathmats, wash cloths, soap, and amenity and dresser supplies; cleans

shower, bathtub, shower curtain and toilet; and restocks tissue.

/ Does the heavy cleaning in rooms, porches, walkways, and hallways and may be assigned cleaning duties in employee dormitories and recreation rooms and public restrooms.

/ Performs any combination of tasks to maintain hotel guest accommodations and public areas: picks up used linens and sorts and prepares for linen truck; receives clean linens

from linen truck daily and assists in unloading; checks amounts and transfers load per required pars to the various linen closets and central linen room; picks up trash from

wastebaskets or receptacles in guestrooms and hauls to trash area for compactor truck pick up; and properly stocks linen closets and housekeeping carts with needed linens, cleaning and room supplies.

/ Cleans rugs, carpets and upholstered furniture using vacuum cleaner, brushes, and shampooing machines. Washes and polishes floors by hand or machine.

/ May wash walls, woodwork and windows. May assist porters in sorting, counting, folding and carrying of linen and supplies by hand or housekeeping cart. May replace light bulbs.

Leaves matches, advertising matter, glasses, stationery, etc. according to policy.

/ Checks room and bathroom thoroughly for working lamps, heater, leaking faucets, broken furniture, running toilet or other missing or damaged articles. Makes minor repairs when

possible and reports all other findings immediately to Housekeeping Manager.

/ Upon completion of room, contacts Housekeeping Manager to report room as ready for occupancy. Locks door and returns all keys to Housekeeping Manager or Front Desk.

/ May assist with set up of rooms for conventions, sales meetings, banquets and social functions inclusive of decorations, amplifying equipment, furniture and other apparatus.

/ Renders personal assistance to guests in line of duty.

/ Adheres to all Company policies and regulations.

/ Assists in other departments or with other job duties as requested or necessary.

#### **Typical Schedule:**

A typical work week is 5 days on and 2 days off. Housekeepers start at 8am and work through afternoon with an average of 35-40 hours per week.

#### **Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Deep cleaning of guest and staff space may be required early and/or late season.

#### **Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$9

**Eligible for Tips:** Yes

Housekeepers earn \$1/hour gratuity (max 40 hours/week) for total of \$10/hr. Limited, indirect tips may be received by housekeeping staff. Tips should not be an expected part of compensation.

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Hours worked per day and/or week is based on guest occupancy and turnover. Early and late season may experience lower guest occupancy.

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant bending, lifting, stretching and moving, including continuous walking and use of stairs. Elevators are not present. / Position will require frequent lifting in excess of 25lbs. and occasional lifting over 50lbs.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts, sweatshirts and job-related accessories. Specific

pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

## CULTURAL OPPORTUNITIES

### **Types of Cultural Opportunities:**

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

### **Additional Details about Cultural Offerings:**

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### **Employer-owned or employer-arranged housing description:**

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

### **Onsite Amenities:**

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

### Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830 on Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish , Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

**Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely



Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants

**In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

**Unavailable:**

Internet Cafe



WORK & TRAVEL USA

## Glacier Park by Pursuit St Mary Village - Housekeeping - Dorm Attendant

### HOST INFORMATION

#### Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

Maintains clean & sanitary staff housing. Ensures highest quality standards of housekeeping are maintained including thorough cleaning of bathrooms and common areas. Will assist primary housekeeping team or with other job duties as requested or necessary.

- / Arrives to work on time, and in proper uniform.
- / Is responsible for keeping all staff housing, recreation rooms and common areas clean.
- / Will clean staff showers and bathrooms.
- / Will stock staff bathrooms with the necessary toiletries.
- / Will empty garbage.
- / Will maintain outdoor areas around dorms and facilities. Including picking up trash, cigarette butts, debris, etc.
- / Does the heavy cleaning in rooms, porches, walkways, and hallways and is assigned cleaning duties in staff housing and recreation room.

- / Picks up any used linen from staff housing.
- / May receive and check-in housekeeping supplies from the Laundry/Warehouse truck and sign receipt of order.
- / May assist housekeepers with hotel room make-up and cleaning.
- / May stock housekeeping carts and closets with linen, full bottles of cleaning supplies, amenities, etc. so room attendants can be ready to go first thing every morning.
- / May render personal assistance to room guest if in line of duty.
- / Adheres to all Company policies and regulations.
- / Assists in other departments or with other job duties as requested or necessary.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. Housekeepers start at 8am and work through afternoon with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Deep cleaning of guest and staff space may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$9

**Eligible for Tips:** Yes

Dorm Attendants earn \$1/hour gratuity (max 40 hours/week) for total of \$10/hr.

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Hours worked per day and/or week is based on guest occupancy and turnover. Early and late season may experience lower guest occupancy.

