



WORK & TRAVEL USA

Glacier Park by Pursuit West Glacier - Dining Room Attendant

HOST INFORMATION

Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

Host Website: <http://www.jobsinglacier.com>

Site of Activity: Glacier Park by Pursuit West Glacier

Parent Account Name: Pursuit

Host Address: 12 Main Street (Going-To-The-Sun Road) West Glacier , Montana , 59936

Nearest Major City: Kalispell , Montana , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

The Dining Room Attendant at the West Glacier Restaurant operates in a variety of roles on a daily basis. This position is responsible for dining room duties that include; hosting, bussing tables and running food & beverages as well as the set up and operation of the coffee/espresso station, serving coffee/espresso drinks, taking and delivery of Togo orders. Maintains high quality standards in regard to guest service, sanitation and safety. Must assist in other departments or with other job duties as requested or necessary.

- / Arrives to work on time in a neat and clean uniform.
- / Obtains instructions from manager at the beginning of the shift.
- / Acts as host by greeting and attending to guests in a friendly and welcoming manner.
- / If working the register, collects currency, makes change and gives receipt with every transaction.
- / Keeps all water and beverage glasses filled as needed or requested. Provides guests with proper utensils and condiments.

- / Responsible for the set-up and operation of the walk up barista station and food counter.
- / Serves coffee/espresso drinks to guests in a friendly and outgoing manner.
- / Maintains effective portion controls in the Espresso area using established pouring & serving methods.
- / Keeps Espresso area fully stocked, clean and sanitary throughout service.
- / Buses and resets tables as needed and keeps tables neat and clean throughout service.
- / Ensures standards of appearance and sanitation are maintained on a daily basis.
- / Takes part in all sales goals and incentive programs. Greets and informs guests of promotions and makes yes-yes choices available to the guest.
- / Participates in on-going employee training and accepts coaching and feedback professionally.
- / Handles guest concerns in a professional manner and takes fast and appropriate action to solve problems.
- / Maintains proper service and cleanliness of work area, including daily vacuuming, mopping, sweeping, etc.
- / Adheres to all Company policies and regulations.
- / Responsible for following company policies and regulations for serving (alcoholic) beverages in a responsible manner.
- / Maintains effective lines of communication between Management and Kitchen.
- / Assists with other responsibilities as requested.

Typical Schedule:

A typical work week is 5 days on and 2 days off. Dining Room Attendants may work a combination of morning and afternoon shifts with an average of 35-40 hours per week.

Seasonal changes to job duties or available hours: Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

Drug Test required: No

COMPENSATION

Hourly Wage: \$8.65

Eligible for Tips: Yes

Dining Room Attendants typically receive tip-out from servers and limited tips at coffee & ice cream bar.

Estimated weekly wages including tips: \$303

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Guest visitation

Average number of hours per week reached by last year's seasonal employees: 35

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: Yes

/ Previous café or restaurant experience preferred. / Previous barista experience strongly preferred. / Hospitality POS systems experience desirable. / Must have knowledge of register accounting, and cash handling.

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant walking, bending, the frequent use of stairs, handling, reaching, grasping, lifting 25+ lbs., and repetitive motions.

Standing for entire shift

Job Training required: Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

Need to wear uniform: Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is diverse ranging from dorm-style, apartment, condo, and single-family home. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking or biking distance to work. Housing includes kitchens to cook meals. Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Apgar Village. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

Shared kitchen facilities are available in staff housing. Kitchens are fully equipped - all standard cooking & dining tools provided by the company.

Laundry facilities: Yes

Description:

Shared laundry facilities are available in staff housing. No additional cost.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$30

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Casual, moderate terrain. Sidewalks available in most places.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: Shared bicycles are available for staff use. Paved roads and bike lanes are available. Though located in a rural, wooded area traffic can be heavy due to high guest visitation to the Park. Ride safely and remember to use proper safety equipment.

ARRIVAL INFORMATION

Arrival Instructions:

There are two options for your arrival to Glacier National Park.

1. **Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe. If arriving by air, plan to arrive one day before your work start date.
2. **Whitefish, MT Amtrak Station (WFH):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive on your work start date. Check out train tickets at www.amtrak.com.

