

# Mangiare - Front of the House

# **HOST INFORMATION**

#### Company Description:

*Mangiare Sitka* is a vibrant Italian restaurant located in the scenic coastal town of Sitka, Alaska. We blend classic Italian cuisine with fresh, locally-sourced Alaskan ingredients, offering a dynamic and welcoming workplace. Our environment emphasizes teamwork, respect, and hospitality, ideal for international students looking for cultural exchange opportunities.

*Sitka features a mild oceanic climate, with summer temperatures averaging 60°F (15°C). Surrounded by lush forests and coastal waters, it's perfect for hiking, kayaking, and wildlife watching. Summer also brings cultural festivals like the Sitka Summer Music Festival and the Sitka Jazz Festival, enriching the student experience.* 

Students at Mangiare gain hands-on experience in both front and back-of-house roles. We offer flexible scheduling, competitive pay, meal discounts, and encourage participation in local events. Sitka's rich blend of Native Alaskan and Russian history offers a unique cultural immersion.

Mangiare is dedicated to creating a supportive and engaging environment where students can build professional skills, experience life in a beautiful coastal town, and make lasting connections.

Host Website: https://www.mangiaresitka.com/

Site of Activity: Mangiare

Parent Account Name: Mangiare LLC

Host Address: 118 Lincoln Street Sitka , Alaska , 99835

Nearest Major City: Juneau , Alaska , Over 50 miles away

# **PLACEMENT INFORMATION**

#### Job Description:

As a Front of the House team member at Mangiare, you are the face of our restaurant and play a key role in creating a welcoming and memorable dining experience for every guest. This position includes a combination of hosting, serving, bussing, and bar support responsibilities.

Essential Functions and Duties:

Greet guests warmly and promptly upon arrival

Manage reservations and waitlists using our seating system

Escort guests to their tables and provide menus

Describe menu items and specials, answer guest questions, and make recommendations

Take food and beverage orders accurately and relay them to kitchen and bar staff

Serve food and beverages in a timely and courteous manner

Monitor guest satisfaction and respond promptly to requests or concerns

Clear and reset tables efficiently

Assist with side work such as restocking supplies, polishing glassware, and maintaining cleanliness

Work collaboratively with kitchen staff, bartenders, and fellow servers to ensure smooth service

Adhere to all food safety, alcohol service, and sanitation guidelines

This role requires strong communication skills, attention to detail, and a friendly, professional attitude. Evening, weekend, and holiday availability may be required.

#### Typical Schedule:

shifts typically scheduled during afternoon and evening Occasional daytime shifts may be available for prep or special functions. Reliable evening and weekend availability is essential for this role.

#### Seasonal changes to job duties or available hours: Yes

Hours may increase during peak tourist weeks and cruise arrivals. Bad weather or slow weeks may reduce shifts. Start/end of season may also see lower hours.

#### Drug Test required: No

# **COMPENSATION**

Hourly Wage: \$15

Eligible for Tips: Yes

Tipping is standard; guests usually tip 15–20%. Tips are pooled and shared among front staff.

Estimated weekly wages including tips: \$600

Bonus: No

\* All figures above are pre-tax

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 32

### Estimated maximum number of hours per week: 40

### Potential fluctuation in hours per week:

Hours may increase during peak tourist weeks and cruise arrivals. Bad weather or slow weeks may reduce shifts. Start/end of season may also see lower hours.

# Average number of hours per week reached by last year's seasonal employees: 32

# **Overtime Policy:**

Yes, paid after 8 hours

# Job-Specific Benefits:

1 meal per shift, drinks

# JOB REQUIREMENTS

English Level required:



Required to be 21+: No

Previous Experience required: No

**Qualifications & Conditions** 

Lifting

Lifting requirement: 25lbs/11kgs

### Description:

Frequently lifts plates and trays up to 25 lbs. Regularly carries food to tables, may push or pull food carts. Occasionally lifts items overhead when restocking.

# *Standing for entire shift Working outdoors*

# Need to wear uniform: Yes

*Uniform Policy: we provided a T-shirt and you can wear black pants.* 

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: No

Upper-Intermediate

# **CULTURAL OPPORTUNITIES**

# Types of Cultural Opportunities:

*Company Parties, Holiday Events, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events* 

# Additional Details about Cultural Offerings:

At Mangiare Sitka, we offer cultural nights, shared meals, and outings like hikes, kayaking, and local festivals. Students explore Sitka's Tlingit and Russian heritage while building friendships and enjoying life in a beautiful, coastal Alaskan community.

