



## Loon Mountain - Custodian

### HOST INFORMATION

**Company Description:**

*Loon Mountain Resort has 370 acres of skiing and riding terrain, and has one of the largest snowmaking operations in the Northeast. Loon is home to the most advanced Terrain Parks and largest Half Pipe in the area. In addition, our Adventure Center features Tubing, Cross Country Skiing, Snowshoe Tours, and a Zip Line. Whether you are an expert skier or want to learn, Loon will offer employees free rentals and lessons. In addition to free skiing and riding, your season pass also gives you access to the Climbing Wall, X-country Skiing, Tubing, Snowshoes, and the Zip-Line!!*

*When the snow melts, summer comes alive at Loon. Whether you're climbing high in the Aerial Forest Adventure Park, ziplining over the Pemigewasset River, or riding above it all in our scenic gondola skyride, you'll find your adventure here with us. The Adventure Center is your epicenter of summer and fall fun here at Loon. Scale the climbing wall, zip across the river, or bounce on the bungee trampoline. Board the four-passenger gondola and head to Loon's summit for another level of adventure, amid crisp mountain air and jaw-dropping views of the White Mountains. While you're at the summit, explore glacial caves and hunt for Lost Loon Gold, hike the self-guided nature trail or climb the four-story observation tower for even better views.*

*Rental of Employee Housing units is available.*

**Host Website:** <https://www.loonmtn.com/>

**Site of Activity:** Loon Mountain

**Parent Account Name:** Boyne Resorts

**Host Address:** 60 Loon Mountain Road , NH , Lincoln , New Hampshire , 03251

**Nearest Major City:** Boston , Massachusetts , Over 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

**SUMMARY**

*Perform custodial duties in Base Area buildings during day or night shifts. As a customer focused organization, a crucial part of each employee's job is to get and keep guests.*

*ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.*

1. Vacuum

2. Dusting

3. Carpet cleaning.
4. Supply stocking.
5. Trash removal.
6. General cleaning as required.
7. Maintain Recycling Program.
8. Tend fireplaces.
9. Assist other departments as needed.
10. Weekends and Holidays required.
11. Snow removal, including shoveling.
12. Responsible for departmental keys and security related to those keys and buildings.
13. Contribute to team effort by participating in Job Sharing, assuming responsibility for the cleanliness of the resort and safety of guests and employees; participating in safety meetings; accepting diverse assignments; maintain a positive and friendly attitude and demeanor in all internal and external interactions.
14. Meet service level objectives and department goals as set forth by immediate supervisor.

**Typical Schedule:**

*Scheduling may vary and participants should be flexible to hours and schedule.*

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$12

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$384

**Bonus:** No

*\* All figures above are pre-tax*

**Estimated average number of hours per week:** 32

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

*Average number of hours per week reached by last year's seasonal employees: 40*

## JOB REQUIREMENTS

**English Level required:**



**Required to be 21+:** No

**Previous Experience required:** No

### **Qualifications & Conditions**

*Lifting*

*Lifting requirement: 25lbs/11kgs*

*Description:*

*PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*Standing for entire shift*

*Handling cleaning chemicals*

*Other qualifications or conditions*

*Description:*

*While performing the duties of this job, the employee is regularly required to stand and walk. The employee frequently is required to use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee is occasionally required to climb or balance. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. The employee must be able to climb stairs, ride the gondola and walk around the resort to all custodial locations.*

**Need to wear uniform:** Yes

*Uniform Policy:*

*Required uniform items will be provided*

*Cost of uniform: \$0*

*Uniform laundry: Participant responsibility*

**Dress Code:** Yes

*Description:*

*Employees must wear a Loon shirt and nametag. Both are issued by Loon. Sweatshirt or long sleeved lightweight jacket may be issued.*

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

*Company Parties, Holiday Events, Potlucks or Dinners, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Use of gondola for free!*

**Additional Details about Cultural Offerings:**

*Students will be able to use all the adventure center activities and Gondola for free. We have the North Country Center for the Arts located in Lincoln that has multiple different plays that run throughout the Summer. Many local merchants offer discounts for Loon employees.*

**Local Cultural Offering:**

*We are also part of the White Mountain Attractions so all employees will receive a booklet that will get them into each of the attractions. Lincoln is a very rural location. Students can take a bus to cities or shopping areas in the surrounding areas. New Hampshire offers great tax-free shopping.*