Staff will report to the People & Culture office for orientation prior to checking into staff housing. Orientation is held at **0830** on **Monday/Wednesday/Friday**. Grocery shopping is available after orientation.

Shuttle assistance is necessary for transport from the airport, train station or local hotel. Please send your full travel itinerary to Nicholas Berry (nberry@pursuitcollection.com) at least two (2) weeks prior to your arrival.

Suggested Arrival Airport:

Glacier Park International Airport, FCA, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:**Suggested After-Hours Accommodation:**

Grouse Mountain Lodge
2 Fairway Drive
Whitefish , Montana 59937
\$50 to \$75

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Less than 50 miles

Other:

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Restaurants

Walking Distance from Housing:

Food Market, Post Office, Restaurants

In Town, Requires Transportation:

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

Unavailable:

Internet Cafe



Glacier Park by Pursuit West Glacier - Dishwasher

HOST INFORMATION

Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

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Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

Host Website: <http://www.jobsinglacier.com>

Site of Activity: Glacier Park by Pursuit West Glacier

Parent Account Name: Pursuit

Host Address: 12 Main Street (Going-To-The-Sun Road) West Glacier , Montana , 59936

Nearest Major City: Kalispell , Montana , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

Dishwashers are responsible for maintaining cleanliness and sanitation of workstation and all kitchen areas, equipment, dishware, utensils, machines, etc. clean and sanitized during each individual shift. May also assist in a variety of other tasks as requested. Must be able to assist in other departments or with other job duties as requested or necessary. This is an entry level position in the culinary department responsible for the washing of dishware, glassware, pots & pans, cleaning of kitchen, removal of trash and recycling bins, loading and unloading of food items and supplies, sweeping and mopping of floors and all other cleaning, sanitation and safety duties as assigned. This is a physical position involving being on your feet all shift, lifting repetitively, light and heavy cleaning as required.

- / Reports to work on time and in proper uniform.
- / Receives instructions from Manager upon arrival.
- / Maintains dish/workstation and surrounding areas.

- / Responsible for fast and efficient cleaning of all items, including dishes, utensils, pots & pans, coolers, etc.
- / Cleans and sanitizes dish area, pulls mats, sweeps and mops floors, cleans coolers & freezers in kitchen, etc.
- / Maintains clean and safe work area at all times.
- / Follows all standard cleaning procedures and maintains safety practices around machinery.
- / May work in designated stations set by the Location/Sous Chefs.
- / May assist cooks in daily preparations of various daily preps & menu items.
- / May assist with employee cafeteria operations, as requested.
- / May assist with stocking, unloading trucks, organizing stock room, coolers and refrigerators etc. as assigned.
- / Helps to train new employees or transfers from other departments.
- / Completes GPC sanitation program.
- / Adheres to all company hotel policies and regulations.
- / Alerts Manager of any hazardous conditions or safety concerns.
- / Assists in other departments or other duties as assigned.

Typical Schedule:

A typical work week is 5 days on and 2 days off. Dishwashers may work a combination of morning and afternoon shifts (average 6am-3pm or 3pm-11pm); with an average of 35-40 hours per week.

Seasonal changes to job duties or available hours: Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

Drug Test required: No

COMPENSATION

Hourly Wage: \$10

Eligible for Tips: No

Estimated weekly wages including tips: \$350

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Guest visitation.

Average number of hours per week reached by last year's seasonal employees: 35

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires standing for long periods, walking, bending, handling, reaching, grasping, occasionally to frequently lifting up to 50 lbs., and repetitive motions.

Standing for entire shift

Handling cleaning chemicals

Job Training required: Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

Need to wear uniform: Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is diverse ranging from dorm-style, apartment, condo, and single-family home. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking or biking distance to work. Housing includes kitchens to cook meals. Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Apgar Village. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

Shared kitchen facilities are available in staff housing. Kitchens are fully equipped - all standard cooking & dining tools provided by the company.

