



## Grand Teton Lodge Company at Jackson Hole Golf and Tennis - Server

### HOST INFORMATION

**Company Description:**

*Come golf where nature plays in the shadows of the Tetons. Our team is dedicated to providing a one of a kind golf experience for members and guests alike. Help us create the excellent playing conditions, player services, amenities, and delicious food that make us the locals' club. We are committed to environmental stewardship and sustainability through zero waste, energy and water conservation, green dining, retail and volunteerism.*

*The recreational opportunities available in your off-time are limited only by your imagination. A genuine interest in Grand Teton National Park, and a positive attitude toward Guest Service is essential. It is very important to us that each employee has an Experience of a Lifetime! The Jackson Hole Golf & Tennis Club is truly a special place and the individuals who work here come from all over the world. If you are looking for the opportunity to work in a multi-cultural environment we've got it! Activities on your time off can include hiking, sightseeing, wildlife viewing, raft trips, and more! We're the perfect location for anyone with an adventurous spirit.*

*With spectacular views and a great location between Grand Teton National Park and the town of Jackson, the Jackson Hole Golf & Tennis Club offers an amazing place to live and work in the Greater Yellowstone Ecosystem.*

**Host Website:** <http://www.jhgtc.com/>

**Site of Activity:** Grand Teton Lodge Company at Jackson Hole Golf and Tennis

**Parent Account Name:** Vail Resorts Grand Teton Lodge Company

**Host Address:** 5000 Spring Gulch Road Jackson , Wyoming , 83001

**Nearest Major City:** Jackson , Wyoming , Less than 10 miles away

### PLACEMENT INFORMATION

**Job Description:**

*The server role at Jackson Hole Golf & Tennis Club is expected to perform all duties necessary to support the food and beverage vision of JHGTC: exceptional guest service, delivering quality food to our guests. We expect that you get to know our members and guests, making each individual feel welcomed and appreciated. Must be available to work a variety of shifts a week; lunch, dinner, banquets.*

*The "must haves" for this position include:*

- Previous casual dining serving experience*
- Excellent communication and people skills*
- Knowledgeable in wine and beverage service (preferred)*
- Point of Sale experience (preferred)*

**Typical Schedule:**

Work schedules may vary based on business needs and staffing levels. Position requires the flexibility to work varied shifts (early morning and late evening shifts), weekends and holidays.

**Seasonal changes to job duties or available hours:** Yes

Work schedules may vary based on business needs. The company provides a minimum of 32 hours per week. Overtime pay for hourly employees occurs after 56 hours per week. Includes weekends and holidays.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$9.3

**Eligible for Tips:** Yes

Tips are based on performance and guest experience, generally average \$100-\$150 per day.

**Estimated weekly wages including tips:** \$575

**Bonus:** Yes

Eligible if 1) work scheduled shifts through the agreed upon end date. End of season review reflects "Achieves Expectations" Bonus is paid at \$4/day from 1st day of work through last day of work.

\* All figures above are pre-tax

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 45

**Potential fluctuation in hours per week:**

Work schedules may vary based on business needs and staffing levels. The company will provide a minimum of 32 hours per week. A regular schedule during peak season ranges from 40-56 hours per week.

**Average number of hours per week reached by last year's seasonal employees:** 45

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

There is no cafeteria and the employee will have to cook their own meals. Activities such as float trips, horseback rides, lake cruises and kayak rentals are included

## JOB REQUIREMENTS

**English Level required:**



**Advanced**

**Required to be 21+:** Yes

**Previous Experience required:** Yes

*Previous experience working in F8B is required for this role, as well as conversational English.*

**Qualifications & Conditions**

*Lifting*

*Lifting requirement: 50lbs/22kgs*

*Description:*

*Must be able to consistently lift 50 lbs. (23 kgs) Must be able to transport up to 200 lbs (90 kgs) of supplies using proper cart.*

*Standing for entire shift*

*Handling cleaning chemicals*

*Other qualifications or conditions*

*Description:*

*Must be able to stand and walk on various floor surfaces for extended periods of time. Must be able to walk, bend, twist, crouch, push, pull and climb stairs throughout shift. Must be able to tolerate a hot, humid work environment. Position requires the ability to be detail oriented, have a strong customer service focus, and a positive attitude Position requires the flexibility to work varied shifts (early morning and late evening shifts), weekends and holidays This job operates in a kitchen environment. Employees in this role are frequently exposed to hot water, potentially slippery floors, garbage disposals and cleaning chemicals. Employees perform strenuous repetitive tasks while standing for extended periods of time. Prefer individuals with excellent ability for repetitive motions including heavy lifting.*

**Job Training required:** Yes

*Length of job training:*

*3-4 days*

*Hours per week during training period: 32*

*Different wage during training period: No*

*Start on specific day of the week: No*

*Training requirements:*

*Training is provided by the Company. All employees must attend Company and Housing Orientation including environmental, health and safety workshops.*

**Need to wear uniform:** Yes

*Uniform Policy:*

*• Must bring black pants, can be jeans if appropriate shade and no rips. • Must bring shoes – black, non-slip • Shirt – button up long grey sleeve – provided*

Cost of uniform: \$0

Uniform laundry: Participant responsibility

**Dress Code:** Yes

Description:

Hair should be clean, professional. Extreme styles are not permitted. Previously established facial hair is allowed up to 3/4 inch (2 cm) and must be neatly trimmed at all times. Daily shaving will be required. Tattoos must be in good taste and not offensive. Employees are expected to dress professionally and follow all reasonable personal care, including regular bathing to avoid offensive or excessive odors such as body odor and/or perfume and cologne. Jewelry must be professional in appearance.

