



## Cedar Point Amusement Park a Cedar Fair Park - Admissions Associate

### HOST INFORMATION

**Company Description:**

*Located in Sandusky, Ohio, Cedar Point is A Place Like No Other™. Towering over a mile-long beach, you'll find 18 world-class roller coasters with three areas filled with rides and attractions for kids and families, an 18-acre waterpark with plunging slides, Marinas, and world class Hotels.*

*We offer flexible schedules, exclusive associate perks, free uniforms and laundering, and a wide variety of job positions from ride operations to leadership roles. Cedar Point also knows the importance of respect, value & inclusiveness.*

*The climate in Sandusky usually ranges from cool in May (11°C – 19°C) to warm in June (16°C – 25°C). From July to September, weather is often hot and humid (18°C – 39°C). Throughout September the temperature will become gradually cooler.*

*Working at Cedar Point gives you the opportunity to gain valuable work experience and memories that will last a lifetime!*

**Perks include:**

- *On-site housing*
- *FREE Wi-Fi access*
- *Free transportation to work and around the city of Sandusky*
- *An associate recreation center that includes a kitchen (Cookhouse), retail store, tennis tables, pool tables, basketball court, soccer field, & sand volleyball*
- *A lounge with big screen televisions, a computer lab, and card games!*
- *FREE Associate Only Ride Nights*
- *Exclusive Associate Only parties & picnics*
- *Discounted bus trips to popular destinations such as Niagara Falls, Chicago, and New York City.*

*Begin your journey at Cedar Point for a Summer Job Like No Other!*

**Host Website:** <https://www.cedarpoint.com>

**Site of Activity:** Cedar Point Amusement Park a Cedar Fair Park

**Parent Account Name:** Cedar Fair Entertainment Company

**Host Address:** 1 Cedar Point Drive Sandusky, Ohio, 44870

**Nearest Major City:** Cleveland, Ohio, Less than 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

*Working as an Admissions Associate, you'll greet guests upon entry to the park in a professional and courteous manner. You'll also...  
- Greet and admit guests, while scanning and verifying vouchers, tickets, and handstamps for parking and park admission.*

- Initiate conversation and maintain proper eye contact with the guests when providing relevant information regarding rides, attractions, and special events.
- Explain various ticket and season pass purchase options and policies.
- Assist with resolving guest conflicts in a polite and professional manner.
- Take appropriate action to answer and resolve guest questions and complaints.
- Service guests by using a touchscreen computer to sell park admission and other add-on products.
- Maintain work location cleanliness and organization through activities including, but not limited to sweeping, window cleaning and mopping.

*\*This is a high guest facing contact position. You must have above average ability to speak and understand English.*

**Typical Schedule:**

*May-August: Locations are open 7 days a week with varying hours between 8 am and midnight. Scheduled shifts vary in length from 8-hour, 10-hour, and 12-hour shifts. (Average 32-40 hours per week.)*

**Seasonal changes to job duties or available hours:** Yes

*Beginning September: Weekends only through October 31st with varying hours between 8 am and midnight. Shifts vary in length from 8-hour, 10-hour, and 12-hour shifts. (Average 32-50 hours per week.)*

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$13

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$416

**Bonus:** No

*\* All figures above are pre-tax*

**Estimated average number of hours per week:** 32

**Estimated minimum number of hours per week:** 25

**Estimated maximum number of hours per week:** 50

**Potential fluctuation in hours per week:**

*Work schedules are dependent on park attendance and weather. The average work week is 5 days, 32 – 40 hours per week. However, hours may increase later in the season (August – early September).*

**Average number of hours per week reached by last year's seasonal employees:** 32

**Overtime Policy:**

*No, exempt from paying overtime by law*

**Job-Specific Benefits:**

Associates enjoy free admission to Cedar Point and all of our other properties, discounts on food and merchandise, complimentary tickets for family and friends, and discounts to some local businesses.

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

Description:

May require lifting up to 25lbs.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Other qualifications or conditions

Description:

Communication, Guest Service, Teamwork and Integrity - Ability to maintain a calm demeanor during emotionally charged situations. Ability to work with employees, guests and supervision in a positive, productive and professional manner. Ability to read and comprehend simple instructions, short correspondence, and memos. Quality of Work, Productivity and Initiative - Ability to work effectively and achieve department goals under time constraints and quality pressures. Students are expected to work the dates and position to which they agree during the hiring event.

**Job Training required:** Yes

Length of job training:

One week

Hours per week during training period: 25

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Human Resources Orientation and Culture Training Resident Life Training Department Orientation \*Your first day in the park will depend on your start date and role. Department training courses are held on specific days and times and some department training takes longer

than others.