Laundry facilities: Yes

Description:

Shared laundry facilities are available in staff housing. No additional cost.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested,

bedrooms/bathrooms are single-sex.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$30

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Casual, moderate terrain. Sidewalks available in most places.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: Shared bicycles are available for staff use. Paved roads and bike lanes are available. Though located in a rural, wooded area traffic can be heavy due to high guest visitation to the Park. Ride safely and remember to use proper safety equipment.

ARRIVAL INFORMATION

Arrival Instructions:

There are two options for your arrival to Glacier National Park.

1. **Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe. If arriving by air, plan to arrive one day before your work start date.
2. **Whitefish, MT Amtrak Station (WFH):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive on your work start date. Check out train tickets at www.amtrak.com.

Staff will report to the People & Culture office for orientation prior to checking into staff housing. Orientation is held at **0830 on Monday/Wednesday/Friday**. Grocery shopping is available after orientation.

Shuttle assistance is necessary for transport from the airport, train station or local hotel. Please send your full travel itinerary to Nicholas Berry (nberry@pursuitcollection.com) at least two (2) weeks prior to your arrival.

Suggested Arrival Airport:

Glacier Park International Airport, FCA, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

Grouse Mountain Lodge
2 Fairway Drive
Whitefish , Montana 59937
\$50 to \$75

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Less than 50 miles

Other:

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Restaurants

Walking Distance from Housing:

Food Market, Post Office, Restaurants

In Town, Requires Transportation:

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

Unavailable:

Internet Cafe



Glacier Park by Pursuit West Glacier - Housekeeper

HOST INFORMATION

Company Description:

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We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

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Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

Host Website: <http://www.jobsinglacier.com>

Site of Activity: Glacier Park by Pursuit West Glacier

Parent Account Name: Pursuit

Host Address: 12 Main Street (Going-To-The-Sun Road) West Glacier , Montana , 59936

Nearest Major City: Kalispell , Montana , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

Ensures daily, that highest quality standards of housekeeping are maintained for our guests. Ensures cleanliness and efficient service of guest rooms and public areas, including; thorough cleaning of rooms and bathrooms, making beds, dusting, vacuuming, reporting preventative maintenance and handling of guest requests. Lifting, bending, and excessive physical movements involved.

/ Cleans rooms and bathrooms in assigned workstation performing any combination of the following tasks and duties: strips and remakes beds, rollaways and cribs; sweeps and mops floors, vacuums carpets, dusts and polishes furniture and fixtures, cleans windowsills and porches, brushes curtains, draperies and upholstered furniture; empties and cleans wastebaskets and relines with plastic liner; cleans ashtrays and plastic ice buckets; replenishes towels, bathmats, wash cloths, soap, and amenity and dresser supplies; cleans

shower, bathtub, shower curtain and toilet; and restocks tissue.

/ Does the heavy cleaning in rooms, porches, walkways, and hallways and may be assigned cleaning duties in employee dormitories and recreation rooms and public restrooms.

/ Performs any combination of tasks to maintain hotel guest accommodations and public areas: picks up used linens and sorts and prepares for linen truck; receives clean linens

from linen truck daily and assists in unloading; checks amounts and transfers load per required pars to the various linen closets and central linen room; picks up trash from

wastebaskets or receptacles in guestrooms and hauls to trash area for compactor truck pick up; and properly stocks linen closets and housekeeping carts with needed linens,

cleaning and room supplies.

/ Cleans rugs, carpets and upholstered furniture using vacuum cleaner, brushes, and shampooing machines. Washes and polishes floors by hand or machine.

/ May wash walls, woodwork and windows. May assist porters in sorting, counting, folding and carrying of linen and supplies by hand or housekeeping cart. May replace light bulbs.

Leaves matches, advertising matter, glasses, stationery, etc. according to policy.

/ Checks room and bathroom thoroughly for working lamps, heater, leaking faucets, broken furniture, running toilet or other missing or damaged articles. Makes minor repairs when

possible and reports all other findings immediately to Housekeeping Manager.

/ Upon completion of room, contacts Housekeeping Manager to report room as ready for occupancy. Locks door and returns all keys to Housekeeping Manager or Front Desk.

/ May assist with set up of rooms for conventions, sales meetings, banquets and social functions inclusive of decorations, amplifying equipment, furniture and other apparatus.

