



## Eddies Cafe and Gifts - Housekeeping

### HOST INFORMATION

**Company Description:**

*Eddie's Grocery, Gifts, & Café is located in West Glacier, Montana, inside the western border of Glacier National Park on the shores of Lake McDonald, whose Native American name means "Sacred Dancing Waters." Eddie's is a family owned & operated full-service restaurant, grocery and camp store with souvenirs, and espresso and ice cream shops. We've been open in the park for over 60 years. We are very busy in the summer months with tourists visiting Glacier National Park.*

*Summer activities include hiking, fishing, camping, rafting, and touring in Glacier National Park. There are also employee discounts at our properties available. Students will receive a 30% discount on restaurant food. We look forward to having you join our team!*

*Employees are eligible for an end of season bonus of up to \$1000 based on 3 criteria: 1. Job Performance 2. Condition of Housing 3. Completion of Work Agreement!*

**Host Website:** <http://www.eddiescafeglacier.com>

**Site of Activity:** Eddies Cafe and Gifts

**Parent Account Name:** Eddies Cafe

**Host Address:** 236 Apgar Loop Road , Apgar Village Glacier National Park , West Glacier , Montana , 59936

**Nearest Major City:** Kalispell , Montana , Less than 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

*Duties include performing various cleaning tasks, making beds, vacuuming, dusting, laundry, etc. Additional duties may be assigned by supervisor as necessary. Participants must be willing to clean and be meticulous about their work, must be detail oriented, and must be able to follow directions well. Participants must also be able to stand for long periods of time.*

**Typical Schedule:**

*5 days a week. Hours over 40 hours/week may be available depending on volume of business.*

**Seasonal changes to job duties or available hours:** Yes

*40 hours a week or more dependent on business volumes. Employee must be willing to cross-train in other departments.*

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$12.5

**Eligible for Tips:** Yes

Employees may receive tips from guests that checkout.

**Estimated weekly wages including tips:** \$550

**Bonus:** Yes

Employees are eligible for an end of season bonus of up to \$1000.00 based on 3 criteria: 1. Job Performance 2. Condition of Housing 3. Completion of Work Agreement

\* All figures above are pre-tax

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 40

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Hours are dependent on the need of the business. There may be other opportunity for extra hours in other departments, however, this is not guaranteed.

**Average number of hours per week reached by last year's seasonal employees:** 40

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

Employees will receive a 30% discount in the restaurant and the gift shop.

## JOB REQUIREMENTS

**English Level required:**



**Lower-Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

*Lifting requirement: 50lbs/22kgs*

*Description:*

*Restocking, cleaning, lifting laundry, organizing, bussing, etc.*

*Standing for entire shift*

*Handling cleaning chemicals*

*Working outdoors*

**Need to wear uniform:** Yes

*Uniform Policy:*

*Employees will be given a company provided shirt. Please refer to company's uniform policy.*

*Cost of uniform: \$0*

*Uniform laundry: Provided at additional cost*

*Uniform Laundry Cost (per week): \$10*

**Dress Code:** Yes

*Description:*

*Please refer to company's uniform policy.*

## CULTURAL OPPORTUNITIES

### **Types of Cultural Opportunities:**

*Shopping Trips, Company Parties, Holiday Events, Trips to Major City, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community*

### **Additional Details about Cultural Offerings:**

*Eddie's Café & Mercantile is located in Apgar Village, bordering Lake McDonald in Glacier National Park. There are hiking trails and outdoor activities including kayaking and paddleboarding. Whitewater rafting and horseback riding opportunities are available within minutes of the location.*

### **Local Cultural Offering:**

*There are festivals and markets located in West Glacier, which is just a 10 minute bike ride from Eddie's. There is a weekly Farmer's Market that takes place on Wednesday afternoons and a local's art market that takes place on Saturday mornings.*

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### **Employer-owned or employer-arranged housing description:**

*\*\*Employees are responsible for their own bedding and linens. You can ship items to the workplace prior to your arrival if needed. Eddie's Café: Employee housing is dormitory style with a shared bathroom. Employee is responsible for supplying their own bedding (twin size) and linens. Housing rental charges are \$320.00/every 2 weeks. This includes rent (\$100 for 2 weeks), utilities (\$30 for 2 weeks) and 3 meals*

a day (\$190 for 2 weeks---\$13.57./day). **\*\*Please note that the company spends more than \$13.57/day to provide meals to each employee, so you are paying a discounted rate. All housing charges are non-refundable. Address of Housing: 236 Apgar Loop, West Glacier, MT 59936 All students are required to pay a non-refundable \$45 maintenance fee that will be taken out of the first paycheck of the season.**

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

Internet access is via a wireless network. The internet speed is described as "limited Wi-Fi".

Phone Service: Yes

Description:

Students are able to use company phones to contact CIEE if needed. Cell phone service is limited at Eddie's Café.

Kitchen facilities: Yes

Description:

At Eddie's Café: there are no cooking facilities.