**Need to wear uniform:** Yes

*Uniform Policy:*

*Our Wardrobe team will provide two uniform shirts for all positions and two pairs of shorts for most positions at no cost. Associates will be required to provide their own pants and shoes for all work locations. (Out of pocket expense of roughly \$75). Uniforms vary on work location and more information will be provided during wardrobe fitting. Most positions require a closed toe athletic shoe that is mostly white, gray, or black with no bright neon colors.*

*Cost of uniform:* \$0

*Uniform laundry:* Participant responsibility

**Dress Code:** Yes

*Description:*

*Hair, including facial hair, must be neat, clean and well-groomed each day. For safety purposes, long hair is to be pulled back. One gauge no larger than ½ inch or 12mm in each ear may be in place of earrings. Tattoos/body art are permitted as long as the tattoos/body art do not display slogans or images that are demeaning, feature profanity or other messages that do not promote or enhance a safe, inclusive, productive workplace. Visible tattoos/body art on the face or neck are not permitted.*

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

*Company Parties, Holiday Events, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Karaoke Nights or Talent Shows, Beach Parties*

**Additional Details about Cultural Offerings:**

**Events include Bus Trips, Associate Only Ride Nights, Movies, Picnics & more!**

**We have fantastic & affordable bus trips to attractions such as Niagara Falls, Chicago, New York City, and Washington D.C.!**

**Event calendars are available to all associates on the Associate Life Portal.**

**Local Cultural Offering:**

*Enjoy local shopping, restaurants, and many other attractions as area businesses offer associates a discount with a Cedar Point Associate ID, as well as, FREE Public Transportation.*

*Lake Erie is home to **many Islands and Beaches** which offer a unique and fun summer experience!*

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

**Employer-owned or employer-arranged housing description:**

*Cedar Point Housing Campus is located at 2075 1st Street Sandusky, OH 44870. In order to be the best hosts and ensure the safety of our international staff, Cedar Point encourages students to live in one of Cedar Point's extremely affordable associate dormitories. In addition*

to our 24/7 security staff, our team of RA's (Resident Assistants) are always available and ready to help our residents any way they can! The online Associate Life Portal is the online hub for all Associate Life activity. Students will receive communication via email regarding next steps once they arrive. The Associate Recreation Center (ARC) is available for all associates and residents to enjoy a wide variety of activities and amenities including a sand volleyball court, full court basketball, full size soccer field, foosball tables, pool tables, air hockey, and table tennis. The ARC also has a lounge with large TVs, Wi-Fi, computer lab, and many small card games. Additional Housing Notes: Our affordable housing fees are deducted directly from the associate's pay and cost is \$84 per week depending on which dorm they reside. All students will have 72 hours to depart Cedar Point's associate housing after their last day of work.

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

Free Wi-Fi is provided throughout the associate housing campus.

Phone Service: Yes

Description:

Landline phones to contact CIEE are available in Associate Services , the Hiring and training Center, and Associate Housing.

Kitchen facilities: Yes

Description:

Shared kitchen facility at the Associate Recreation Center (ARC).

Laundry facilities: Yes

Description:

Laundry machines are available and FREE for resident use on the housing campus.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 3

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 3 - 4

Rooming Arrangement Description:

All housing units are multiple occupancy and gender segregated with communal restroom and shower facilities. Students will be placed in whichever housing is available at the time of arrival. Students may make a request for a certain building or roommates however, there may be a wait until the request can be granted based on occupancy.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$84

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

**Transportation to Worksite:**

Employer-Provided Transportation

Estimated commute time: 15 to 30 minutes

Employer-Provided Transportation is free of charge

*Description: The Cedar Point bus provides transportation to the park FREE of charge.*

*Local Bus, Subway or Train*

*Estimated commute time: 15 to 30 minutes*

*Estimated cost: \$0*

*Description: With a valid Cedar Point Associate ID, associates can access the Sandusky Transit System FREE of charge for transportation to and from the Associate Housing Campus, as well as personal use for local shopping, dining, and entertainment.*

## ARRIVAL INFORMATION

### ***Arrival Instructions:***

#### **Travel Arrangements**

*We recommend students travel to Cleveland Hopkins Airport, as it is the nearest airport to Cedar Point. Options for arrival to the park from either Cleveland or another airport, may include transportation by train or bus. Students may contact Amtrak [www.amtrak.com](http://www.amtrak.com) or Greyhound [www.greyhound.com](http://www.greyhound.com) directly to make a reservation and check fares. As a reminder, Cedar Point is unable to provide transportation so students should have sufficient funds to cover meals and unforeseen travel expenses. Once at Sandusky's Amtrak or Greyhound station, there is a list of taxi numbers to call to get to the park. Students should request the taxi service bring them to Cedar Point's housing campus for a room assignment. The address 2075 1st Street Sandusky, Ohio.*