/ Renders personal assistance to guests in line of duty.

/ Adheres to all Company policies and regulations.

/ Assists in other departments or with other job duties as requested or necessary.

Typical Schedule:

A typical work week is 5 days on and 2 days off. Housekeepers start at 8am and work through afternoon with an average of 35-40 hours per week.

Seasonal changes to job duties or available hours: Yes

July and August are our busiest months. Deep cleaning of guest and staff space may be required early and/or late season.

Drug Test required: No

COMPENSATION

Hourly Wage: \$10

Eligible for Tips: Yes

Limited, indirect tips may be received by housekeeping staff. Tips should not be considered an expected part of compensation.

Estimated weekly wages including tips: \$350

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Hours worked per day and/or week is based on guest occupancy and turnover. Early and late season may experience lower guest occupancy.

Average number of hours per week reached by last year's seasonal employees: 35

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant bending, lifting, stretching and moving, including continuous walking and use of stairs. Elevators are not present. / Position will require frequent lifting in excess of 25lbs. and occasional lifting over 50lbs.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Job Training required: Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training

Need to wear uniform: Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts, sweatshirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is diverse ranging from dorm-style, apartment, condo, and single-family home. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking or biking distance to work. Housing includes kitchens to cook meals. Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Apgar Village. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

Shared kitchen facilities are available in staff housing. Kitchens are fully equipped - all standard cooking & dining tools provided by the company.

Laundry facilities: Yes

Description:

Shared laundry facilities are available in staff housing. No additional cost.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$30

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Casual, moderate terrain. Sidewalks available in most places.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: Shared bicycles are available for staff use. Paved roads and bike lanes are available. Though located in a rural, wooded area traffic can be heavy due to high guest visitation to the Park. Ride safely and remember to use proper safety equipment.

ARRIVAL INFORMATION

Arrival Instructions:

There are two options for your arrival to Glacier National Park.

1. **Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe. If arriving by air, plan to arrive one day before your work start date.
2. **Whitefish, MT Amtrak Station (WFH):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive on your work start date. Check out

train tickets at www.amtrak.com.

Staff will report to the People & Culture office for orientation prior to checking into staff housing. Orientation is held at **0830** on **Monday/Wednesday/Friday**. Grocery shopping is available after orientation.

Shuttle assistance is necessary for transport from the airport, train station or local hotel. Please send your full travel itinerary to Nicholas Berry (nberry@pursuitcollection.com) at least two (2) weeks prior to your arrival.

Suggested Arrival Airport:

Glacier Park International Airport, FCA, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

Grouse Mountain Lodge
2 Fairway Drive
Whitefish , Montana 59937
\$50 to \$75

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Less than 50 miles

Other:

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Restaurants

Walking Distance from Housing:

Food Market, Post Office, Restaurants

In Town, Requires Transportation:

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

Unavailable:

Internet Cafe



Glacier Park by Pursuit West Glacier - Housekeeping - Porter

HOST INFORMATION

Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

Host Website: <http://www.jobsinglacier.com>

Site of Activity: Glacier Park by Pursuit West Glacier

Parent Account Name: Pursuit

Host Address: 12 Main Street (Going-To-The-Sun Road) West Glacier , Montana , 59936

Nearest Major City: Kalispell , Montana , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

Ensures highest quality standards of Housekeeping are maintained for all Company public areas and general office areas (indoor/outdoor). May run errands and perform assigned tasks as needed. Must assist in other departments or with other job duties as requested or necessary.

Essential Duties and Responsibilities:

/ Cleans all public areas including floors, carpets, desks, chairs and other furniture. Cleans hallways, stairways, lounge areas, porches, entrance ways and other such areas as directed. Vacuums, spot clean and shampoos carpets as needed. Dust mops wood floors daily. Dusts, moves and arranges furniture. May wash walls. Cleans windows, blinds, windowsills, counter sides and tops. May clean office or other equipment. Polishes metal work. Cleans all public restrooms.

