



Grand Teton Lodge Company at Flagg Ranch - Housekeeper - Flagg Ranch

HOST INFORMATION

Company Description:

Enjoy **FREE Housing and Rec Activities** in one of the most beautiful areas in the world. This is the true **WILD WEST!**

Headwaters Lodge at Flagg Ranch is conveniently located between two beautiful national parks, Grand Teton and Yellowstone. We are situated two miles south of the entrance to Yellowstone on Wyoming Hwy 89. We operate 92 cabins, 171 campsites, a lodge with a restaurant and 2 retail outlets. While the work is demanding, the recreational opportunities available in your off-time are limited only by your imagination.

We are in a remote area, we're the perfect location for anyone with an adventurous spirit, looking to get away from the typical city life.

A **genuine interest in the outdoors** and the National Parks, and a positive attitude toward Guest Service is essential in providing an exceptional experience for our guests. Environmental preservation and commitments to the safety and health of our staff and guests are central to ensuring an amazing opportunity for all park visitors, whether guests or employees.

It is very important to us that each employee has an Experience of a Lifetime! Activities on your time off can include **hiking, camping, fishing, sightseeing, horseback riding, wildlife viewing and photography, kayaking, rafting, and much more!**

Come capture the amazing opportunity to live and work in the Greater Yellowstone Ecosystem — Grand Teton National Park to the south and Yellowstone National Park just to the north.

Host Website: <https://www.gtlc.com/lodges/headwaters-lodge-at-flagg-ranch>

Site of Activity: Grand Teton Lodge Company at Flagg Ranch

Parent Account Name: Vail Resorts

Host Address: 2 Miles South of South Entrance , Yellowstone National Park , Moran , Wyoming , 83013

Nearest Major City: Jackson , Wyoming , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

This position is responsible for the daily cleaning of guest rooms and cabins in an assigned area according to training procedures. Work duties include making beds including changing all linens, cleaning bathrooms using cleaning chemicals, scrubbing floors and vacuuming. Thoroughly clean and maintain 16 rooms daily. In addition, this position is also responsible for laundering, drying and folding linens for guest rooms, kitchens, and restaurants in a proper manner in order to ensure guest satisfaction. Laundry attendants/ housekeepers receive, wash, dry, iron or otherwise prepare for delivery all dirty linen, towels, rugs and bedspreads sent to Flagg Ranch laundry, according to established procedures. Housekeepers/ Laundry workers fill specific job positions on a rotating basis, such as Dryer Operator, Shaker Sorter, Ironer, Feeder and Catcher, load, unload dryers, etc. Perform other duties as assigned by Management. Perform other duties as assigned by Management.

Typical Schedule:

Weekdays, weekends and Holidays. Schedules change each week. A regular schedule during peak season can range from 35-56hs. p/week based on business needs. Employees should NOT expect to work Overtime.

Seasonal changes to job duties or available hours: Yes

In May/June, for season opening, students can expect to receive an average of 40hs/wk, but this is not guaranteed. More hours may be available after U.S. students return to school, but not guaranteed.

Drug Test required: No

COMPENSATION

Hourly Wage: \$17.2

Eligible for Tips: No

Estimated weekly wages including tips: \$688

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 48

Potential fluctuation in hours per week:

Work schedules may vary based on business needs & staffing levels. Regular schedule during peak season ranges from 40-56 hours per week. The number of hours scheduled and/or worked, isn't guaranteed

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 56 hours

Job-Specific Benefits:

Meal plan is \$98/week (3 meals /day) FREE Housing FREE Wi-Fi FREE Transportation FREE Activities 40% Retail Discount 20% Grocery Discount

JOB REQUIREMENTS

English Level required:



Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Position requires the ability to lift up to 50 lbs. and carry up to 25 lbs. Must be able to transport up to two hundred (200) lbs. of supplies using proper cart.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Other qualifications or conditions

Description:

Must have the ability to bend constantly, accurately carry out instructions, able to do repetitive tasks and have an attention to detail. Must be able to stand and walk on various floor surfaces for extended periods of time. Must be able to walk, twist, crouch, push, pull and climb stairs throughout shift. Must be willing to work outside in all conditions. Employees in this role are frequently exposed to cleaning chemicals. Employees perform strenuous repetitive tasks while standing for extended periods of time. Very physical job.

Job Training required: Yes

Length of job training:

3-4 days

Hours per week during training period: 32

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Training is provided by the Company. All employees must attend Company and Housing Orientation including environmental, health and safety workshops.

Need to wear uniform: Yes

Uniform Policy:

Uniform shirt and jacket are provided. Will need to purchase khaki/tan pants to wear with shirt/jacket (no leggings, sweat pants, or jeans). Associates must bring brown or black non-slip shoes.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Hair should be clean, professional. Extreme styles are not permitted. Previously established facial hair is allowed up to 3/4 inch (2 cm) and must be neatly trimmed at all times. Daily shaving will be required. Tattoos must be in good taste and not offensive. Employees are expected to dress professionally and follow all reasonable personal care, including regular bathing to avoid offensive or excessive odors such as body odor and/or perfume and cologne. Jewelry must be professional in appearance.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Trips to Major City, Company Parties, Holiday Events, Karaoke Nights or Talent Shows, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Nearby/Major Attractions, Rodeo, 4th of July Fireworks, Camping

Additional Details about Cultural Offerings:

Flagg Ranch Co goes above and beyond as far as providing cultural opportunities and activities to employees. Trip to Jackson for town 4th of July and rodeo. Softball league. All meals are together in the Employee Dining Room. Organized trips to Yellowstone National Park, group hikes and campouts.