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS

**English Level required:**



Intermediate

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant bending, lifting, stretching and moving, including continuous walking and use of stairs. Elevators are not present. / Position will require frequent lifting in excess of 25lbs. and occasional lifting over 50lbs.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts, sweatshirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

**Types of Cultural Opportunities:**

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

**Additional Details about Cultural Offerings:**

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

**Employer-owned or employer-arranged housing description:**

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830** on **Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish, Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

### **Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

### **Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

### **Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants

**In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

**Unavailable:**

Internet Cafe





WORK & TRAVEL USA

## Glacier Park by Pursuit St Mary Village - Housekeeping - Porter

### HOST INFORMATION

#### Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

Ensures highest quality standards of Housekeeping are maintained for all Company public areas areas (indoor/outdoor). May run errands and perform assigned tasks as needed. Must assist in other departments or with other job duties as requested or necessary.

/ Cleans all public areas and Administrative offices including floors, carpets, desks, chairs and other furniture. Cleans hallways, stairways, lounge areas, porches, entryways and other such areas as directed. Vacuums, spot clean and shampoos carpets as needed. Dust mops wood floors daily. Dusts, moves and arranges furniture. May wash walls. Cleans windows, blinds, windowsills, counter sides and tops. May clean office or other equipment. Polishes metal work. Cleans all public restrooms.

/ Keeps supply room neat and orderly. May put away office supplies.

/ Changes mop heads and dust rags through the Central Laundry, as needed.  
/ May travel to field locations for special cleaning assignments from time to time.  
/ May assist in setting up rooms for conventions, meetings, movies, banquets, social events and for special groups as needed.  
/ When daily cleaning chores and responsibilities are completed, checks with Housekeeping Manager or Location Manager for special assignments as needed. Before leaving shift at day's end, checks all areas one more time for trash and litter and general tidiness.  
/ Keeps all public areas immaculate at all times.  
/ Cleans all public restroom areas.  
/ Adheres to all Company policies and regulations.  
/ Assists in other departments or with other job duties as requested or necessary.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. Porters may work a combination of morning and afternoon shifts with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Deep cleaning of guest and staff space may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$9

**Eligible for Tips:** Yes

Porters earn \$1/hour gratuity (max 40 hours/week) for total of \$10/hr. Limited, indirect tips may be received by housekeeping staff. Tips should not be an expected part of compensation.

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Hours worked per day and/or week is based on guest occupancy and turnover. Early and late season may experience lower guest occupancy.

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant bending, lifting, stretching and moving, including continuous walking and use of stairs. Elevators are not present. / Position will require frequent lifting in excess of 25lbs. and occasional lifting over 50lbs.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts, sweatshirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

## CULTURAL OPPORTUNITIES

### Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

### Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

### Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

### Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

1. **Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
2. **East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830 on Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish, Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

### **Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

### **Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

### **Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants

**In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

**Unavailable:**

Internet Cafe



WORK & TRAVEL USA

## Glacier Park by Pursuit St Mary Village - Retail Associate

### HOST INFORMATION

#### Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

Ensures courteous greeting of all patrons. Sells merchandise and assists customers with their selections. Ensures accurate and efficient accounting of all transactions. Operates cash register. Stocking, pricing, cleaning, and inventorying sales items. Assists with other duties as necessary.

- / Sells merchandise from gift shop/camp store. Helps customers with their selections by friendly, helpful service and suggestions.
- / Displays merchandise in an appealing fashion that will tend to increase sales. May be assigned primarily to one section of the store. Keeps displays filled and attractive.
- / Operates cash register, takes cash from customers, rings each sale on register per instructions and makes proper change.
- / May scoop ice cream, make coffee drinks, and/or prepare to-go food items.
- / May be assigned cash bank and will be responsible for balancing cash at the beginning and end of shift.



/ Assists with receiving of merchandise deliveries from both warehouse and direct deliveries. Verifies quality, quantity and damages, and reports discrepancies to manager.  
/ Keeps constant vigilance of all customers and employees to ensure store security policies are enforced. Reports irregularities to manager.  
/ Assists in taking physical inventories at mid-season and at close of season.  
/ Maintains proper service and cleanliness of snack bar/self-service food mart, if applicable, including daily mopping and vacuuming.  
/ Adheres to all Company policies and regulations.  
/ Performs other duties as assigned.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. Retail Associates may work a combination of morning and afternoon shifts with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$9

**Eligible for Tips:** Yes

Housekeepers earn \$1/hour gratuity (max 40 hours/week) for total of \$10/hr. Limited, indirect tips may be received by housekeeping staff. Tips should not be an expected part of compensation.

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Guest visitation.

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS

**English Level required:**



**Upper-Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Position requires lifting up to 25 pounds. / Position may require frequent trips up and down stairs, lifting, bending, twisting and standing for up to 8 hours per shift.

Standing for entire shift

Handling cleaning chemicals

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

**Additional Details about Cultural Offerings:**

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

**Employer-owned or employer-arranged housing description:**

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

#### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

#### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

Staff will report to the People & Culture office at Glacier Park Lodge for orientation prior to starting work. Orientation is held at **0830 on Monday/Wednesday/Friday**.

