



# Greenheart

## Work and Travel Program - Employer Information W\_T-Summer 2024

Sun Valley Resort - Sun Valley, Sun Valley, ID  
November 16, 2023

### Employer Information

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**Company Name:** Sun Valley Resort - Sun Valley

**Website:** www.sunvalley.com

**# of Employees:** 1800

**Phone Number:** 208-622-2061

**Industry Name:** Resort/Country  
Club/Casino/Ranch

**Fax Number:** 208-622-2082

**Primary Address:** 1 Sun Valley Road  
Sun Valley, ID 83353

**Email Address:** mmyrick@sunvalley.com

**Status:** Approved

**Billing Address:** P.O. Box 10  
Sun Valley, ID 83353

**Contact Name:** Meghan Myrick

**Contact Title:** Human Resources Recruiter

**Site of Activity:** Primary Work Site  
1 Sun Valley Road  
Sun Valley, ID 83353

**Alternate Contact:** Emily Vanderhoof

**Alternate Title:** Director of People Operations

**Alternate Phone:** 208-622-2080

**Hiring Manager Email:** mmyrick@sunvalley.com

**Participant Supervisor**

**Email:** mmyrick@sunvalley.com

**FEIN:** 20-3986484

**Workers  
Comp**

**Policy #:** Self Insured

**Carrier:** Self Insured

### Available Jobs: Descriptions and Wages

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Will you accept participants with all start and end dates?

Yes:

No:

**Earliest Start Date:**

**Latest Start Date:**

**Earliest End Date:**

**Latest End Date:**

**#Students:**

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA  
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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Last Updated: 3/9/2010

Sun Valley Resort - Sun Valley, Sun Valley, ID

November 16, 2023

6/1/2024

6/15/2024

9/7/2024

10/15/2024

50

**Hours:** Average hours/week: 32

Average number of 5 days/week:

**Pay Range:** High: \$18.00/per hour

Low: \$8.00/per hour

**Overtime:** Overtime available: Sometimes

Overtime hourly rate: Time and a half hourly wage after 40 hours.

**Meals:** Are Meals Provided?: Yes

*Explain:* All employees have access to the Employee Dining room, available to participants daily. Meals are subsidized and average \$4.00 per meal. See manager for hours and detailed pricing.

**English:** Level requirement: Great

In what month(s) can participants expect to receive the most hours? July, August, September

In what month(s) can participants expect to receive the least hours? June, October

**Please Explain:** The employer is open to all start and end dates during the dates listed. Business gets busy throughout the Summer, mid-June through Mid-October. Participants can expect the least amount of hours in June and October. The employer expects participants to work through their DS-2019 Form dates.

NOTE: Some weeks participants will be scheduled less than 32 hours while other weeks participants will receive more than 32 hours throughout the week. Participants will receive an average of 32 hours a week over the course of the season.

Participants should not expect opportunities for overtime during these months.

**How often do you pay employees?**

Twice a month

**Is job training required?**

Yes  No

If yes, how long is it?

About 1 week

**Are participants paid for training?**

Yes  No

**Are you willing to hire couples?**

Yes  No

**Are you willing to hire groups of friends?**

Yes  No

If yes, how many are allowed in the group?

4-6

**Can participants work a second job?**

Yes  No

**Do participants complete an additional application form upon arrival?**

Yes  No

**This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!**

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Last Updated: 3/9/2010

Sun Valley Resort - Sun Valley, Sun Valley, ID

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**Job Type:** Dishwasher

**Job Description:** The main function of a dishwasher is to clean and sanitize dish and cookware in a safe and efficient manner.

Essential Duties and Responsibilities:

- Work with other kitchen staff in a safe and efficient manner
- Maintain a professional appearance and demeanor at all times
- Keep immediate work area sanitary and safe
- Perform necessary opening and or closing duties
- Restock dishes and cookware as needed
- Must be able to lift and/or move 25 pounds
- Other duties may be assigned

Participants will come in contact with cleaning chemicals.

A Great level of English required for this position.

**Internal Job Type:** Dishwasher

**No Students being hired:** 15

**Age requirement:** None

**Wage:** 18.00/per hour

*Details:*

**Dress Code:** Uniform

Uniform provided by employer for free as long as it is return at the end of season. Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned; please see manager for details and questions.

Requirements:

*Non-smoker:*

*Lifeguard Certified:*

*Ski:*

*CPR Certified:*

*Swimmer:*

**Job Type:** Housekeeper

**Job Description:**

Sun Valley Resort - Sun Valley, Sun Valley, ID

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**HOUSEKEEPER**

Assists the Hotels Department in cleaning hotel and condo rooms.

