



Vacasa Bethany Beach 33260 Coastal Highway - Linen Specialist

HOST INFORMATION

Company Description:

Vacasa provides vacation rental management services for 1100+ properties and has operated in the Bethany Beach, Delaware area since 1972. During our busy Summer season, we welcome 40,000 + rental guests to our properties, that's nearly 9,000 reservations! The majority of those stays are in the resort communities of Sea Colony, Bear Trap, and the surrounding Bethany Beach communities.

Bethany Beach is a small coastal town in Delaware located right on the Atlantic Ocean and known for its wide, boardwalk-backed beach. Outdoor summer activities include biking, hiking, beaching, swimming, walking the boardwalk and shopping. Stores and restaurants are accessible by bicycle.

Vacasa Delaware is looking for international students who are high energy, friendly and hard-working. You will be working as part of our busy laundry service / housekeeping department which is a vital part of our business as a guest-focused hospitality company that provides legendary customer service.

Employee Perks:

- **20% Employee Discount**
- **Holiday Pay**
- **Working among a great community with year-round events and activities**

Host Website: <https://www.vacasa.com>

Site of Activity: Vacasa Bethany Beach 33260 Coastal Highway

Parent Account Name: Vacasa

Host Address: 33260 Coastal Highway Bethany Beach , Delaware , 19930

Nearest Major City: Washington , District Of Columbia , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

Work in the Laundry and Housekeeping department.

Duties include: Sorting dirty linen, operating washing machines, dryers, and folding sheets & towels. Also makes beds in units when required.

Make linen bags based on unit requirements.

Deliver and pick up linens from units.

Works side by side with Housekeepers and other Laundry Attendants, giving J1 students a greater opportunity to speak English alongside

*with American staff members.
Must be able to lift 50 pounds.*

Students will clean vacation rental condos and houses when required, using departmental standards to ensure units are well-cleaned for our guests. Duties include: vacuuming, cleaning kitchens, bathrooms, living and dining rooms, making beds, responding to guests' requests.

Friday and Saturdays are our busiest day of the week, and all students works each Friday and Saturday. Weekends are very fast-paced and require longer hours. All students must be able to be on their feet for several hours and must be able to lift 25 pounds, 50 pounds if working as a laundry attendant.

Students will spend majority of work time washing, drying, and folding towels and sheets. Other duties in the housekeeping department will also be assigned.

Linen Specialists may interact with guests by responding to their questions and requests. Students will also respond to problems such as spills and broken glass.

Typical Schedule:

Students will work 40 hours per week, with the possibility for overtime based on the need and performance. The schedules will vary until all students have arrived and are trained, which is in July.

Drug Test required: No

COMPENSATION

Hourly Wage: \$15

Eligible for Tips: No

Estimated weekly wages including tips: \$600

Bonus: No

** All figures above are pre-tax*

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 40

Estimated maximum number of hours per week: 45

Potential fluctuation in hours per week:

Students in laundry will work 40 hours per week on average.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

At Vacasa, we treat our international students as family. We have meals, take trips, and make memories! We have a hard working team of great students who provide legendary service to all guests.

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

May be asked to lift 50 pounds or less during a shift.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Other qualifications or conditions

Description:

Most work is done inside, but sometimes work is done outside for brief periods. This is a fast-paced, high energy job that requires energy and a great attitude. Our students work quickly and are expected to maintain a friendly attitude. If you work for us, you must be able to come to work on time when scheduled. Only friendly, hard-working, and reliable students can work for Vacasa. All students should be comfortable with working on a team.

Job Training required: Yes

Length of job training:

2 weeks

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: Yes

Monday

Training requirements:

Students will be trained on multiple job duties for the first two weeks. The first day will be an orientation, and the students must bring their DS-2019, passport and Visa. After the students have been in the country for 10 or more days, we will take them to apply for their social security card.

Need to wear uniform: Yes

Uniform Policy:

Vacasa will provide shirts. Students must provide khaki/tan or black pants or shorts. Students must wear sneakers. No sandals or open-toed shoes are allowed.

Cost of uniform: \$15

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Students must report to work wearing their uniform. If they are not in uniform, they will be sent home.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Trips to Nearby/Major Attractions, Trips to Major City, Shopping Trips, Holiday Events, Company Parties, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Potlucks or Dinners

Additional Details about Cultural Offerings:

Bethany Beach welcomes students from around the world each year. At Vacasa, we encourage students to participate in local events and happenings. Students will form new friendships through holiday celebrations, pot luck meals, organized trips to other cities, and a year end student celebration.

Local Cultural Offering:

The area is host to lots of concerts, sports, festivals, markets and other events in addition to activities such as hanging at the beach or exploring the boardwalk. Students will have plenty of opportunity to engage in the vibrant community. Find more: <https://www.townofbethanybeach.com/263/Events>

HOUSING AND TRANSPORTATION

Housing Provided: No

Community Housing Options:

Available: Yes

Description:

We have a local contact we have worked with for years who houses majority of our J-1s. Those not housed with this specific contact will be provided help from their managers in the form of leads in the area. Please contact us AS SOON AS POSSIBLE upon hire so that we can discuss available options. Students MUST have housing secured 2 weeks prior to departing for the U.S. Housing costs can range between \$130-\$150 per week per person. You may be required to pay a security deposit and utilities deposit. Housing varies and is typically no more than 4 to a room and will have shared living spaces, kitchens and bathrooms. There are no private rooms. Students must keep housing clean. This includes taking out the trash, washing dishes, cleaning the refrigerator, cleaning bathrooms, maintaining the furniture and maintaining the common living areas. Students who work for Vacasa agree to keep

housing clean and undamaged. If you do not respect or clean your living area, please do not apply!