Laundry facilities: Yes

Description:

At Eddie's Café: there are coin-op laundry services available at the dormitory.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

Eddie's Café do not provide couple housing. Participants will have 1-3 roommates and will be in a shared dormitory style bedroom. Dormitories are co-ed at Eddie's Café. Housing at Eddie's Cafe can be same-sex or co-ed depending on the housing unit.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$160

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$45

Description:

A non-refundable housing deposit of \$45 is required and is automatically taken from the first paycheck. If students are returning for multiple seasons, the housing maintenance fee is waived.

Housing Deposit Refundable: No

**Transportation to Worksite:**

Walking Commute Time

*Estimated commute time: Under 15 minutes*

*Description: Eddie's Cafe: location is right next door within 2 minutes for walking distance.*

*Biking*

*Estimated commute time: Under 15 minutes*

*Bicycles are provided free of charge: Yes*

*Bicycles are not provided: No*

*Bicycles are available to rent: No*

*Estimated cost: \$*

*Description: At Eddie's Cafe: location is right next door within 2 minutes of the worksite.*

## ARRIVAL INFORMATION

### **Arrival Instructions:**

*How to get here....The easiest way to travel to Eddie's Café and Mercantile is by flying into the United States to either Chicago, Illinois or Seattle, Washington. Once you arrive by plane, you will then travel via Amtrak Train to one of our locations.*

### **From Seattle, WA: at King Street Station (SEA):**

**To Eddie's Café and Mercantile:** Amtrak Empire Builder #8 to West Glacier, Montana (WGL)Departure: 4:40pm / Arrival: 8:11am (approx. 14 hours, 31 minutes) / cost (subject to change): \$110.00

### **From Chicago, IL: at Union Station (CHI):**

**To Eddie's Café and Mercantile:** Amtrak Empire Builder #7 to West Glacier, Montana (WGL)Departure: 2:15pm / Arrival: 8:23pm (approx. 31 hours, 8 minutes) / cost (subject to change): \$195.00

**Airport:** The closest airport is in Kalispell, Montana, up to 90 miles away from your job site. We do not pick up or transport employees to the airport. If you decide you want to fly into Glacier Park International Airport (FCA), you will need to arrange for a taxi to drive you from the airport to your job location.

*Quoted rates start at \$3.00 for pickup, then \$3.00 per mile for a cost of approx. \$70.00 to Apgar Village (Eddie's Café and Mercantile) and \$130.00 to Essex, MT (Izaak Walton Inn). If you still feel this method is your best choice, then see below for taxi contact info.*

*Glacier Taxi: 406-250-3603 or 406-206-6022 / [www.glaciertaxi.com](http://www.glaciertaxi.com)*

*Another option would be to take a taxi from FCA to Whitefish, MT / Taxi cost (subject to change): \$35.00*

### **FROM WHITEFISH, MT: at Whitefish Depot (WFH)**

**To Eddie's Café and Mercantile:** Amtrak Empire Builder #8 to West Glacier, Montana (WGL)Departure: 7:41am / Arrival: 8:11am (approx. 30 minutes) / cost (subject to change): \$7.00

*\*\*\*For all travel methods, please notify us as soon as you know your arrival date and time by e-mailing the information to [cris@eddiescafeglacier.com](mailto:cris@eddiescafeglacier.com) so we may arrange for someone to meet you at the train platform.*

**For Town Trips/Grocery Runs/Social Security:** There will be a weekly town trip that will typically run on Monday or Tuesdays. Students are able to sign-up for this trip through the Location Manager on property.

### **Suggested Arrival Airport:**

*Chicago O'Hare International Airport, ORD, Over 50 miles*

Seattle-Tacoma International Airport, SEA, Over 50 miles

Glacier Park International Airport, FCA, Less than 50 miles

**Estimated cost of transportation to worksite from suggested airports: \$100 to \$150**

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Kalispell Hostel  
214 1st Ave W  
Kalispell , Montana 59901  
<https://www.kalispellhostel.com/>  
\$50 to \$75

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Students will be required to sign-up for a town trip within 10 days of their arrival date to be transported to the Social Security office in Kalispell, Montana.

Nearest SSA Office: Kalispell , Montana , Less than 50 miles

**Other:**

Wage Payment Schedule:

Students will be paid bi-weekly and will need to utilize a direct deposit system. Students are required to open their bank accounts at Glacier Bank in Columbia Falls, MT on a scheduled town trip.

Meal Plan: Mandatory

Estimated Cost Per Day: \$13.57

Meal Plan Description:

The employee meal plan includes 3 meals per day (breakfast, lunch and dinner). This is included in total housing costs. The company pays more than \$13.57/day per employee.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

*Employees must hold good personal hygiene. They must be clean-cut and well groomed. Piercings and visible tattoos are not a restriction. Any uncommon hair color must be professional and deemed appropriate by the Location Manager.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

*Please refer to the company's employee handbook.*

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Food Market, Restaurants*

***Walking Distance from Housing:***

*Food Market, Restaurants*

***In Town, Requires Transportation:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Public Library, Movie Theater, Doctor's Office*

***Unavailable:***

*Internet Cafe*