- / Keeps supply room neat and orderly. May put away office supplies.
 - / Changes mop heads and dust rags through the Central Laundry, as needed.
 - / May travel to field locations for special cleaning assignments from time to time.
 - / May assist in setting up rooms for conventions, meetings, movies, banquets, social events and for special groups as needed.
 - / When daily cleaning chores and responsibilities are completed, checks with Housekeeping Manager for special assignments as needed.
- Before leaving shift at day's end, checks all offices one more time for trash and litter and general tidiness.
- / Cleans all public restroom areas.
 - / Adheres to all Company policies and regulations.
 - / Assists in other departments or with other job duties as requested or necessary.

This list of duties is intended to be representative of many of the tasks associated with this role. However, Pursuit and The Glacier Park Collection reserve the right to modify, add, remove, or otherwise change duties at their discretion based on the needs of the business.

Typical Schedule:

A typical work week is 5 days on and 2 days off. Housekeepers start at 8am and work through afternoon with an average of 35-40 hours per week.

Seasonal changes to job duties or available hours: Yes

July and August are our busiest months. Deep cleaning of guest and staff space may be required early and/or late season.

Drug Test required: No

COMPENSATION

Hourly Wage: \$10

Eligible for Tips: Yes

Limited, indirect tips may be received by housekeeping staff. Tips should not be considered an expected part of compensation.

Estimated weekly wages including tips: \$350

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Hours worked per day and/or week is based on guest occupancy and turnover. Early and late season may experience lower guest occupancy.

Average number of hours per week reached by last year's seasonal employees: 35

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Job requires constant bending, lifting, stretching and moving, including continuous walking and use of stairs. Elevators are not present. / Position will require frequent lifting in excess of 25lbs. and occasional lifting over 50lbs.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Job Training required: Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training

Need to wear uniform: Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts, sweatshirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is diverse ranging from dorm-style, apartment, condo, and single-family home. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking or biking distance to work. Housing includes kitchens to cook meals. Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Apgar Village. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

Shared kitchen facilities are available in staff housing. Kitchens are fully equipped - all standard cooking & dining tools provided by the company.

Laundry facilities: Yes

Description:

Shared laundry facilities are available in staff housing. No additional cost.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$30

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Casual, moderate terrain. Sidewalks available in most places.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: Shared bicycles are available for staff use. Paved roads and bike lanes are available. Though located in a rural, wooded area traffic can be heavy due to high guest visitation to the Park. Ride safely and remember to use proper safety equipment.

ARRIVAL INFORMATION

Arrival Instructions:

There are two options for your arrival to Glacier National Park.

1. **Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe. If arriving by air, plan to arrive one day before your work start date.
2. **Whitefish, MT Amtrak Station (WFH):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive on your work start date. Check out train tickets at www.amtrak.com.

Staff will report to the People & Culture office for orientation prior to checking into staff housing. Orientation is held at **0830** on **Monday/Wednesday/Friday**. Grocery shopping is available after orientation.

Shuttle assistance is necessary for transport from the airport, train station or local hotel. Please send your full travel itinerary to Nicholas Berry (nberry@pursuitcollection.com) at least two (2) weeks prior to your arrival.

Suggested Arrival Airport:

Glacier Park International Airport, FCA, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

Grouse Mountain Lodge
2 Fairway Drive
Whitefish , Montana 59937
\$50 to \$75

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Less than 50 miles

Other:

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Restaurants

Walking Distance from Housing:

Food Market, Post Office, Restaurants

In Town, Requires Transportation:

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

Unavailable:

Internet Cafe



WORK & TRAVEL USA

Glacier Park by Pursuit West Glacier - Retail Associate

HOST INFORMATION

Company Description:

Our centuries-old legacy of inspiring guests in Glacier National Park is founded in our deeply-rooted connection with these iconic places. Our globally diverse team shares a passion for adventure, a genuine understanding of what makes these places so unique and an authentic desire to play host to the world.

We have a powerful story to tell. We host guests in majestic lodges and lakeside cabins. Nourish weary adventurers with locally-sourced offerings. Help travelers to uncover the cherished keepsakes of their western adventure. Most importantly, we are the compass of adventure—welcoming guests to our backyard and sharing the little-known secrets of these iconic places. We do all of this with a deep respect for the place we call home.