Minimum Average Cost Per Week: \$130

Maximum Average Cost Per Week: \$150

Transportation for Community Housing Description:

Bikes are available to most students, and the workplace is within biking distance. Please contact us for information regarding bikes. In Bethany Beach you will also have access to buses and other public transportation.

ARRIVAL INFORMATION

Arrival Instructions:

Please arrange to arrive in Bethany Beach in advance (preferably 2 days) and email your flight information and arrival plans with your direct supervisor or manager PRIOR to leaving for the United States. You should have heard from your manager weeks before your arrival date, but if you do not have their direct contact information, please reach out to Lora Maiorana at lora.maiorana@vacasa.com or phone (302) 236-5875.

There are multiple airports around the Bethany Beach, Delaware area. The nearest airport to Bethany Beach is Salisbury (SBY) Airport which is 28.4 miles away and serves as the smaller regional airport. Other nearby airports include Philadelphia (PHL) (93.5 miles), Baltimore (BWI) (97.9 miles) and Reagan Washington (DCA) (109.8 mile).

There are also multiple options for transportation from airports to Bethany Beach housing. Here are some suggestions:

- If flying into Philadelphia or Washington DC you can use E Point at ocstudentcenter.com for shuttle from airport to Bethany Beach housing; this option does not work for other local airports.*
- If flying into Philadelphia, there are resources **HERE** for shuttle companies that directly serve the airport.*
- If flying into the Salisbury Airport You can contact Frank's Airport Shuttle at 410-422-1479. There are also several cab companies that service the airport. See **GROUND TRANSPORTATION** for more information.*

Vacasa will arrange transportation within 10+ days of arrival for students to apply for their social security card.

Suggested Arrival Airport:

Philadelphia International Airport, PHL, Over 50 miles

Baltimore Washington International, BWI, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$150 to \$200

If arriving after regular hours:

Suggested After-Hours Accommodation:

*Hilton Baltimore BWI Hotel
1739 West Nursery Road
Linthicum Heights , Maryland 21090
<http://hilton.com>
410-694-0808
\$75 to \$100*

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

Offer letter signature. **You will receive 2 offer letters.** The first one will come from your agency and the second will come from Vacasa. **You are required to sign both.** After signing your offer letters you will receive instruction on how to log into the company profile and complete onboarding documents.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Vacasa will arrange trips to the social security office so each student can apply for their social security card.

Nearest SSA Office: Lewes , Delaware , Less than 25 miles

Other:

Wage Payment Schedule:

Employees are paid bi-weekly. Pay cards are provided and we offer live check and direct deposit options.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Vacasa provides a work shirt with a logo. Employees can wear shoes of their choice, but they should be comfortable and closed toe (ex: sneakers). Employees should maintain a neat and clean appearance at all times. If a tattoo is considered offensive by management, it must be fully covered. Piercings must be removed for safety reasons. Facial hair is acceptable and must be kept clean. Good hygiene is required. Students must shower or bathe daily and use deodorant. Clothes must be kept clean.

Second Job Availability: Yes, likely

Applicable Company Policies:

Vacasa Delaware is a great place to work and students can expect to meet many new friends and co-workers. If you choose to work for Vacasa, we will be your primary job. We allow students to find second jobs, but those second jobs must work around our schedule. You will be required to work every Saturday and Sunday with Vacasa. Your two days off will be a week day.

Students will be assigned permanent schedules in July, but before July, schedules will vary each week until all students have been trained.

The job conditions at Vacasa are very good. Managers are involved in the international student program and make sure the students get the most out of their cultural experience.

Personal cell phones cannot be used during work hours unless there is an emergency. However, personal phones can be used during a student's break or lunch. Vacasa provides work phones that you will be able to communicate with your supervisor during work hours.

Smoking is not allowed in Vacasa buildings or on our beaches. There is a designated smoking section at one of our buildings and can be used during your lunch break.

Schedules will be provided to students by their managers each week.

Vacasa requires good attitudes from participants. We are a customer-focused hospitality industry, and we focus on our guests at all times. Bad attitudes, disrespectful behavior, and lack of customer service is not allowed!

If you are not a friendly, reliable, hard-working person, please do not apply! If you are a happy, reliable, hard-working, customer-focused person, we look forward to meeting you!

Ability to stand, sit, and walk for an extended period of time. Reach overhead and below the waist. Regularly push, pull, and lift up to 25 pounds. Occasionally lift or move up to 50 pounds. Bend, stoop, squat, kneel, and twist. The physical demands described here are an example of those that must be met by an employee to successfully perform the essential functions of this job.

Participants will receive the Employee Handbook with all of our policies with their new hire paperwork

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Beach, Boardwalk shops

Walking Distance from Housing:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Beach, Boardwalk shops

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library, Boardwalk shops, Movie Theater