**Essential Duties & Responsibilities:**

- Clean and restock guest rooms, make beds, replenish linens, clean bathrooms including toilets, showers, sinks, floors, vacuum halls, dust, and mop.
- Remove trash and dirty linens.
- Must be able to lift at least 20 pounds, and be able to stand for the bulk of the shift.
- Stocking and Maintaining maid's closets
- Collection and sorting of linens
- Cleaning common areas
- Special projects from Supervisors

This job requires the use of cleaning chemicals.

All employees should be friendly, hardworking and arrive on time. Any laundry duties requested would be part of their overall job - less than 15% of weekly hours.

Participants will be cleaning cottages and condos ranging in size. For more information and photos please visit: <https://www.sunvalley.com/lodging#/>

**HOUSEMAN**

Provide daily support to maid service for hotel rooms and condominiums.

**Essential Duties & Responsibilities:**

- Clean and restock guest rooms, make beds, replenish linens, clean bathrooms including toilets, showers, sinks, floors, vacuum halls, dust, and mop.
- Remove trash and dirty linens.
- Must be able to lift at least 20 pounds, and be able to stand for the bulk of shift.
- Stocking and Maintaining maid's closets
- Collection and sorting of linens
- Cleaning common areas
- Special projects from Supervisors

This job requires the use of cleaning chemicals.

A great level of English is required for this position.

Participants will be assigned as either a houseman or housekeeper depending on where they are most needed and are best suited. This position is meant to be flexible for the benefit of both the employer and the participant.

**Internal Job Type:** Housekeeping/Houseman

**No Students being hired:** 10

**Age requirement:** None

**Wage:** 15.00/per hour

*Details:*

**Dress Code:** Uniform

**Greenheart Exchange**

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Last Updated: 3/9/2010

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Uniform provided by employer for free as long as it is returned at the end of season. Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned; please see manager for details and questions.

Requirements:

*Non-smoker:*

  
  

*Lifeguard Certified:*

  

*Ski:*

*CPR Certified:*

*Swimmer:*

November 16, 2023

**Job Type:** Food Service Worker

**Job Description:** The Food & Beverage Assistant will require flexibility in placement.

The Food & Beverage Assistant could be trained as a Busser, Mountain Busser, Cashier, Food Runner, Host, Barista, Room Server, Barback, and or any other food & beverage Front-of-house position and fill-in where needed. Some of the duties may include greeting guests as they arrive, helping bring items to and take from the table, providing service under pressure, learning the menu, being able to answer customer questions, being friendly, attentive at all times, and punctual. Must multitask & cooperate, be organized & keep the space as clean & presentable as possible.

Participants will be on their feet for the bulk of the shift and should be able to lift 35 pounds. All employees are expected to help maintain a clean and safe workspace. This may include sweeping, mopping, and cleaning counters and restrooms.

Participants will use cleaning chemicals in this position.

English Requirement: Great

Participants will be assigned a position depending on needs and where they are best suited. This position is meant to be flexible for the benefit of both the employer and the participant.

**Internal Job Type:** Food & Beverage Assistant

**No Students being hired:** 11

**Age requirement:** None

**Wage:** 11.00 + tips/per hour

*Details:*

**Dress Code:** Uniform

Uniform provided by employer for free as long as it is return at the end of season.

Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned; please see manager for details and questions.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

Swimmer:

November 16, 2023

**Job Type:** Attendant

**Job Description:** Pool/Spa Attendants are responsible for greeting and interacting with guests. Participants will provide friendly and knowledgeable customer service at one of three pools.

You will be at one of the 3 pools or the spa to greet and interact positively with guests and provide knowledgeable customer service.

Ensure guests follow the rules and remain safe. Keep the area around the pool, spa, and all locker rooms clean. Stock and restock all supplies.

General cleaning is required in this role and includes, but is not limited to, emptying the garbage and cleaning the bathrooms. Participants will be cleaning toilets, showers, sinks, and floors.

Participants must be able to lift at least 30 pounds and be able to stand for the bulk of the shift. Participants will be using cleaning chemicals in this position.

The worker is subject to both inside and outside environmental conditions throughout all seasons.

English Requirement: Excellent

**Internal Job Type:** Spa/Pool Attendant

**No Students being hired:** 5

**Age requirement:** None

**Wage:** 16.00/per hour

*Details:*

**Dress Code:** Uniform

Uniform provided by employer for free as long as it is return at the end of season. Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned; please see manager for details and questions.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

Swimmer:

November 16, 2023

**Job Type:** Host/Hostess

**Job Description:** Essential Duties & Responsibilities:

- Greet guests as they arrive
- Receive and record dining reservations on the telephone
- Ensure the proper setup of dining and service areas
- Politely request guests to wait in waiting area if no table is available
- Present menus, make recommendations, and occasionally take orders.
- Assist room service staff when needed

Participants must be professional and put together, as this position is the first person a guest may see. English proficiency is important. Constant on site supervision is provided. Participants must be able to stand for the bulk of their shift. Participants must be able to lift approximately 35 pounds.