Seize the opportunity to live in one of the most spectacular settings on earth—spend the summer in Glacier National Park.

Our five lodging properties in and around Glacier are the perfect base camps for exploring this bucket-list destination. A sense of openness and adventure resounds in those who call this place home.

Our team is diverse—from across the US and beyond. Our team members come here to embrace the extraordinary. To watch the sun rise and set each day in a place that, for many people, exists only in their imagination. We are a community of people who say 'yes' to adventure time and time again. To be a part of the #pursuitlife and live each day with purpose, turning moments into memories.

Host Website: <http://www.jobsinglacier.com>

Site of Activity: Glacier Park by Pursuit West Glacier

Parent Account Name: Pursuit

Host Address: 12 Main Street (Going-To-The-Sun Road) West Glacier , Montana , 59936

Nearest Major City: Kalispell , Montana , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

Ensures courteous greeting of all patrons. Sells merchandise and assists customers with their selections. Ensures accurate and efficient accounting of all transactions. Operates cash register. Stocking, pricing, cleaning, and inventorying sales items. Assists with other duties as necessary.

- / Sells merchandise from gift shop/camp store. Helps customers with their selections by friendly, helpful service and suggestions.
- / Displays merchandise in an appealing fashion that will tend to increase sales. May be assigned primarily to one section of the store. Keeps displays filled and attractive.
- / Operates cash register, takes cash from customers, rings each sale on register per instructions and makes proper change.
- / May scoop ice cream, make coffee drinks, and/or prepare to-go food items.
- / May be assigned cash bank and will be responsible for balancing cash at the beginning and end of shift.

- / Assists with receiving of merchandise deliveries from both warehouse and direct deliveries. Verifies quality, quantity and damages, and reports discrepancies to manager.
- / Keeps constant vigilance of all customers and employees to ensure store security policies are enforced. Reports irregularities to manager.
- / Assists in taking physical inventories at mid-season and at close of season.
- / Maintains proper service and cleanliness of snack bar/self-service food mart, if applicable, including daily mopping and vacuuming.
- / Adheres to all Company policies and regulations.
- / Performs other duties as assigned.

Typical Schedule:

A typical work week is 5 days on and 2 days off. Retail Associates may work a combination of morning and afternoon shifts with an average of 35-40 hours per week.

Seasonal changes to job duties or available hours: Yes

July and August are our busiest months. Help in other areas may be required early and/or late season.

Drug Test required: No

COMPENSATION

Hourly Wage: \$10

Eligible for Tips: No

Estimated weekly wages including tips: \$350

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Guest visitation.

Average number of hours per week reached by last year's seasonal employees: 35

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

/ Position requires lifting up to 25 pounds. / Position may require frequent trips up and down stairs, lifting, bending, twisting and standing for up to 8 hours per shift.

Standing for entire shift

Handling cleaning chemicals

Job Training required: Yes

Length of job training:

2-3 days and/or on-the-job

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Must successfully complete all company provided job training.

Need to wear uniform: Yes

Uniform Policy:

Staff are required to wear a uniform specific to their job. Pursuit provides work shirts and job-related accessories. Specific pants, shoes, and accessories must be provided by the team member. Details provided after hire.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Staff are required to wear job-specific uniform, name tag, and adhere to company appearance standards.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Potlucks or Dinners, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Movie or Game Nights

Additional Details about Cultural Offerings:

The mountains, lakes and streams are our playground. Each day is packed with moments ripe for memories - crushing miles on the trail, bagging peaks, swimming in ice-filled pools, fishing and rafting the rivers, kayaking lakes, shared dinners, parties, holiday celebrations, sports, games, and more!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

We live in a remote, rural area. Staff housing is shared communal living and is diverse ranging from dorm-style, apartment, condo, and single-family home. Expect to have at least one roommate and share the housing with more team members. Bedrooms include a single-size bed (sometimes bunk beds), drawers and hanging space for clothes, and may include a chair, desk, and other amenities. All housing is within walking or biking distance to work. Housing includes kitchens to cook meals. Limited Wi-Fi is available. TV & air conditioning is not available. Bed & bath linens are provided at no charge (sheets, blanket, pillow, towel).