#### **Days and Times to Arrive**

*Associate Housing is open 24 hours a day, 7 days a week to accommodate arrivals at all hours of the day or night. Since flight costs and schedules can fluctuate, students may arrive any day of the week but no sooner than 3 days/ 72 hours of the start of their DS 2019. After receiving a room assignment, students will be instructed to complete their onboarding paperwork at the Cedar Point Hiring and Training Center at 2206 Cleveland Road Sandusky, OH 44870.*

#### **Transportation in the Area**

*With a valid Cedar Point Associate ID, associates can access the Sandusky Transit System FREE of charge for transportation to and from the Associate Housing Campus, as well as personal use for shopping, dining, and entertainment. Cedar Point's bus will provide transportation from associate housing to the park for work or pleasure. Since Sandusky is mostly rural and walking or bicycling can be challenging (limited sidewalks & paths are in place) our bus system is the safest mode of transportation. A digital route map can be viewed on the Associate Life Portal or a printed copy can be picked up at Associate Services, Hiring and Training Center, & the Housing Office.*

### ***Suggested Arrival Airport:***

*Cleveland Hopkins Airport, CLE, Less than 50 miles*

***Estimated cost of transportation to worksite from suggested airports: \$75 to \$100***

### ***If arriving after regular hours:***

#### ***Suggested After-Hours Accommodation:***

*Hampton Inn Cleveland Airport - Tiedeman*

*10305 Cascade Crossing*

*Brooklyn, Ohio 44144*

*[https://www.hilton.com/en/hotels/clecchx-hampton-cleveland-airport-tiedeman-rd/?SEO\\_id=GMB-HX-CLECCHX&y\\_source=1\\_MjA4MTg3NC03MTUtbG9jYXRpb24uZ29vZ2xIX3dlYnNpdGVfb3ZlcnJpZGU%3D](https://www.hilton.com/en/hotels/clecchx-hampton-cleveland-airport-tiedeman-rd/?SEO_id=GMB-HX-CLECCHX&y_source=1_MjA4MTg3NC03MTUtbG9jYXRpb24uZ29vZ2xIX3dlYnNpdGVfb3ZlcnJpZGU%3D)*

*(216) 929-8400*

*\$75 to \$100*

# TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

During on-boarding at the Hiring and Training Center, students will be required to present a valid passport, J-1 Visa, and DS2019. When students complete their on boarding they will be given a Social Security Card application and question form to complete. Cedar Point assists associates in obtaining their social security card and I-94 document. The HR Representative assisting students during on-boarding will advise them of the process. Students who already have a Social Security card for the United States should be prepared to present their card at this time.

Nearest SSA Office: Sandusky, Ohio, Less than 10 miles

**Other:**

Wage Payment Schedule:

Pay provided bi-weekly Be prepared to pay for meals & necessities for 21 days Cedar Point encourages students to open up a US bank account soon after their arrival You may sign up to have pay direct deposited to a US bank account

Meal Plan: Not available

Provide Certificates/Performance Evaluations: No

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

- Hair, including facial hair, must be neat, clean & well-groomed each day. For safety, long hair is to be pulled back. - One gauge, no larger than ½ inch or 12mm in each lobe may be worn in place of earrings. - Tattoos/body art are permitted as long as tattoos/body art do not display slogans or images that are demeaning, feature profanity or other messages that do not promote or enhance a safe, inclusive, productive workplace. Visible tattoos/body art on the face or neck are not permitted.

Second Job Availability: No, unlikely

Applicable Company Policies:

**Onboarding**

After onboarding, you are required to complete E-learning assignments to be completed during orientation. Afterwards, you will be scheduled your department training. All orientation and trainings will be paid at your regular rate of pay.

**Extra Hours**

**During the season some departments may post opportunities for students to pick up extra hours. Typically, these hours will be available late August and early September when U.S. college students return to school. This is a great opportunity to try something new and learn new skills!**

### ***Job Transfers***

*Transfers to another department may be requested at various times of the season and will be available based on individual performance and business need. **Students are required to work a minimum of 30 days with their home department prior to the request.** All requests will be reviewed by Human Resources and Division Leadership prior to approval.*

### ***Drug Screens***

*Cedar Point is committed to ensuring the safety of all guests and staff. Cedar Point conducts pre-employment drug tests for all safety sensitive positions such as Ride Operators or Lifeguards, random drug screens on a weekly basis, and reasonable suspicion drug screens as necessary. All employees may be subject to a random drug screen throughout their employment regardless of the position they work.*

## COMMUNITY AMENITIES

### ***Walking Distance from Housing:***

*Restaurants*

### ***In Town, Requires Transportation:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*