English Requirement: Excellent

**Internal Job Type:** Host/Hostess

**No Students being hired:** 0

**Age requirement:** None

**Wage:** 11.00 + tips/per hour

*Details:*

**Dress Code:** Uniform

Uniform provided by employer for free as long as it is return at the end of season.

Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned; please see manager for details and questions.

Requirements:

*Non-smoker:*

*Lifeguard Certified:*

*Ski:*

*CPR Certified:*

*Swimmer:*

**Job Type:** Sales Associate

**Job Description:**



Sun Valley Resort - Sun Valley, Sun Valley, ID

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Sales Associate job duties include:

- Stock shelves, counters, or tables with merchandise.
- Set up advertising displays or arrange merchandise around store to promote sales.
- Answer customer's questions concerning location price, and use of merchandise.
- Focus on delivering 100% customer satisfaction
- Accept payment and makes change
- Wrap or bag and mail out merchandise for customers.
- Communicate to store supervisor any unresolved customer service issues
- Fold merchandise and clean store daily.
- Remove and record amount of cash in register at end of shift.
- Calculate sales discount to determine price.
- Assist with physical inventory
- Punctuality; Ensure work responsibilities are covered when absent; Arrive at meetings and appointments on time
- Regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl; talk or hear.
- The employee is occasionally required to sit and climb or balance.
- The employee must regularly lift and /or move up to 25 pounds and occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include close vision, color vision, peripheral vision and ability to adjust focus.

Candidates must have knowledge of US currency. Prior sales experience is preferred.

All employees clean which may include vacuuming, sweeping, cleaning windows, and cleaning the onsite bathroom. Participants will be using cleaning chemicals in this position.

Employees must be friendly, hardworking, and on time. Candidates must be able to lift approximately 25 pounds

Excellent English is required for this role.

**Internal Job Type:** Retail Associate/Folder

**No Students being hired:** 0

**Age requirement:** None

**Wage:** 15.00/per hour

*Details:*

**Dress Code:** Uniform

Uniform provided by employer for free as long as it is returned at the end of season.

Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned. Please see manager for details and questions.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

**Greenheart Exchange**

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Swimmer:

**Job Type:** Prep Cooks

**Job Description:** Essential Duties and Responsibilities:

- Follow prep list created by chef, label, stock, and organize ingredients on shelves.
- Measure ingredients and seasonings.
- Prepare ingredients by washing and chopping.
- Basic cooking duties such as reducing sauces, parboiling food, etc.
- Prepare simple dishes such as salads, entrees, etc.
- Maintain a clean and orderly kitchen by washing dishes, sanitizing surfaces, taking out trash etc.
- Ensure all food and other items are stored properly.
- Comply with nutrition and sanitation guidelines.
- Perform other kitchen duties as assigned.

Participants will be working near cooking surfaces and fryers that are hot. Kitchens can be very hot and noisy. If washing dishes, the employee may get wet.

Participants will be handling pork products in this role.

Participants must be able to stand for the bulk of shift and lift approximately 35 pounds.

English Requirement: Great

**Internal Job Type:** Prep Cook

**No Students being hired:** 5

**Age requirement:** None

**Wage:** 18.00/per hour

*Details:*

**Dress Code:** Uniform

A uniform is provided by the employer for free, as long as it is returned at the end of season.

Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned. Please see manager for details and questions.

Requirements:

*Non-smoker:*

*Lifeguard Certified:*

*Ski:*

*CPR Certified:*

*Swimmer:*

**Job Type:** Cleaning Staff

**Job Description:**

**Greenheart Exchange**

**Sun Valley Resort - Sun Valley, Sun Valley, ID**

**November 16, 2023**

Dorm Attendants will be cleaning the dormitory where seasonal staff (American and International) are living.

Summary: Cleans halls, common areas, and bathrooms of employee housing by performing the below duties.