# Local Cultural Offering:

Sitka offers community events like the 4th of July Parade, Sitka Music Festival, and Alaska Day Festival. Students enjoy local discounts, cultural celebrations, and can join groups like Outer Coast for educational and cultural activities in a welcoming community.

# HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

# Employer-owned or employer-arranged housing description:

Amenities: TV, refrigerator, bedding/linen provided, microwave. Mangiare employee housing addresses: 215 Kaagwaantaan St. Sitka, AK. 99835 ( one block from the restaurant) 260 Kaagwaantaan St. Sitka, AK. 99835 ( one block from the restaurant) 298 Kaagwaantaan St. Sitka, AK. 99835 ( one block and a half from the restaurant)

# Lease Agreement: No

# **Onsite Amenities:**

*WiFi: Yes Description: Starlink or GCI Phone Service: Yes Description: Restaurant landline is available ph: 907-623-0888 Kitchen facilities: Yes Description:* 

Complete kitchen where they can cook

*Laundry facilities: Yes Description: washer and dryer in place* 

# Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

#### Suggested Occupancy Per Room: 1 - 4

*Rooming Arrangement Description: Twin bed with all bedding , towels and room heater.* 

### Provided Housing Cost:

*Required to Pay for Provided Housing: Yes Cost per Week: \$150* 

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

*Housing Deposit: Yes Cost: \$300 Description: Housing deposit deducted from your paycheck, it can be refundable if left in great conditions.* 

Housing Deposit Refundable: Yes

*Conditions for Deposit Refund: After inspecting the vacant room, we have 14 days to refund the housing deposit.* 

*Details About Deposit Refund: We do direct deposit* 

#### Transportation to Worksite:

*Walking Commute Time Estimated commute time: Under 15 minutes* 

Description: one block walking

# **ARRIVAL INFORMATION**

#### Arrival Instructions:

Arrival Instructions for Mangiare Sitka Participants

Welcome to Sitka! We're excited to have you join us. Please read the following arrival instructions carefully to ensure a smooth trip:

#### Arrival Timing:

- Participants must arrive in Sitka, Alaska, between May 20 and June 1.
- Please email your flight details at least 2 weeks before your arrival so we can help coordinate your transition.
- Flights should be booked to Sitka Rocky Gutierrez Airport (SIT).

### Transportation from the Airport:

- Airport to housing/work location: Sitka is a small town—most places are within 10-15 minutes by car.
- We offer **employer-provided pickup** from the Sitka airport for all arriving participants. This must be arranged **at least 7 days in advance** by contacting us directly.

#### Local Transportation:

- Sitka does not have public buses, but local taxis and ride services are available. Taxi fare from the airport to downtown is approximately **\$15-\$20**.
- Sitka Tours also offers airport shuttles: https://sitkatours.com

#### **Ongoing Support:**

- We provide weekly grocery store runs and assist with transportation to the Social Security office as needed.
- Bikes may be available for commuting, depending on availability.

#### Suggested Arrival Airport:

Juneau international, JNU, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$75 to \$100

### If arriving after regular hours:

#### Suggested After-Hours Accommodation:

Sitka Hotel 201 Katlian St Sitka , Alaska 99835 www.sitkahotel.com 1 (907) 747-8080 \$100 to \$150

# **TRAINING AND ONBOARDING**

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: Yes

Details about how to apply for Social Security Number:

*Sitka is on an island with no social security office in town, applicants need to make their appointment in the Juneau office. The average air ticket cost from Sitka to Juneau is around \$500. The best will be to directly with the appointment in the Juneau Social Security office (www.ssa.gov)* 

Nearest SSA Office: Juneau , Alaska , Less than 50 miles

#### Other:

Wage Payment Schedule:

Payroll will be on the 5th and 20th of the month.

Meal Plan: Mandatory

Estimated Cost Per Day: \$0

Meal Plan Description:

One shift meal and shift drink (worker with 21 years old or older)

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We provide t-shirts as uniform, worker needs to be clean, and for long hair, hair must be tied.

Second Job Availability: No, unlikely

Applicable Company Policies:

The student employee will be requested not to use their cell phone while working. The smoking area is located 25 feet from the restaurant entrance or the back door.

At the housing, they will need to clean the common areas once a week, which includes bathrooms, dining area, laundry and kitchen. Any time cooking, they need to wash and put away the pots and pans, dishes away in the cabinet.

# **COMMUNITY AMENITIES**

### Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Walking Distance from Housing:

Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Unavailable:

Shopping Mall