## YELLOWSTONE NATIONAL PARK LODGES XANTERRA TRAVEL COLLECTION

Thank you for your interest in working in Yellowstone during the summer 2022 season!

Your first step is to apply online on our website! Please go to <u>www.xanterrajobs.com</u> and search for "Work and Travel Student – J-1 Visa, Yellowstone National Park 2022" in the searchbar, and then click, "Search Jobs".



Make sure the application says, "Work and Travel Student – J-1 Visa, Yellowstone National Park 2022" and apply **ONLY** to this application. Click "Apply Now" to begin.

	Curren	t Employee? Please click here to sea	rch for jobs on our internal portal.	
		Returning User ? Please click nere	to access your prome.	
Filters	Categories 🔻			
1 Result				Sort By Relevance 💌
Work a Visa, Y 2021	ind Travel Student - J-1 ellowstone National Park	Brand Ellowstone National Park	Categories Support Services	Apply Now

Next, type in your personal email address. Please make sure that you **<u>DO NOT USE</u>** your school email address if you will not be able to access it during Summer break. After you have typed in your email address correctly, please read the privacy notice, and click the "I Understand" box when you're done. When you have typed in your email and clicked the "I Understand" box, clik the "Next" button on the bottom will turn green. Click it to continue.

Enter your email	
email	
international@xanterra.com	
Xanterra Job Applicant Privacy Notes	
Xanterra Leisure Holding, LLC, along with its subsidiary companies, understands that your privacy is important to y When you apply for a position with Xanterra we collect and process personal data for recruitment purposes. <u>Click h</u> to read Xanterra's Privacy Policy that describes how we collect, use and protect your personal data in connection w the recruiting process.	ou. I <u>ere</u> rith
EEO: Xanterra is committed to a diverse and inclusive workplace. We are an equal opportunity employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, pregnancy, genetic information, protected veteran status, or any other legally protected status.	,
☑ Iut erstand	
Next	
Application FAQs	
icims	
Software Powered by iCIMS	
www.icims.com	

The first page is creating your account, please answer all of the questions.

🗁 My Computer	🔼 Google D	rive 😳 Dropbox	OneDrive
Create a login			
Login		Password	Password (Re-enter)
		•••••	•••••
Enter your inform	ation		
First Name		Middle Name	Last Name
Email*			
Phones (1)*			
Туре*		Number*	
Home/Primary	~		

In the address section, you need to put in TWO addresses. The first address should be this:

PO BOX 165, Yellowstone National Park, WY 82190

Please use the photo below as an example:

ddress*	Address 2	City*
PO BOX 165		Yellowstone National Park
Zip/Postal Code*	Country*	State/Province*
82190	United States	Wyoming

After you've typed in the Yellowstone address, click "Add More (Addresses)"

A second section for addresses will appear, please type <u>**YOUR home address**</u> in this section. When you select your country, the State/Province option will say "No States Available".

Addresses (1)*		
Address*	Address 2	City*
PO BOX 165		Yellowstone National Park
Zip/Postal Code*	Country*	State/Province*
82190	United States	Wyoming
Addresses (2)*		×
Address*	Address 2	City*
Zip/Postal Code*	Country*	State/Province*
	— Make a Selection —	✓ No states available
		Add More (Addresses)

Next, you will continue answering the account questions. Make sure to select "Yes" for the U.S. work eligibility question. If you do not remember your start and end dates, that is okay. I have them written down and will only send you an offer with the dates we decided on during your interview. For "Housing Preference" please select "Dormitory Housing" and for "Desired Type of Employment", please select "Seasonal".

Are you eligible to work in the U.S.? (If hired, you will be required to furnish proof of your identity and eligibility to work in the U.S.)
Yes -
Avail. Start Date (Month / Day / Year)*
Avail. End Date (Month / Day / Year)
Housing Preference
Dormitory Housing •
Desired Type of Employment
Seasonal
Desired Salary (Currency / Amount / Time Frame)*
If you are a spouse or a dependent of a National Park Service employee, please indicate the name and job title.
Have you been previously employed with a Xanterra company?*
No 👻
If you are applying with a friend or relative, please indicate name(s)
In a brief statement, please explain why you are an ideal fit for our company

The next section is about your work history and education. You do not need to fill out your work history, we already have that information.