**Essential Duties and Responsibilities:**

- Clean common dorm bathrooms daily.
- Wash and sanitize all sink, showers, toilets, and mirrors.
- Mop bathroom floors.
- Fill soap dispensers, paper towel and toilet paper daily.
- Empty out all bathroom trash cans daily.
- Change shower curtains weekly. Make sure all showers have curtains at all times.
- Sanitize all bathroom areas.
- Vacuum TV room areas and all hall areas.
- Dust TV room daily.
- Clean stains on sofas when needed and check under cushion.
- Empty living room garbage cans daily.
- Clean windowsill, and dust the blinds daily.
- Clean spider webs off windows and walls.
- Empty garbage cans outside of your dorm areas daily.
- Clean laundry room, wash off soap on washers, and check on dryers for cleanliness. Empty garbage cans in laundry room daily.
- Report any mold build up to Manager.
- Mop up any spills.
- If working in Moritz building, include laundry room, gym, T.V. room, pool/ping pong room.

Participants will be using cleaning chemicals in this position.

A Great level of English is required for this position.

**Internal Job Type:** Dorm Attendant

**No Students being hired:** 4

**Age requirement:** None

**Wage:** 16.00/per hour

*Details:*

**Dress Code:** Uniform

A uniform is provided by the employer for free, as long as it is returned at the end of season.

Participants are to provide own black pants and non-slip, closed toe shoes.  
Please Note: Uniform cost is approximately \$50.

Participants will be charged if uniform is not returned.  
Please see manager for details and questions

Requirements:

*Non-smoker:*

*Lifeguard Certified:*

*Ski:*

*CPR Certified:*

*Swimmer:*

**Greenheart Exchange**

November 16, 2023

**Job Type:** Food Service Worker

**Job Description:** The Food and Beverage Supervisor is responsible for overseeing and coordinating all aspects of the dining room according to Sun Valley Company standards to ensure a pleasurable dining experience for our guests.

Essential Duties & Responsibilities:

- Train and manage staff
- Schedule staff according to reservations and hotel occupancy
- Track daily labor using Kronos
- Train staff with the proper technique of Sun Valley Resort Service standards
- Possess an extensive knowledge of wines and how to best serve them, including a knowledge of appropriate pairings
- Be able to assist with all service in the restaurant and make sure the needs of the guests are taken care of professionally and graciously
- Be able to clearly and professionally communicate and cooperate with the dining room staff and the chef on duty including communicating menu and reservation updates, ordering linens and additional supplies.
- Address complaints and resolve problems.

English Requirement: Excellent

**Internal Job Type:** Food & Beverage Supervisor

**No Students being hired:** 0

**Age requirement:** None

**Wage:** 16.00/per hour

*Details:*

**Dress Code:** Uniform

A uniform is provided by the employer for free, as long as it is returned at the end of the season.

Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50.

Participants will be charged if uniform is not returned. Please see manager for details and questions.

Requirements:

*Non-smoker:*

*Lifeguard Certified:*

*Ski:*

*CPR Certified:*

*Swimmer:*

November 16, 2023

**Job Type:** Customer Service

**Job Description:** Baristas are responsible for making coffee and providing excellent customer service to guests.

Candidates will be expected to be punctual, provide service under pressure, learn the cafe menu thoroughly, and perform friendly and attentive customer service at all times. Employees will be required to multitask and co-operate with team members, be organized, and keep the cafe as clean and presentable as possible. Cleaning responsibilities may include bathrooms and toilets. Participants will be using cleaning chemicals in this position.

Candidates must be able to stand for bulk of shift and lift at least 30 pounds. Knowledge of US currency and serving experience is preferred.

Excellent English is required for this role.

**Internal Job Type:** Barista

**No Students being hired:** 0

**Age requirement:** None

**Wage:** 11.00 + tips/per hour

*Details:*

**Dress Code:** Uniform

A uniform is provided by the employer for free, as long as it is returned at the end of the season.

Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50.

Participants will be charged if uniform is not returned. Please see manager for details and questions.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

Swimmer:

**Job Type:** Cashier

**Job Description:**

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Bowling Recreation Cashier job duties include:

- Greet guests in a friendly yet professional manner
- Answer guest questions and assist them with renting a lane
- Take and deliver food and drink orders
- Manage all necessary sales transactions
- General cleaning duties of food service area
- Assist with basic lane maintenance and update necessary logs
- Complete general opening and/or closing duties to company standards
- Additional duties as assigned

Qualified candidates:

- Must demonstrate excellent communication and "people" skills
- Must be able to complete all transactions accurately and in a timely manner
- Must be able to stand for prolonged periods.
- While performing the duties of this job, the employee is regularly required walk, use hands, feel, reach with hands and arms, stoop, kneel, crouch, talk, and hear.
- Must be able to move objects up to approximately 40 pounds about the workplace safely

Candidates must have knowledge of US currency. Prior customer service experience is preferred.