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi in select areas only. Speeds may be slower than at home.

Phone Service: Yes

Description:

Phone access for emergencies and to contact CIEE is available in the manager/Location Manager office. Cell phone service is limited in Apgar Village. Verizon is the preferred service.

Kitchen facilities: Yes

Description:

Shared kitchen facilities are available in staff housing. Kitchens are fully equipped - all standard cooking & dining tools provided by the company.

Laundry facilities: Yes

Description:

Shared laundry facilities are available in staff housing. No additional cost.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Roommate requests should be made with Nicholas Berry (nberry@pursuitcollection.com). Requests are taken on a first-come, first-served basis as available. Couples housing is very limited and cannot be guaranteed. Unless requested, bedrooms/bathrooms are single-sex.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$30

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: Casual, moderate terrain. Sidewalks available in most places.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: Shared bicycles are available for staff use. Paved roads and bike lanes are available. Though located in a rural, wooded area traffic can be heavy due to high guest visitation to the Park. Ride safely and remember to use proper safety equipment.

ARRIVAL INFORMATION

Arrival Instructions:

There are two options for your arrival to Glacier National Park.

1. **Glacier Park International Airport (FCA):** this is a small airport and an overnight stay at a local hotel (see "suggested after-hours accommodation") is likely due to limited flights. Flying directly to Glacier is best for students arriving from Europe. If arriving by air, plan to arrive one day before your work start date.
2. **Whitefish, MT Amtrak Station (WFH):** (fly to Seattle, WA) and travel by overnight train to Whitefish, MT. This is a fast, economical travel option and works best for students arriving from Asia. If travelling by train, plan to arrive on your work start date. Check out train tickets at www.amtrak.com.

Staff will report to the People & Culture office for orientation prior to checking into staff housing. Orientation is held at **0830** on **Monday/Wednesday/Friday**. Grocery shopping is available after orientation.

Shuttle assistance is necessary for transport from the airport, train station or local hotel. Please send your full travel itinerary to Nicholas Berry (nberry@pursuitcollection.com) at least two (2) weeks prior to your arrival.

Suggested Arrival Airport:

Glacier Park International Airport, FCA, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

Grouse Mountain Lodge

2 Fairway Drive
Whitefish , Montana 59937
\$50 to \$75

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Following your interview (CIEE Road Show or Virtual Hiring Event) you must complete the following tasks.

1. Apply on the company **website**.
2. When step 1 is complete you will receive an email with a link to additional tasks to complete.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Contact your Location Manager to arrange a shuttle to the Social Security office. This should be completed 2 weeks after arrival.

Nearest SSA Office: Kalispell , Montana , Less than 50 miles

Other:

Wage Payment Schedule:

You will be paid bi-weekly (every other Friday). You may choose to open an American bank account and select direct deposit of your pay (recommended for easy access of money), or receive a paycheck (default) from your manager.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We strive to provide an exceptional experience to each guest we meet. While we value each team members individual creativity and personality, we expect all staff to arrive to work with a well-groomed, professional appearance. This includes wearing the appropriate uniform for work, presenting a moderately conservative and hygienic appearance. Large/excessive piercings and/or tattoos, unnatural hair colors, extreme hairstyles, and unkempt facial hair do not exemplify a professional appearance.

Second Job Availability: Yes, likely

Applicable Company Policies:

- We meet 3.5 million guests each summer - our businesses are busy. Each team member should expect to work an average of five days per week, and around 35-40 hours. Most staff work a combination of shifts. Although our managers do their best to accommodate special scheduling requests flexibility is key. Early and late season can be a bit slower and offer greater opportunity for special requests.
- Our guests' experience is important and must be our focus. You won't need a cell phone to do your job, so plan to leave it at home while working.
- All Pursuit buildings are smoke-free. Designated smoking areas are available for use by staff and guests.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Restaurants

Walking Distance from Housing:

Food Market, Post Office, Restaurants

In Town, Requires Transportation:

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Public Library

Unavailable:

Internet Cafe