



Anchorage Golf Course - Grounds/Maintenance

HOST INFORMATION

Company Description:

Job Opportunity: Summer Staff at Anchorage Golf Course

Location: Anchorage, Alaska

Season: Summer 2024

About Anchorage Golf Course:

Nestled at the base of the stunning Chugach Mountains in Anchorage, Alaska, our golf course offers a one-of-a-kind summer experience. Enjoy mild summer temperatures (20-25°C) and nearly 24 hours of daylight during June and July. Explore Anchorage's great outdoors—hiking, biking, and backcountry adventures—all just 30 minutes from the course.

Why Join Us?

Experience Alaska's natural beauty while working at a vibrant golf course. Enjoy free golf, range balls, discounted meals, and greens fees. It's the perfect place to work and play!

Perks & Benefits:

- **\$250 End-of-Season Bonus**
- **Discounted Meals**
- **Free Golf & Range Balls**
- **Discounted Greens Fees**
- **Bikes Provided**
- **Free Golf Instruction**

About Anchorage:

Anchorage is a diverse city surrounded by breathtaking mountain ranges and the Cook Inlet. With easy access to public transportation, you'll find plenty to explore, from local events to outdoor adventures.

Housing:

- Available for a weekly fee
- **Refundable Security Deposit** required
- Located 4.5 km from the course, with an easy commute

Positions Available:

- **Dishwasher**
- **Grounds Crew**
- **Prep Cook**

Join us for a summer you'll never forget! Whether you're looking to work, play, or explore, Anchorage offers it all.

Host Website: <https://www.anchoragegolfcourse.com/>

Site of Activity: Anchorage Golf Course

Parent Account Name: Anchorage Golf Course

Host Address: 3651 O'Malley Road Anchorage , Alaska , 99507

Nearest Major City: Anchorage , Alaska , Less than 10 miles away

PLACEMENT INFORMATION

Job Description:

The J-1 Groundskeeper provides assistance in maintaining the golf course's turf, facilities, cart paths, structures, and including general care and upkeep. Positive interaction with customers on the course and fellow employees while working is a critical part of the position. See attached job description below.

JOB TITLE: J-1 Groundskeeper - 4 positions available

DEPARTMENT: Maintenance

REPORT TO: Crew Supervisor

DATE REVISED: November 15, 2024

JOB STATEMENT/PURPOSE:

The J-1 Groundskeeper provides assistance in maintaining the golf course's turf, facilities, cart paths, and structures, and including general care and upkeep. Positive interaction with customers and fellow employees while working is a critical part of the position.

BENEFITS:

While working for Anchorage Golf Course, you will be surrounded by the surreal Alaskan scenery with a spectacular view of North America's tallest peak, Denali! If you enjoy wildlife, then prepare yourself for daily encounters with the mighty moose and the possibility of seeing eagles, black bears, and foxes. Pay is \$14.50 per hour, 40 hours per week, with the possibility of overtime (at 1.5 times the regular wage) depending on the needs of the facility. Maximum number of hours in any week would be 50 hours.

There is also a \$250 bonus for completing the work season as defined by management. Leaving the position prior to the agreed terms forfeits this bonus. You will have the opportunity to practice your English skills with fellow employees and customers.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- ❖ Cares for the putting greens and tees by reseeding, manicuring, topdressing and mowing using specialized equipment, including self-propelled walk mowers and riding mowers.*
- ❖ Cares for sand traps, fairways, and roughs by raking, edging, weeding, and manicuring.*
- ❖ Cares for ornamental plantings around golf course facilities and structures.*
- ❖ Performs custodial work such as removing trash and leaves from the course and around facilities and structures.*
- ❖ Creates an excellent experience for our guests through positive interactions when required.*

JOB SPECIFICATIONS:

- ❖ Knowledge of the tools, turf equipment, methods and practices of grounds and turf maintenance on golf course grounds and facilities preferred*
- ❖ Ability to work under varied climatic conditions*
- ❖ Ability to provide courteous service to and provide positive interactions with the general public*
- ❖ Ability to work well with others*

OTHER RESPONSIBILITIES:

- ❖ Other duties as assigned, including tasks which support essential function*

Typical Schedule:

In season, 4am-12:30pm. Schedules for days of the week will be set on arrival. There may be weeks when the schedule changes depending on the needs of the facility though we try to be consistent.