All employees clean which may include vacuuming, sweeping, cleaning windows, and cleaning the onsite bathroom. Participants will be using cleaning chemicals in this position.

Employees must be friendly, hardworking, and on time. Candidates must be able to move/lift approximately 40 pounds

Excellent English is required for this role.

**Internal Job Type:** Bowling Recreation Cashier

**No Students being hired:** 0

**Age requirement:** None

**Wage:** 12.00 + tips/per hour

*Details:*

**Dress Code:** Uniform

Uniform provided by employer for free as long as it is returned at the end of season.

Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned. Please see manager for details and questions.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

Swimmer:

**Greenheart Exchange**

November 16, 2023

**Job Type:** Food Service

**Job Description:** This is a fast pace and dynamic position.

In this role, you will assist with banquet set up, service, and, breakdown of all catered events. Participants must be able to answer customer questions, be friendly, attentive at all times, and punctual.

Participants must be able to multitask & co-operate, be organized & keep the space as clean & presentable as possible.

Participants must be able to stand for the bulk of shift and lift at least 45 pounds.

Participants will be using cleaning chemicals in this position.

Great English is required.

**Internal Job Type:** Banquet Server

**No Students being hired:** 0

**Age requirement:** None

**Wage:** 8.00 +tips/per hour

*Details:*

**Dress Code:** Uniform

Uniform provided by employer for free as long as it is return at the end of season.

Participants are to provide own black pants and non-slip, closed toe shoes.

Please Note: Uniform cost is approximately \$50. Participants will be charged if uniform is not returned; please see manager for details and questions.

Requirements:

*Non-smoker:*   
*Ski:*   
*Swimmer:*

*Lifeguard Certified:*   
*CPR Certified:*

**Sun Valley Resort - Sun Valley, Sun Valley, ID**

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**Job Benefits (bonuses, incentives):**

Detailed New Hire Orientation  
FREE summer, ride & sightsee Lift Pass  
Season kickoff, wrap-up, and appreciation events

Meals at subsidized rate  
Discounts or free access to recreation activities; listing provided at Orientation.  
Retail Discount: 10% discount  
Spa Discount: 10%-30% discount  
Movie Theater and Bowling: 50% off  
Other Discounts outlined in Orientation.

**Is there a Social Security Admin office near you:** No

**Are you willing to take student to the SSA office?:** Yes

**SSA office details:**

The closest Social Security Office is located in Twin Falls, Idaho; 82 miles south of Sun Valley.

The employer will bring participants to the local Social Security office after their status is listed as Active in SEVIS; trips will be scheduled throughout the season and communicated directly to participants. The employer-scheduled shuttles will be free of charge. If participants miss their scheduled SSA trip, an additional shuttle can be scheduled however participants may incur a fee. Please speak with the employer directly for more information.

Address: 1437 Fillmore St, Twin Falls, ID 83301

Hours:  
Monday 9AM–4PM  
Tuesday 9AM–4PM  
Wednesday 9AM–12PM  
Thursday 9AM–4PM  
Friday 9AM–4PM  
Saturday Closed  
Sunday Closed

**Participant Requirements**

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**What are the 3 most important qualities you look for in an employee:**

Hard Working  
Team Oriented  
Enthusiastic



November 16, 2023

**Please list any special instructions or hiring restrictions by your company (if any):**

Please Note: Friends and couples are welcome to apply, however, they should not expect to be assigned the same job, shift, rooms housing, or the same days off.

Participants should be neat, clean and presentable for the work environment. Hair must be clean and styled. Personal cleanliness is very important. Maintain good hygiene, preventing unpleasant breath and body odor. Clothing should be clean, pressed and properly fitted. Tattoos must be covered and no excessive piercings or hair color.

**Are you interested in being a Greenheart Employer?**  **Yes**  **No**

*This business has elected to be a member of CCI's Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the CCI online application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun!* [Login](#)

**Housing Options**

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*You DO provide housing*

**Sex:**

**Is the participant required to sign a separate housing contract?**  **Yes**  **No**

**Is housing provided for the students?**  **Yes**

**What type of housing is available?**  **Dormitory**  **Shared Apartments**  **Other**

**Brief description of housing:** Participants will be sharing rooms in a dormitory setting.

There will be 4 people per room, each with their own bed. Rooms have mini refrigerators and microwaves in common areas for simple meals.

There are large shared bathrooms in the dormitory, which are divided by gender. Bathrooms have separate showers and bathroom stalls.

Dorm features include a fitness room, multi-purpose room (lounge), lockers and storage, and a free employee laundry facility. The dorms are designed for sleeping and storing limited personal items. WiFi is available in the common areas.