Employment History & Educat	ion (By uploading a resume you r	may skip to step 2)
Professional Experience (1)		
Employer	Address	City
Zip	Country — Make a Selection —	State Please select a country
Title	Start Date (Month / Day / Year)	End Date (Month / Day / Year)
Description		
May We Contact	Employer Phone Number	7
— Make a Selection —	•	
Professional Experience (2)		
Employer	Address	City
Zip	Country	State
	— Make a Selection —	Please select a country •
Title	Start Date (Month / Day / Year)	End Date (Month / Day / Year)

If you would like to fill out the education section, you can, but we also have that information.

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Education (1)		
School - Make a Selection - •	If your school is not on this list, pl	ease add it here ]
Degree — Make a Selection —	Major — Make a Selection — •	City
Country — Make a Selection — •	State Please select a country	]

The next page asks job specific questions:

- <u>How did you hear about us?</u> *Please select whichever option fits best for you.*
- Which agency are you working with to secure your J-1 Visa? Please write if you work with Aspire, CCUSA, CIEE, or InterExchange.
- Do you have a particular location/village at which you would prefer to work? If you know there is a village in Yellowstone you'd like to work, please write your request here. If you do not have a preference, you can skip this question.

lob Specific Questions						
Required field.						
fow did you hear about us?	*					
- Make a Selection -	~					
Provide your source details	as applicable					
Provide us your source	~					
Nhich agency are you worki	ing with to secure	your J-1 Visa	? Aspire, CCUS/	A, CIEE or In	terexchange?*	
Do you have a particular loc	ation/village at wh	nich you wou	ld prefer to wo	irk?		
			Finish Late		Submit	

After you have finished these questions, click the submit button.

This page is asking if you have a disability, you can look at the list of disabilities and click "Yes", "No", or "I do not wish to answer" then make sure to click the yellow signature box below before clicking submit.

	Save & Return Later Submit	
Form CC-305	Voluntary Self-Identification of Disability	OMB Control Number 1250-0005 Expires 05/31/2023
Name	Date	
	Mar 🗸 19 🗸 2021	
Employee ID		
	Why are you being asked to complete this form?	
We are a federal contractor or subcontractor required by law toward having at least 7% of our workforce be individuals wit a person may become disabled at any time, we ask all of our	to provide equal employment opportunity to qualified people with di h disabilities. To do this, we must ask applicants and employees if th employees to update their information at least every five years.	sabilities. We are also required to measure our progress 1ey have a disability or have ever had a disability. Because
Identifying yourself as an individual with a disability is volunt; officials or anyone else involved in making personnel decisio For more information about this form or the equal employme Federal Contract Compliance Programs (OFCCP) website at	and we hope that you will choose to do so. Your answer will be n.s. Completing the form will not negatively impact you in any way, r. to bilgations of federal contractors under Section 503 of the Rehat www.dol.gov/ofccp.	naintained confidentially and not be seen by selecting agardless of whether you have self-identified in the past. ilitation Act, visit the U.S. Department of Labor's Office of
	How do you know if you have a disability?	
You are considered to have a disability if you have a physica such an impairment or medical condition. Disabilities include	I or mental impairment or medical condition that substantially limits a, but are not limited to:	a major life activity, or if you have a history or record of
Autism     Autismmune disorder, for example, lupus, fibromyalgia, neuratoid arthritis, or HIV/AIDS Bind or tor vision     Cancer     Cancer     Calca disease     Calca disease     Calca disease     Carbral palsy	Deaf or hand of hearing Depression or anniely Diabetes Epilepsy Gastrointes initial elevrolers, for example, Crohn's Gastrointes initialie levrol syndrome Intellectual disability	<ul> <li>Missing limbo or partility missing limbs</li> <li>Nervous system condition for example, migraine headaches, Parkinson's disease, or Multiple sclerosis (MS)</li> <li>Psychiatric condition, for example, bipolar disorder, schizophrenia, PTSD, or major depression</li> </ul>
	Please check one of the boxes below::	
Yes, I Have A Disability, Or Have A History/Record Of Ha No, I Don't Have A Disability, Or A History/Record Of Hav I Don't Wish To Answer	iving A Disability ving A Disability	
PUBLIC BURDEN STATEMENT: According to the Paperwork valid OMB control number. This survey should take about 5 r	Reduction Act of 1995 no persons are required to respond to a col minutes to complete.	lection of information unless such collection displays a
(ct	necking the checkbox a sequivalent to a handwritten signature	)
	Save & Return Latter Submit	

This page asks if you are a protected veteran. Everyone should click "I am not a protected veteran" or "I don't wish to answer" **unless you are a veteran of the United States**. Then click the yellow signature box before clicking submit.

