



Grand Teton Lodge Company at Flagg Ranch - Housekeeper - Flagg Ranch

HOST INFORMATION

Company Description:

Flagg Ranch is conveniently located between two beautiful national parks, Grand Teton and Yellowstone. We are situated two miles south of the entrance to Yellowstone on Wyoming Hwy 89. We do operate 92 cabins, 171 campsites, a lodge with a restaurant and 2 retail outlets. While the work is demanding, the recreational opportunities available in your off-time are limited only by your imagination.

A genuine interest in the outdoors and a positive attitude toward Guest Service is essential in providing an exceptional experience for our guests. Environmental preservation and commitments to the safety and health of our staff and guests are central to ensuring an amazing opportunity for all park visitors, whether guests or employees. Activities on your time off can include hiking, canoeing, camping, sightseeing, horseback riding, wildlife viewing, raft trips, and more! While we are in a remote area, we're the perfect location for anyone with an adventurous spirit, looking to get away from the typical "city life."

Students will pay \$100 per week for 3 meals a day in the employee cafeteria, housing, linens for their dorm room, laundry services, trips to the nearby town of Jackson, and great employee activities! Come capture the amazing opportunity to live and work in the Greater Yellowstone Ecosystem — Grand Teton National Park to the south and Yellowstone National Park just to the north. We look forward to having you join our team!

Host Website: <https://www.gtlc.com/lodges/headwaters-lodge-at-flagg-ranch>

Site of Activity: Grand Teton Lodge Company at Flagg Ranch

Parent Account Name: Vail Resorts Grand Teton Lodge Company

Host Address: 2 Miles South of South Entrance, Yellowstone National Park Moran , Wyoming , 83013

Nearest Major City: Jackson , Wyoming , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

This position is responsible for the daily cleaning of guest rooms and cabins in an assigned area according to training procedures. Work duties include making beds including changing all linens, cleaning bathrooms using cleaning chemicals, scrubbing floors and vacuuming. Thoroughly clean and maintain 16 rooms daily. In addition, this position is also responsible for laundering, drying and folding linens for guest rooms, kitchens, and restaurants in a proper manner in order to ensure guest satisfaction. Laundry attendants/ housekeepers receive, wash, dry, iron or otherwise prepare for delivery all dirty linen, towels, rugs and bedspreads sent to Flagg Ranch laundry, according to established procedures. Housekeepers/ Laundry workers fill specific job positions on a rotating basis, such as Dryer Operator, Shaker Sorter, Ironer, Feeder and Catcher, load, unload dryers, etc. Perform other duties as assigned by Management. Perform other duties as assigned by Management.

Typical Schedule:

Work schedules may vary based on business needs and staffing levels. Position requires the flexibility to work varied shifts (early morning and late evening shifts), weekends and holidays.

Seasonal changes to job duties or available hours: Yes

Work schedules may vary based on business needs. The company provides a minimum of 32 hours per week. Overtime pay for hourly employees occurs after 56 hours per week. Includes weekends and holidays.

Drug Test required: No

COMPENSATION

Hourly Wage: \$12.5

Eligible for Tips: No

Estimated weekly wages including tips: \$430

Bonus: Yes

Bonus is paid at \$4.00 per day from 1st day of work through last day of work as long as he/she works scheduled shifts through the agreed upon end date with no exceptions.

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 48

Potential fluctuation in hours per week:

Work schedules may vary based on business needs and staffing levels. The company will provide a minimum of 32 hours per week. A regular schedule during peak season ranges from 40-56 hours per week.

Average number of hours per week reached by last year's seasonal employees: 45

Overtime Policy:

Yes, paid after 56 hours

Job-Specific Benefits:

Housing and full meal plan is covered in employee service fee of \$100 per week. Activities such as float trips, horseback rides, lake cruises and kayak rentals are included in employee service fee.

JOB REQUIREMENTS

English Level required:



Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Position requires the ability to lift up to 50 lbs. and carry up to 25 lbs. Must be able to transport up to two hundred (200) lbs. of supplies using proper cart.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Other qualifications or conditions

Description:

Must have the ability to bend constantly, accurately carry out instructions, able to do repetitive tasks and have an attention to detail. Must be able to stand and walk on various floor surfaces for extended periods of time. Must be able to walk, twist, crouch, push, pull and climb stairs throughout shift. Must be willing to work outside in all conditions. Employees in this role are frequently exposed to cleaning chemicals. Employees perform strenuous repetitive tasks while standing for extended periods of time. Very physical job.

Job Training required: Yes

Length of job training:

3-4 days

Hours per week during training period: 32

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Training is provided by the Company. All employees must attend Company and Housing Orientation including environmental, health and safety workshops.