Shuttle assistance is necessary for transport from the airport or local hotel. Please send your full travel itinerary to Nicholas Berry ([nberry@pursuitcollection.com](mailto:nberry@pursuitcollection.com)) at least two (2) weeks prior to your arrival.

#### Suggested Arrival Airport:

Glacier Park International Airport, FCA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

#### If arriving after regular hours:

#### Suggested After-Hours Accommodation:

Grouse Mountain Lodge  
2 Fairway Drive  
Whitefish, Montana 59937  
\$50 to \$75

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Over 50 miles

**Other:**

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

## COMMUNITY AMENITIES

**Walking Distance from Worksite:**

Food Market, Post Office, Restaurants

**Walking Distance from Housing:**

Food Market, Post Office, Restaurants

**In Town, Requires Transportation:**

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

**Unavailable:**

Internet Cafe



## Glacier Park by Pursuit St Mary Village - Sandwich Shop Attendant

### HOST INFORMATION

#### Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

**Host Website:** <http://www.jobsinglacier.com>

**Site of Activity:** Glacier Park by Pursuit St Mary Village

**Parent Account Name:** Pursuit

**Host Address:** 3 Going to the Sun Road St Mary , Montana , 59417

**Nearest Major City:** Kalispell , Montana , Over 50 miles away

### PLACEMENT INFORMATION

#### Job Description:

The Curly Bear Cafe Attendant ensures courteous greeting of all patrons, is responsible for the daily set up and service of the walk up sandwich & ice cream counters, makes sandwiches, scoops ice cream, sells merchandise, assists with food prep, re-stocking and cleaning. Must assist in other departments or with other job duties as requested or necessary.

Arrives to work on time and in uniform.

Responsible for set up, maintenance, and operation of the walk up food counter.

Works the counter to make sandwiches, prep food, scoop ice cream, and serves coffee/espresso drinks.

Operates the POS register system, collects currency and gives receipt with every transaction.

Ensures standards of appearance and sanitation are maintained on a daily basis.

Keeps all areas clean, sanitary and fully stocked. Replenishes service lines as needed.

May have to stock refrigeration and/or freezer with food and beverage items.  
Checks supplies and prep lists and ensures all items are prepped in a timely and sanitary fashion.  
Follows all cleaning and safety procedures. Uses caution around machinery.  
Maintains proper service and cleanliness of food counter and dining area; including daily sweeping and mopping.  
Participates in ongoing training and the GPI sanitation program.  
Takes part in all sales goals and greets and informs guests of promotions.  
Sells merchandise from store and makes yes-yes choices available to the guest.  
Keeps constant vigilance of all customers and employees to ensure that store security policies are enforced.  
May periodically train new employees or staff from other departments.  
Assists in other departments, or with other duties as required.

**Typical Schedule:**

A typical work week is 5 days on and 2 days off. Sandwich Shop Attendants may work a combination of shifts with an average of 35-40 hours per week.

**Seasonal changes to job duties or available hours:** Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$10

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$350

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Guest visitation

**Average number of hours per week reached by last year's seasonal employees:** 35

## JOB REQUIREMENTS

**English Level required:**



Upper-Intermediate



**Required to be 21+:** No

**Previous Experience required:** Yes

/ Previous café or restaurant experience preferred.

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant walking, bending, the frequent use of stairs, handling, reaching, grasping, lifting 25+ lbs., and repetitive motions.

Standing for entire shift

**Job Training required:** Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

**Need to wear uniform:** Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

**Additional Details about Cultural Offerings:**

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

**Employer-owned or employer-arranged housing description:**

We live in a remote, rural area. Staff housing is shared communal living and is dorm-style. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking distance to work. No cooking facilities are available in staff housing. All meals provided in Employee Dining Room (EDR). Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Glacier National Park. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

No cooking facilities are available to staff. All meals are provided in the Employee Dining Room (EDR).

Laundry facilities: Yes

Description:

Shared laundry facilities are available on-site. No additional cost.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$70

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

#### Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Housing is at work site.

## ARRIVAL INFORMATION

#### Arrival Instructions:

There are two options for your arrival to Glacier National Park.

- Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe.
  - Arrivals **before 2:00pm (1400)** should arrive 1 day (Sunday/Tuesday/Thursday) prior to your scheduled check-in date (see job offer). Please schedule a same-day shuttle with the People & Culture Department and remain at the airport until the shuttle arrives at approximately 2:00pm (1400).
  - Arrivals **after 2:00pm (1400 hours)** should arrive 2 days (Monday/Wednesday/Saturday) prior to your scheduled check-in date (see job offer). You must stay 1 night at a local hotel. Please schedule a next-day shuttle to the Park with the People & Culture Department.
- East Glacier Park, MT Amtrak Station (GPK):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive one day before your work start date. Check out train tickets at [www.amtrak.com](http://www.amtrak.com).

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Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

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Second Job Availability: Yes, likely

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