Why are you being asked to complete this	form?
any are you being asked to complete and	
<ol> <li>This employer is a Government contractor s 4212 (VEVRAA), which requires Government active duty wartime or campaign badge vetera</li> </ol>	ubleict to the Vietnam Era Veterans' Readiustment Assistance Act of 1974, as amended by the Jobs for Veterans Act of 2002, 38 U.S.C. contractors to take affimative action to employ and advance in employment: (1) disabled veterans; (2) recently separated veterans; (3) ns; and (4) Armed Forces service medal veterans. These classifications are defined as follows:
A "disabled veteran" is one of the follow A veteran of the U.S. military, gru- compensation) under laws admin A person who was discharged o A "recently separated veteran" means a	ving: ound, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to instered by the Secretary of Veterans Affairs; or released from active duty because of a service-connected disability. any veteran during the three-year corido beginning on the date of such veteran's discharce or release from active duty in the U.S. military.
ground, naval, or air service. • An "active duty wartime or campaign ba	adge veteran" means a veteran who served on active duty in the U.S. military, ground, naval or air service during a war, or in a campaign
<ul> <li>An "Armed forces service medal vetera operation for which an Armed Forces service</li> </ul>	has been authorzed under the laws administered by the Uepartment of Defense. In "means a veteran who, while serving on active duity in the U.S. military, ground, naval or air service, participated in a United States milit ervice medal was awarded pursuant to <u>Executive Order 12985</u> .
Protected veterans may have additional rights order to perform service in the uniformed servi absence due to service. For more information,	under USERRA—the Uniformed Services Employment and Reemployment Rights Act. In particular, if you were absent from employment ice, you may be entitled to be reemployed by your employer in the position you would have obtained with reasonable certainty if not for th call the U.S. Department of Labor's Veterans Employment and Training Service (VETS), toil-free, at 1-866-4-USA-DOL.
<ol> <li>If you believe you belong to any of the cates /EVRAA, we request this information in order</li> </ol>	gories of protected veterans listed above, please indicate by checking the appropriate box below. As a Government contractor subject to to measure the effectiveness of the outreach and positive recruitment efforts we undertake pursuant to VEVRAA.
I IDENTIFY AS ONE OR MORE OF THE	CLASSIFICATIONS OF PROTECTED VETERAN LISTED ABOVE
AM NOT A PROTECTED VETERAN	
O I DON'T WISH TO ANSWER	
<ol> <li>Submission of this information is voluntary a nconsistent with the Vietnam Era Veterans' Re</li> </ol>	and refusal to provide it will not subject you to any adverse treatment. The information provided will be used only in ways that are not eadjustment Assistance Act of 1974, as amended.
<ol> <li>The information you submit will be kept con egarding necessary accommodations; (ii) first reatment; and (iii) Government officials engag may be informed.</li> </ol>	fidential, except that (i) supervisors and managers may be informed regarding restrictions on the work or duties of disabled veterans, and I aid and safety personnel may be informed, when and to the extent appropriate, if you have a condition that might require emergency jed in enforcing laws administered by the Office of Federal Contract Compliance Programs, or enforcing the Americans with Disabilities A
Your Name	Today's Date
	Mar • 19 • 2021
	e se
	(checking the checkbox above is equivalent to a handwritten signature)



Once you have clicked submit, you should see this page with a confirmation of your application! Please take a picture or screenshot of this page just in case we cannot find your application in the future!

Remutisition ID 2020-23949 # of Openings 999 Category (Portal Searching) Support Services	Share with a Friend
Your application was submitted successfully. Thank you for applying.	Share on your newsfeed
• We have received your submission of interest for this opportunity. Thank you	1.
Need help finding the right job?	
We can recommend jobs specifically for you! Click here to get started.	
Application FAQs	
icims	
Software Powered by ICIMS	
www.icims.com	
	le cling for 2

Please email <a href="mailto:clabelle@xanterra.com">clabelle@xanterra.com</a> with any questions about your application!