Need to wear uniform: Yes

Uniform Policy:

Uniform shirt and jacket are provided. Will need to purchase khaki/tan pants to wear with shirt/jacket (no leggings, sweat pants, or jeans). Associates must bring brown or black non-slip shoes.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Hair should be clean, professional. Extreme styles are not permitted. Previously established facial hair is allowed up to 3/4 inch (2 cm) and must be neatly trimmed at all times. Daily shaving will be required. Tattoos must be in good taste and not offensive. Employees are expected to dress professionally and follow all reasonable personal care, including regular bathing to avoid offensive or excessive odors such as body odor and/or perfume and cologne. Jewelry must be professional in appearance.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Karaoke Nights or Talent Shows, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

Flagg Ranch Company goes above and beyond as far as providing cultural exchange opportunities and activities to employees. Trip to Jackson for town 4th of July celebration and rodeos, all meals are together in the Employee Dining Room, organized trips to Yellowstone National Park, and group hikes.

Local Cultural Offering:

Rafting, horseback riding, fishing, biking, National Park tours, kayaking, softball, movie nights. Employees can check the bulletin boards in near the Employee Dining Room (about upcoming activities. Employees can participate in activities based on availability and most are FREE!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

Employees pay \$100 per week out of their paycheck to cover housing, 3 meals a day, linens, laundry, very limited internet (shared computer in Employee Rec Hall), employee activities, trips to Jackson, and all other employee services. Flagg Ranch Company offers shared, dorm-style, employee housing accommodations. Employees will share a room with 1 other roommate. Housing accommodations are located onsite. The dorms are within walking distance to work locations. Each employee receives his/her own bed, along with dresser and closet space, and shared bathroom. Although we allow employees to request a roommate(s), no placement is guaranteed, and depending on the time of the season in which you arrive, a roommate request may not be approved. Cooking is not allowed in employee housing, as there are 3 meals per day provided in the employee cafeteria, however, snacks are allowed in the dorms.

Lease Agreement: No

Onsite Amenities:

WiFi: No

Description:

Limited Wi-Fi connectivity is offered at the main lodge and the Employee Recreation Hall.

Phone Service: Yes

Description:

There are main phones located in lobby area to be used in case of emergency.

Kitchen facilities: No

Description:

Cooking is not allowed in employee housing, as there are 3 meals per day provided in the employee cafeteria, however, snacks are allowed in the dorms.

Laundry facilities: Yes

Description:

Participants will need to bring their own detergent. Washers and dryers are provided.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 2

Rooming Arrangement Description:

We provide dorm-style, employee housing accommodations. Employees will share a room with 1 other roommate. Housing accommodations are located onsite. The dorms are within walking distance to work locations. Each employee receives his/her own bed, along with dresser and closet space, and shared bathroom. Although we allow employees to request a roommate(s), no placement is guaranteed, and depending on the time of the season in which you arrive, a roommate request may not be approved.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$100

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: The dorms are within walking distance to work locations.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes

Bicycles are available to rent: No

Estimated cost: \$

Description: Very short distance, would have to provide own bicycle.

ARRIVAL INFORMATION

Arrival Instructions:

Employees should arrive no earlier than 2 days before job start date and leave no later than two days after job end date. Please make sure to take into account the travel period and university start date when committing to a job end date. We will pick up students in Jackson, Wyoming only, either at the bus stop or at the Jackson Airport (JAC).

Flights may be less expensive flying into Salt Lake City, however, you will also need to take a bus to Jackson, Wyoming at your own expense. Mountain States Express/Alltrans, Salt Lake Express or Greyhound are all bus options. The bus ride from Salt Lake is about a 6 hour ride and costs around \$75. www.mountainstatesexpress.com, www.saltlakeexpress.com or www.greyhound.com

Employer will email hires the FREE transportation shuttle information prior to arrival, and you would choose the next shuttle after your arrival to Jackson.

Suggested Arrival Airport:

Jackson, Wyoming, JAC, Less than 50 miles

Salt Lake City International Airport, SLC, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$75 to \$100

If arriving after regular hours:

Suggested After-Hours Accommodation:

Lexington Jackson Hole Hotel
285 N. Cache St
Jackson, Wyoming 83001
\$100 to \$150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding:

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We provide transportation to the nearest Social Security office to apply for their Social Security Card.

Nearest SSA Office: Rock Springs, Wyoming, Over 50 miles

Other:

Wage Payment Schedule:

Participants are paid every two weeks

Meal Plan: Mandatory

Estimated Cost Per Day: \$14.28

Meal Plan Description:

Employees pay \$100 per week deducted out of their paycheck to cover housing and 3 meals a day at employee cafeteria.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups:

Grooming Requirements:

Hair should be clean, professional and kept back from the face. Extreme styles are not permitted. Previously established facial hair is allowed up to 3/4 inch and must be neatly trimmed at all times. Tattoos must be in good taste and not offensive. No tattoos on the face or neck area. Employees are expected to dress professionally. One small nose stud is allowed. Up to two earrings in each ear is allowed. All other facial or visible body piercings are not permitted.

Second Job Availability: No, unlikely

Applicable Company Policies:

To review employment and housing policies, please check the link below to see the EMPLOYEE GUIDE:

<https://indd.adobe.com/view/3ec2a1c5-1deb-4f01-9166-e324da73a624>

COMMUNITY AMENITIES

In Town, Requires Transportation:

Food Market, Post Office, Bank, Restaurants, Public Library

Unavailable:

Shopping Mall, Fitness Center, Internet Cafe