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

Company Parties, Holiday Events, Shopping Trips, Trips to Major City, Sporting Events, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

**Additional Details about Cultural Offerings:**

Planned employee events include: parties, camping, hiking, movie nights, bingo, kayaking, park tours, raft trips, horseback rides, lake cruises, employee 4th of July parade, softball games and more!

**Local Cultural Offering:**

Community discounts on local attractions.

Music Festivals and events organized by the town of Jackson

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

**Employer-owned or employer-arranged housing description:**

Employees pay \$100.00 per week out of their paycheck to cover housing, linens, laundry, internet, employee activities, and all other employee services. Housing is provided onsite and is dormitory style with a shared kitchen for cooking meals. Jackson Hole Golf & Tennis Club offers shared, dorm-style, employee housing accommodations. Employees will share a room with 1 other roommate. Housing accommodations are basic. Each employee receives his/her own bed, along with dresser and closet space. Dorm rooms do not include bathrooms as bathrooms are located in "common" areas of the house, shared amongst all other employees in housing. Although we allow employees to request a roommate(s), no placement is guaranteed, and depending on the time of the season in which you arrive, a roommate request may not be approved. There is a shared kitchen in housing for cooking your own food. Issues in living arrangements can impact employment status.

**Lease Agreement:** No

**Onsite Amenities:**

WiFi: Yes

Description:

WiFi connectivity is available in employee housing and at the club.

Phone Service: Yes

*Description:*

*Landline phone is provided in clubhouse.*

*Kitchen facilities: Yes*

*Description:*

*Shared central kitchen facilities.*

*Laundry facilities: Yes*

*Description:*

*Washers and dryers provided in living facility. Participants will need to bring their own detergent.*

**Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 2*

*Maximum Occupancy Per Room: 2*

*Suggested Occupancy Per Room: 2*

*Rooming Arrangement Description:*

*shared, dorm-style, employee housing accommodations. Employees will share a room with 1 other roommate.*

**Provided Housing Cost:**

*Required to Pay for Provided Housing: Yes*

*Cost per Week: \$100*

*Housing Cost Deducted from Paychecks: Yes*

*Utilities Costs: No*

*Housing Deposit: Yes*

*Cost: \$225*

*Description:*

*A Security Deposit of \$225 must be paid in advance through the StarRez portal with credit/debit card. Applicants need to be prepared with some money when they arrive. There is no cafeteria and the employee will have to cook their own meals.*

*Housing Deposit Refundable: Yes*

*Conditions for Deposit Refund:*

*\$125 of the housing deposit is non-refundable cleaning fee.*

*Details About Deposit Refund:*

*Refunds will be processed on last paycheck if the accommodations are clean and nothing is damaged.*

**Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: Under 15 minutes*

*Description: Walk on path to clubhouse*

**Arrival Instructions:**

Employees should arrive no earlier than 2 days before job start date and leave no later than two days after job end date. **Please make sure to take into account the travel period and university start date when committing to a job end date.**

We will pick up students in Jackson, Wyoming only, either at the bus stop or at the Jackson Airport (JAC).

Flights may be less expensive flying into Salt Lake City, however, you will also need to take a bus to Jackson, Wyoming at your own expense. Mountain States Express/Alltrans, Salt Lake Express or Greyhound are all bus options. The bus ride from Salt Lake is about a 6 hour ride and costs around \$75. [www.mountainstatesexpress.com](http://www.mountainstatesexpress.com), [www.saltlakeexpress.com](http://www.saltlakeexpress.com) or [www.greyhound.com](http://www.greyhound.com)

Employer will email hires the FREE transportation shuttle information prior to arrival, and you would choose the next shuttle after your arrival to Jackson.

**Suggested Arrival Airport:**

Jackson, Wyoming, JAC, Less than 10 miles

Salt Lake City International Airport, SLC, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports: \$75 to \$100**

**If arriving after regular hours:****Suggested After-Hours Accommodation:**

The Lexington Hotel

285 N Cache St, Jackson, WY 83001

Jackson , Wyoming 83001

<http://lexingtonhoteljacksonhole.com/>

307.733.2648

\$100 to \$150

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:****Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will transport all Work and Travel participants to the nearest Social Security office to apply for their Social Security cards.

Nearest SSA Office: Rock Springs , Wyoming , Over 50 miles

**Other:**

Wage Payment Schedule:

Employees are paid every 2 weeks by the pay option they setup at check-in (paper check or direct deposit).

Meal Plan: Not available

*Provide Certificates/Performance Evaluations: Yes*

*Hire in Groups:*

*Grooming Requirements:*

*Hair should be clean, professional and kept back from the face. Extreme styles are not permitted. Previously established facial hair is allowed up to 3/4 inch and must be neatly trimmed at all times. Tattoos must be in good taste and not offensive. No tattoos on the face or neck area. Jewelry must be professional in appearance. One small nose stud is allowed. Up to two earrings in each ear is allowed. All other facial or visible body piercings are not permitted. No dreadlocks permitted.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

*To review employment and housing guidelines, please visit the following link:*

*<https://indd.adobe.com/view/3ec2a1c5-1deb-4f01-9166-e324da73a624>*

## COMMUNITY AMENITIES

***In Town, Requires Transportation:***

*Food Market, Post Office, Bank, Restaurants, Fitness Center, Public Library*

***Unavailable:***

*Shopping Mall, Internet Cafe*