Kitchen facilities are not available in the dorms. Participants will have daily access to the employee dining room (The Place) from 6am-8pm.

Rent is charged on a per-day basis and deducted bi-weekly directly from paychecks.

For more information on housing, participants should email [svhousing@sunvalley.com](mailto:svhousing@sunvalley.com)

**Address:** #8 Horseman's Center Road **City, State, Zip:** Sun Valley, ID 83353

**Please check amenities/services provided with the housing, if applicable include additional costs:**

- Linens**  **Telephone**  **Furniture**  **Cooking**  **Kitchenware**  **Microwave**  **AC / Heat**
- Bed**  **Air Mattress**  **Computer**  **Internet**  **WiFi**  **Private Bathroom**

**Rent of this housing (per participant)?** \$11/person per day

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Are housing costs automatically deducted from participants' paychecks?  Yes  No

Are utilities included?  Yes  No Approx. cost of utilities (per participant)? Most utilities are included, however, upgraded cable and internet are not included

Is a housing deposit required upon arrival? Yes (upon arrival) The Deposit is \$300.00 and should be paid before you arrive. An email with directions on how to pay ahead of arrival will be sent by the housing team. The \$300 will be refundable and the end of the season. The full deposit will be refunded on your final paycheck if you follow the procedures of filling out your Check-Out-Form, cleaning your room, handing in the bedding and there is no damage to the room or items provided within the dorm room, mattress, desk, chair, blinds, screens. For more information on housing deposits, participants should email svhousing@sunvalley.com

How will the deposit be refunded to the participant (final paycheck, etc.)? Final Paycheck

Transportation To and From Work

How far is this housing from the job site? Onsite Not applicable
How will the student get to and from work? Walking
What is the approximate ONE WAY travel time to work? 10 minutes
What is the approximate ONE WAY travel cost to work? \$0.00

Participant Travel to Business

Participant should contact you: Upon boarding: [checked] Upon arrival: [ ]
Employer's Emergency phone number: 208-720-0157
24-Hour Security Team

[checked] PLANE

(Participants should book tickets directly through an airline or travel agent.)

Arrival to (city, airport): Hailey's Friedman Memorial Airport (SUN)
Preferred Arrival Time: No Preference
Will participant be picked up from the airport? Yes [checked] No [ ]
If so, by who? Staff member ONLY at SUN airport

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**How far from the airport is your place of business?** 14 miles

**Special instructions/comments regarding participant's arrival:**

This employer will ONLY pick up participants flying into Hailey's Friedman Memorial Airport (SUN) in Hailey, Idaho.

Sun Valley, Idaho is served by Hailey's Friedman Memorial Airport (SUN). This airport is located 14 miles from the resort and is easily accessible from the gateway cities and international airports of San Francisco, California (SFO), Seattle, Washington (SEA), Los Angeles, California (LAX), Salt Lake City, Utah (SLC) and Denver, Colorado (DEN).

Alternatively, participants can fly into Boise Air Terminal or Gowen Field (BOI) in Boise, Idaho. This airport is approximately 150 miles from the Resort.

Sun Valley recommends participants flying into the BOI airport to use the Bosie Sun Valley Express to travel to the Resort. Participants will need to book at least 1 week in advance as the shuttle will only run if pre-sold tickets are organized. Tickets may only be bought as a one-way trip for each person and cost approximately \$85.00.

Contact information for Sun Valley Express, operated by the Caldwell Transportation Company:

Telephone Number: 208-576-7381 OR TOLL-FREE in the US: 877-622-8267

Website: <http://www.ctcbus.com/sun-valley-express-powered-ctc2>

PLEASE NOTE: There is only 1 shuttle daily which departs at 3:30PM.

If participants miss the shuttle or arrive after 3:00PM, the employer recommends participants book a room at a local Boise hotel.

Suggestions are:

The Riverside Hotel

Hotel Direct Number: 208-343-1871

Website: [https://www.bestwestern.com/en\\_US/book/hotels-in-boise/the-riverside-hotel-bw-premier-collection/propertyCode.13062.html?propertyCity=Boise&propertyCountry=United+States&propertyState=Idaho](https://www.bestwestern.com/en_US/book/hotels-in-boise/the-riverside-hotel-bw-premier-collection/propertyCode.13062.html?propertyCity=Boise&propertyCountry=United+States&propertyState=Idaho)

Roadway Inn Airport

Hotel Direct Number: 208-336-7377

[https://www.reservations.com/Hotel/sleep-inn-airport-boise?](https://www.reservations.com/Hotel/sleep-inn-airport-boise?rmcid=dsa&utm_source=googleads&gclid=CjwKCAjwysipBhBXEiwApJOcu5cbmnOb1ATtkTucJvBYD9cq_rk2q85e3SsKjy_4ejvzWI06MR03fxoCk7EQAuD_BwE)