Seasonal changes to job duties or available hours: Yes

Job duties will not change as a general rule, though hours may fluctuate depending on the time of year/daylight as well as the needs of the facility.

Drug Test required: No

COMPENSATION

Hourly Wage: \$14.5

Eligible for Tips: No

Estimated weekly wages including tips: \$580

Bonus: Yes

\$250 bonus to work the complete season as designated by management.

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 38

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

Needs of the facility and weather. Rain may reduce the number of hours less than 38.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Discounted meals in snack shop and restaurant, discounted golf, free range balls, opportunity to learn from world class instructors.

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 75lbs/34kgs

Description:

Lifting boxes, moving loads, lifting items over your head, moving range mats

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Job Training required: Yes

Length of job training:

Daily training with full time staff; depends on the task needed to be accomplished.

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

We will be training on a daily basis to ensure the job is done safely and effectively. Daily meetings for tasks and the safety requirements to perform those tasks successfully.

Need to wear uniform: No

Dress Code: Yes

Description:

Jeans and t-shirts are permitted. No sweatpants or joggers allowed. No open-toed shoes. Rain gear is strongly recommended on many days. Bring appropriate rain gear as you will be outdoors on many occasions in poor weather.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Shopping Trips, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Holiday Events

Additional Details about Cultural Offerings:

We host an annual employee party for those here through September. In prior years, we have helped organize trips for glacier cruises or hikes, whale viewing, fishing, and other local opportunities.

Local Cultural Offering:

The Chamber of Commerce hosts float plane rides on Lake Hood in June and a Weekly concert series downtown.

It's all about what you want out of your experience. If you want to see some of our great state, the people who frequent the course will be very willing to help you achieve that.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

TV, refrigerator, microwave, WiFi, utensils are all provided. This is an employer-owned home, four bedroom, two bath, with one communal area both upstairs and downstairs, and a nice deck to relax in the evenings. Bicycles will be provided to J'1's to get back and forth to work. It is a 14 minute bike ride, 2.8 miles/4.5km. Please ask if you have any questions!

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

Local WiFi provider will allow internet access through individual student phones.

Phone Service: Yes

Description:

Reliable Cell service and wifi.

Kitchen facilities: Yes

Description:

See pictures. Kitchen available to all residents.

Laundry facilities: Yes

Description:

Washer/dryer available to all residents, located on the lower level.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 2 - 4

Rooming Arrangement Description:

This will be a co-ed home, with four available rooms depending on the number of students coming. We are expecting 10 students, between 2-4 in each bedroom.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$160

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Biking

Estimated commute time: 15 to 30 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: Sidewalks and roads are available for biking to work as well as to shopping and banking.

ARRIVAL INFORMATION

Arrival Instructions:

We will pick up our students from the airport (ANC is the international airport in Anchorage), show them the facility, and take them to their housing. We would prefer students to arrive between 8AM and 8PM, any day of the week. We will show them where shopping is, take them to the Social Security office (either on day of arrival or the following day), assist them as needed, and show them the golf course/introduce them to our department heads. We will give them time to get to/take them to the grocery store and provide them with bicycles.

We will also provide email and cell phone information of each department head to the students to confirm arrival information/pickup well in advance.

Suggested Arrival Airport:

Anchorage International Airport, ANC, Less than 10 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

*Comfort Inn Anchorage
2919 West International Airport Drive
Anchorage , Alaska 99502
\$150 to \$200*

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: *No*

Social Security Number:

Require participants to apply for SSN before arrival at worksite: Yes

Details about how to apply for Social Security Number:

We will take our students to the social security office upon arrival and guide them through the process.

Nearest SSA Office: ANCHORAGE , Alaska , Less than 10 miles

Other:

Wage Payment Schedule:

Direct deposit every two weeks

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

If issued the students must wear the designated uniform. Most of our positions will be outdoors, so those students will need to be prepared for the elements in Alaska. No facial tattoos are permitted; piercings and facial hair are fine.

Second Job Availability: Yes, likely

Applicable Company Policies:

Please see attached job descriptions. There is a no smoking policy inside the clubhouse though a smoking area is available outdoors. Time off can be requested in advance and we will do our best to ensure the group gets the same time off if requested so they can take a few days to explore Alaska.

COMMUNITY AMENITIES

Walking Distance from Housing:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Public Library

Unavailable:

Internet Cafe