Local Cultural Offering:

Rafting, horseback riding, fishing, biking, National Park tours, kayaking, softball, movie nights. Employees can check the bulletin boards in near the Employee Dining Room (about upcoming activities. Employees can participate in activities based on availability and most are FREE!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

Housing, including linens, laundry, Wi-Fi connectivity, employee activities, trips to Jackson, and all other employee services is FREE. Flagg Ranch Co. offers shared, motel-style employee housing accommodations. Employees will share a room and private bathroom with 1 other roommate. Housing accommodations are located onsite. The dorms are within walking distance to work. Each employee receives his/her own bed, along with dresser and/or closet space. Although we allow employees to request a roommate(s), no placement is guaranteed, and depending on the time of the season in which you arrive, a roommate request may not be approved. Employees pay a Meal Plan of \$98 per week out of their paycheck to cover 3 meals a day. Cooking is not allowed in employee housing.

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Wi-Fi connectivity is available.

Phone Service: Yes

Description:

There are main phones located in lobby area to be used in case of emergency.

Kitchen facilities: No

Description:

Cooking is not allowed in employee housing, as there are 3 meals per day provided in the employee cafeteria.

Laundry facilities: Yes

Description:

Washers and dryers are provided in common area Laundry Room. Participants will need to bring their own detergent.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 2

Rooming Arrangement Description:

Flagg Ranch is a great option for couples or anyone who prefers private bathrooms! Employees will share a room and bathroom with one roommate. Each employee receives his/her own bed, along with dresser and closet space. Although we allow employees to request a roommate(s), no placement is guaranteed, and depending on the time of the season in which you arrive, a roommate request may not be approved.

Provided Housing Cost:

Required to Pay for Provided Housing: No

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: The dorms are within walking distance to work locations.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: Yes

Bicycles are available to rent: No

Estimated cost: \$

Description: Very short distance, would have to provide own bicycle.

ARRIVAL INFORMATION

Arrival Instructions:

Employees should arrive no earlier than 1 day before job start date and leave no later than 1 day after job end date. Please make sure to take into account the travel period and university start date when committing to a job end date.

We will pick up students in Jackson, Wyoming only, either at the bus stop (Albertson's grocery store) or at the Jackson Hole Airport (JAC).

Flights may be less expensive flying into Salt Lake City, however, you will also need to take a bus to Jackson, WY at your own expense. The bus ride from Salt Lake is about a 6 hour ride and costs around \$75. **We Do NOT recommend this option** as the trip is long and uncomfortable. Mountain States Express (Alltrans), Salt Lake Express or Greyhound are all bus options. www.mountainstatesexpress.com, www.saltlakeexpress.com or www.greyhound.com.

Information to sign up for the FREE transportation shuttle will be available at www.TetonEmployee.com
Students must sign up at least 1 week before arrival, choosing the next available shuttle after your arrival time to Jackson (consider this might be the next day if you arrive late in the day)

Suggested Arrival Airport:

Salt Lake City International Airport, SLC, Over 50 miles

Jackson, Wyoming, JAC, Less than 50 miles

Estimated cost of transportation to worksite from suggested airports: \$75 to \$100

If arriving after regular hours:

Suggested After-Hours Accommodation:

Lexington Jackson Hole Hotel
285 N. Cache St
Jackson , Wyoming 83001
\$100 to \$150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We provide transportation to the nearest Social Security office to apply for their Social Security Card.

Nearest SSA Office: Rock Springs , Wyoming , Over 50 miles

Other:

Wage Payment Schedule:

Participants are paid every two weeks by the payment option participants select at check-in. Options available are direct deposit (preferred method), paper check or pay card.

Meal Plan: Mandatory

Estimated Cost Per Day: \$14

Meal Plan Description:

Employees pay \$98/wk deducted from their pay, to cover 3 meals/day. Meal Plan is charged in advanced of the pay period, expect to have to backpay up to 2 weeks extra out of your first check.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Hair should be clean, professional and kept back from the face. Extreme styles (e.g. mohawks) are not permitted. Facial hair is allowed as long as it does not cause safety or sanitary issues. Fingernails should be clean and short or moderate in length and maintained in good condition. Tattoos must be in good taste and not offensive. One small nose stud is allowed. Up to two earrings in each ear is allowed. Employees are expected to dress professionally and follow all reasonable personal hygiene.

Second Job Availability: No, unlikely

Applicable Company Policies:

- **Overtime** rate of wage x1.5 is paid after 56hs/week and students should expect that overtime hours will NOT be available.
- **Schedules** may include weekends, holidays, early or vary late shifts depending on the position.
- **Meal Plan or License Fees are charged in advanced** of the pay period. Expect to have to backpay upto 2 weeks extra out of your first paycheck (depending on arrival day). If you prefer, you may pay for the first few days/weeks with a credit/debit card when you check into housing.
- **The Meal Plan is mandatory.** No Exceptions. The employee dining rooms (EDR) serve a variety of meals including hot entrees and side dishes, salads, fruits, cereals, and beverages. Meals are served three times/day and vary by location.
- Due to the number of meals produced each day, **restricted diets, or sensitivities cannot be accommodated** (vegan or other restrictions). If you have dietary restrictions, we encourage you to apply for jobs at JHGTC, which provides housing with kitchens.

The participant's employment with Employer is at all times "at-will" and nothing in this agreement is meant to change the participant's at-will status. This agreement does not guarantee the participant any certain number of hours and Employer may modify schedules at any time in its sole discretion based on business needs and demands. You will begin working on the start date of your job offer but depending on training your start date may be delayed a few days Hours, including the total number of hours scheduled and/or worked, are never guaranteed; hours can fluctuate drastically without warning due to changes in operating season, business levels, and weather.

COMMUNITY AMENITIES

In Town, Requires Transportation:

Food Market, Post Office, Bank, Restaurants, Public Library

Unavailable:

Shopping Mall, Fitness Center, Internet Cafe