[rmcid=dsa&utm\\_source=googleads&gclid=CjwKCAjwysipBhBXEiwApJOcu5cbmnOb1ATtkTucJvBYD9cq\\_rk2q85e3SsKjy\\_4ejvzWI06MR03fxoCk7EQAuD\\_BwE](https://www.reservations.com/Hotel/sleep-inn-airport-boise?rmcid=dsa&utm_source=googleads&gclid=CjwKCAjwysipBhBXEiwApJOcu5cbmnOb1ATtkTucJvBYD9cq_rk2q85e3SsKjy_4ejvzWI06MR03fxoCk7EQAuD_BwE)

Participants must contact the employer with their travel plans at least 2 weeks prior to coming to the United States; using the email: [mmyrick@sunvalley.com](mailto:mmyrick@sunvalley.com)

It is very important for participants to confirm travel plans in advance as housing check-in should be done between 8 a.m. and 5 p.m; Monday through Friday during office business hours. Any exceptions must be made in advance by emailing the Employee Housing:

[housing@sunvalley.com](mailto:housing@sunvalley.com)

1-208-622-2986 or 1-800-894-9937

## Community Profile

*This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.*

**How would you describe your area?**

Tourist Area

Not Applicable.

### Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA  
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: [www.greenheart.org](http://www.greenheart.org) | Email: [employer@greenheart.org](mailto:employer@greenheart.org)

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**Sun Valley Resort - Sun Valley, Sun Valley, ID**

**November 16, 2023**

**Please provide a brief description of your community:**

Sun Valley is a small mountain town in Idaho; it is a ski resort town that receives many tourists. Although it is well known for its winter skiing, Sun Valley is busier in its summer months. The resort area has been popular for more than 80 years and has activities year-round.

**Is there anything special that students should bring?**

A pair of black pants and comfortable no-slip black shoes. Participants are encouraged to bring a jacket because it can get cold at times. Summer active and outdoor clothing is recommended.

**What are the seasonal temperatures?**

**Spring:** 30-55 degrees F

**Summer:** 50-90 degrees F

**Fall:** 25-60 degrees F

**Winter:** 20-50 degrees F

**What is near work?**

<b>Transportation Depot:</b>		On foot	✓	In town / by public transport		Requires a car	N/A
<b>Food/Super Market:</b>	✓	On foot		In town / by public transport		Requires a car	N/A
<b>Shopping Mall:</b>		On foot	✓	In town / by public transport		Requires a car	N/A
<b>Post Office:</b>	✓	On foot		In town / by public transport		Requires a car	N/A
<b>Bank:</b>	✓	On foot		In town / by public transport		Requires a car	N/A
<b>Public Library:</b>		On foot	✓	In town / by public transport		Requires a car	N/A
<b>Movie Theater:</b>		On foot	✓	In town / by public transport		Requires a car	N/A
<b>Restaurants:</b>	✓	On foot		In town / by public transport		Requires a car	N/A
<b>Fitness Center/Gym:</b>	✓	On foot		In town / by public transport		Requires a car	N/A
<b>Sports/Recreation Facility:</b>	✓	On foot		In town / by public transport		Requires a car	N/A
<b>Nightlife:</b>		On foot	✓	In town / by public transport		Requires a car	N/A
<b>Laundromat:</b>	✓	On foot		In town / by public transport		Requires a car	N/A
<b>Internet Access:</b>	✓	On foot		In town / by public transport		Requires a car	N/A

**Indicate other nearby activities:**

Sun Valley is a quaint mountain town with a lot of interesting shops, galleries, restaurants, boutiques and nightlife. It has a favorable summer climate, there are miles of hiking and biking opportunities in the surrounding foothills and alpine golf is popular in the area's golf courses. Horse back riding is also available.

**List of interesting area websites:**

[www.visitidaho.org](http://www.visitidaho.org)

<http://visitsunvalley.com>

<https://www.sunvalley.com/explore/your-guide-to-sun-valley?season=summer>

**Is there wireless internet available?**

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**Sun Valley Resort - Sun Valley, Sun Valley, ID**

**November 16, 2023**

WiFi will be available in the dorms for free.

Internet is also available at the library in Ketchum, Idaho.