## HOUSING AND TRANSPORTATION

**Housing Provided:** *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.*

**Employer-owned or employer-arranged housing description:**

*We own 1 apartment building that can accommodate 21 people. We own 1 house that can accommodate 12 people. Both are within 2 miles of the resort, and transportation is provided during the winter season. In summer, we provide bicycles and helmets for transportation. During inclement summer weather, we make every effort to provide alternate transportation.*

**Lease Agreement:** *Yes*

**Onsite Amenities:**

*WiFi: Yes*

*Description:*

*Phone Service: Yes*

*Description:*

*Both employees houses have landlines. Phones are also available throughout the resort.*

*Kitchen facilities: Yes*

*Description:*

*There is an eat in kitchen with two refrigerators and stove in our 12 person house. In our other home, each apartment has a kitchen with refrigerator and stove.*

*Laundry facilities: Yes*

*Description:*

*There is a washer and dryer in each home.*

**Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 2*

*Maximum Occupancy Per Room: 2*

*Suggested Occupancy Per Room: 2*

*Rooming Arrangement Description:*

*All housing is shared housing. We will place employees that are travelling together in the same room/apartment if possible. Employees will be sharing with at least one other person, some apartments have multiple bedrooms.*

***Provided Housing Cost:***

*Required to Pay for Provided Housing: Yes*

*Cost per Week: \$110*

*Housing Cost Deducted from Paychecks: No*

*Description:*

*Participants must have either a debit or credit card on file with us. Rent will be charged to it weekly on Fridays.*

*Utilities Costs: No*

*Housing Deposit: Yes*

*Cost: \$200*

*Description:*

*The deposit is due at check-in.*

*Housing Deposit Refundable: Yes*

*Conditions for Deposit Refund:*

*If all rent has been paid, there is no damage to the housing unit and the housing unit is cleaned and left the way it was found the deposit will be refunded before the student departs.*

*Details About Deposit Refund:*

*The deposit will be returned to the students the same way in which it was paid.*

***Transportation to Worksite:***

*Biking*

*Estimated commute time:*

*Bicycles are provided free of charge: Yes*

*Bicycles are not provided: No*

*Bicycles are available to rent: No*

*Estimated cost: \$*

*Description: For summer students we will provide bikes to use to get to and from work and the grocery store.*

## ARRIVAL INFORMATION

***Arrival Instructions:***

*Students must take a Concord Trailways bus from Boston Logan airport to Lincoln as of Sept 2016 the cost is \$35. The bus stops at every terminal outside baggage claim. Students should look for the bus that says Concord Trailways, with Littleton on the sign.*

*The bus ride is 4 hours and makes 8 stops.*

Website for the bus is [www.concordcoachlines.com/index.php/nh-locations/littleton-boston](http://www.concordcoachlines.com/index.php/nh-locations/littleton-boston)

Employer will pick students up at the bus stop in Lincoln and transport them to their housing unit. Students must send employer their arrival information via email and what bus they will take to Lincoln before they depart their home country.

**Suggested Arrival Airport:**

Boston International Airport, BOS,

**Estimated cost of transportation to worksite from suggested airports:**

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Red Roof Inn Logan Airport  
920 Broadway  
Saugus , 01906

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:**

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will schedule a bus to take all the students to the Social Security office within a few days of arrival.

Nearest SSA Office: Littleton , ,

**Other:**

Wage Payment Schedule:

Students will be paid weekly; we encourage direct deposit be set up with Bank of America. We have bank representatives at orientation to assist in setting up a local bank account.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups:

Grooming Requirements:

Employees must look neat and clean, and be in the required uniform while on the job. Uniform pieces specific to each department are

*supplied to the employees.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

*It is the policy of Loon Mountain to prohibit the use of tobacco products while working and/or in uniform. Tobacco products and smoking are permitted during breaks as long as tobacco use is off Loon Mountain property only. No Employee smoking will be tolerated onsite or in Employee Housing. -Tobacco products are defined as cigarettes, cigars, snuff, e-cigarettes, chewing tobacco and pipes.*

*-Cigarette butts and all tobacco by-products are to be disposed of properly.*

*-Violations of this policy may result in disciplinary action, up to and including termination.*

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Fitness Center*

***Walking Distance from Housing:***

*Food Market, Post Office, Bank, Restaurants, Internet Cafe, Public Library*

***In Town, Requires Transportation:***

*Shopping Mall*