The Community Library  
415 Spruce Ave, Ketchum, ID 83340

Hours:

MONDAY, FRIDAY, SATURDAY 10 AM – 6 PM

TUESDAY – THURSDAY: 10 AM – 8 PM

SUNDAY: CLOSED

Website:

<https://www.comlib.org>

**Additional Comments:**

Employment with Sun Valley can be a fun and rewarding experience if one comes with a balanced view. While most positions are routine and require commitment, ALL positions are important to the overall operation of the company and each one makes a valuable contribution to the guests' experience. More than 1,800 people are employed during the winter and 1,100 during summer peak periods.

Participants MUST:

-Be willing to perform duties as assigned and accept changes in work schedule, and tasks as necessary.

-Be aware that many positions are physically demanding and may require lifting, bending, standing, and kneeling.

Physical Demands:

While performing the duties of this job, the employee is regularly required to stand for long periods of time, walk, use hands, feel, reach with hands and arms, stoop, kneel, talk, hear, taste, and smell. The employee must have the ability to perform HEAVY WORK and repetitive motions.

Work Environment:

While performing the duties of this job, the employee is frequently exposed to various outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions; slippery surfaces; moving mechanical parts; extreme cold and/or heat. Participants must also be able to work in an environment that is usually loud.

Work Hours:

Participants will receive an average of 32 hours per week over the course of their program. Scheduled workdays may fall on ANY day during the week (including national and state holidays).

**NOTES ON HOUSING:**

Housing is assigned by gender, job placements, and shifts. Dorm rooms are designed primarily for sleeping and storing a limited amount of personal items. Each dorm or floor has a common bathroom/shower area, which is used by all residents in that dorm wing. The dorms have several different styles of vending machines throughout the building including frozen foods (burritos, rice bowls, etc), fruits & vegetables, candy, and drinks. A coffee machine, ice machine, and microwaves will also be accessible outside of employee dining room operating hours.

Bathrooms: In the dormitories shared bathrooms are divided by gender. The communal bathrooms have separate shower stalls and stalls with toilets. Please contact the Employee Housing Team with any questions or to request photos of the bathroom facilities.

Email: [housing@sunvalley.com](mailto:housing@sunvalley.com)

Telephone: 208-622-2091

Utilities: Most are included. However, upgraded cable and internet are not included.

Rent: Rent is deducted directly from paycheck bi-weekly. Pay stubs are used as receipts for rent it is participants' responsibility to make sure their rent has been deducted each pay period. Rent starts when the participant takes the

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Sun Valley Resort - Sun Valley, Sun Valley, ID

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key and stops when the dorm key is handed in.

Housing Deposit: The Housing Deposit is \$300.00 and should be paid before you arrive. An email from housing will be sent with directions on how to pay it before arrival. If there is damage to the housing and the cost of repairs exceeds the deposit amount, additional fees may be deducted from a participant's final paycheck. Rooms must be cleaned to receive a full deposit refund. All personal belongings must be removed, bedding must be handed in, the room must be vacuumed, and the sink must be washed. Please be aware that no pets are allowed in the dorms and babysitting is not permitted.

Linen: All bedding (sheets, blanket, pillow/pillowcase, and towels) will be provided at no charge. Linen must be handed in upon checking out of employee housing or participants may be charged from their final paycheck. Participants are responsible for washing their own linen during their stay until checking out.

**PARTICIPANTS ARE ALLOWED TO MOVE IN THREE DAYS PRIOR TO DS2019 START DATE.**

Benefits: Use of washers and dryers for free, cable hookup, phone line, and WiFi in rooms, a fully equipped gym, and communal television areas for residents to enjoy. Residents are also provided with cleaning supplies and vacuums when needed.

PLEASE NOTE: Participants are required to vacate the housing within up to 5 days of employment termination or ending employment early (quitting); please see the manager with any questions.

Participants will be meeting new people and interacting with Americans at work and on their time off. This area receives many tourists so participants will be able to interact with local Americans and visitors to this resort town on a daily basis. Experiencing American culture will be part of participants' lives while living in this seasonal area.

For additional cultural opportunities, participants are recommended to join the Greenheart Club: <https://greenheartclub.org>. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access various resources. Participants can access the Greenheart Club through their Greenheart Exchange Online account: <https://geo.greenheart.org/> - find a link in the lower right corner of their home page. Additionally, participants can check out Visit The USA website: <https://www.visittheusa.com>.

Participants whose employment is terminated (involuntary or voluntarily), will have 2 weeks from the time that they end their position to secure permanent housing that complies with Greenheart Exchange's Housing Guidelines and submit a Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. Participant's failure to submit a SAJO within a two-week timeframe will result in shortening the participant's program sponsorship. If Greenheart Exchange rejects SAJO, the participant has 1 business day to resubmit SAJO in accordance with instructions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found here: <https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations/>.

***Please feel free to attach any other additional information.***

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